

February 1, 2005

Pipestone County R&B Meeting
February 1, 2005

The Pipestone County Commissioners met with Chairman Larry G. Carstensen and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, Marvin Tinklenberg, Highway Engineer David Halbersma, Auditor Joyce Steinhoff and County Coordinator Sharon Hanson present. Chairman Carstensen called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Remund to approve the agenda as amended.

Motion carried unanimously.

PROJECT UPDATES:

PROJECTS IN THE PLANNING STAGE

2005 Culvert projects

SAP 59-599-48 Twp Rd. 269 culvert #516 replacement.

SAP 59-599-49 Twp Rd. 271 culvert #L3651 replacement.

SAP 59-599-50 Twp Rd. 255(S) culvert # L3621 replacement.

SAP 59-599-54 Twp Rd. 267 Bridge #L3641 replacement.

SAP 59-599-58 Rock Twp. Bridge #L3707 replacement.

SAP 59-599-60 Troy Twp. Bridge # L9019 replacement.

SAP 59-599-61 Grange Twp. Bridge # L3746 replacement.

SAP 59-599-62 Rock Twp. Bridge #L3729 replacement.

Comments: Advance funding resolution. Approve right-of-way payments. Set letting date: March 1st, 2005 at 10:00 A.M.

2005 Overlay projects

SAP 59-602-23 Overlay of CSAH 02, From CSAH 18 to E. County line.

SAP 59-612-02 Overlay of CSAH 12, From TH 23 to E. County line.

SAP 59-613-14 Overlay of CSAH 13, From TH 269 to CSAH 2.

SAP 59-615-29 Overlay of CSAH 15, From CSAH 1 to CSAH 2.

SAP 59-616-27 Overlay of CSAH 16, From Hatfield to TH 30.

SAP 59-616-28 Overlay of CSAH 16, From CSAH 16 to TH 23.

SAP 59-623-02 Overlay of CSAH 23, From CSAH 18 to CSAH 18.

SAP 59-624-03 Overlay of CSAH 24, Main St. Holland

Comments: Open bids: 10:00 A.M.

TH 268/CSAH 9

SAP 59-609-02 Reconstruction of old TH 268, From Edgerton to TH 75.

SAP 59-609-03 Replacement of Bridge #6405 on old TH 268

SAP 59-609-04 Reconstruction of old Th 268, From CSAH 18 to Edgerton.

Comments: Plans are completed. TH 268 turnback bill(s).

Pipestone 6th Ave project

SAP 59-635-02 Reconstruction of 6th Ave. from 11th St. to TH 30.

Comments: Plans are completed and ready to send to Mn/Dot.

Joint letting with the City of Pipestone. Set letting date April 5th, 10:00 A.M.

Elmer Township Bridge replacement

SAP 59-599-52 Elmer Twp. Bridge # L3730 replacement.

Comments: Topeka Shiner Minnow issue. Switch to a bridge type structure.

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PROJECTS UNDER CONTRACT

Duininck Brothers Inc.

SAP 59-599-41 Bridge replacement #L3727 (Osborne Township)

Comments:

Duininck Brothers Inc.

SAP 59-617-08 Bridge #L3604 replacement (CSAH 17).

Comments:

Central Specialties Inc.

SP 59-604-03 - 2004 Federal Aid Project

Reconstruction and blacktop of CSAH 04, From CSAH 13 to TH 23

Comments:

Duininck Brothers Inc.

2004 Overlay projects.

SAP 59-601-27 Overlay of CSAH 01, From S. County line to E. County line.

SAP 59-606-17 Overlay of CSAH 06, From CSAH 10 to N. County line.

SAP 59-616-26 Overlay of CSAH 16, From 3 mi W. of CSAH 18 to CSAH 18.

SAP 59-621-04 Overlay of CSAH 21, From CSAH 18 to CH 92.

SAP 59-627-02 Overlay of CSAH 27, From CSAH 30 to 4th Ave NE.

SAP 59-630-08 Overlay of CSAH 30, From CSAH 27 to 3900' N. of 9th Street.

CP 2004-030 Overlay of CSAH 30, From 3900' N. of 9th Street to CH 67.

SAP 59-636-08 Overlay of CSAH 36, From CSAH 40 to 7th Ave. E.

Comments:

Duininck Brothers Inc.

SP 59-596-01 Overlay of CH 59, From TH 75 to TH 268.

Comments:

Rupp Construction Co.

CP 2004-100 Gravel crushing

Comments:

RESOLUTION ADVANCING TOWN BRIDGE FUNDS

Motion by Keers, seconded by Johnson to adopt Resolution No. 59-12-2005 resolving that the Commissioner of Transportation is hereby requested to approve this request to advance funds from the General Fund balance of the Town Bridge Account for financing the construction of these township bridge projects, in an amount up to \$100,000.00, in accordance with Minnesota Rules 8820.1500, Subpart 9a. Motion carried unanimously. A complete copy of Resolution 59-12-2005 is available for public review during regular business hours in the Auditor's Office.

2005 BOX CULVERT RIGHT OF WAY COSTS

Motion by Tinklenberg, seconded by Keers to approve 2005 Box Culvert Right of Way Costs as presented by Engineer Halbersma. Motion carried unanimously. Engineer Halbersma spoke to the board regarding a proposal to increase the minimum amount per parcel paid to landowners and will present this to the townships and report back to the Board.

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2005 CULVERT PROJECTS

Motion by Keers, seconded by Remund to set the 2005 box culvert bid letting date for March 1, 2005 at 10:00 a.m at Pipestone County Highway Conference Room. Motion carried unanimously.

TRUNK HWY 268

Engineer Halbersma gave an update on Trunk HWY 268. Commissioner Tinklenberg and Engineer Halbersma attended the Senate Transportation Committee hearing on January 25, 2005 and the Senate bill establishing turnback funds for Trunk HWY 268 passed unanimously by the Senate Transportation Committee.

6th AVE PROJECT

Motion by Keers, seconded by Remund to set the joint letting with the City of Pipestone for April 5, 2005 at 10:00 a.m. at Pipestone County Highway Conference Room. Motion carried unanimously.

ELMER TOWNSHIP BRIDGE REPLACEMENT

Engineer Halbersma reported that the Elmer Township bridge replacement had to be switched from a box culvert to a bridge type structure as a result of the Topeka Shiner Minnow. A letter had been sent to the township regarding the status of the bridge structure.

RURAL ROAD SAFETY IMPROVEMENT PROGRAM

Engineer Halbersma sent a letter to the Minnesota Department of Transportation requesting interest in the Rural Road Safety Improvement Program for intersection of County Road 2 and County Road 13.

COUNTY HIGHWAY 89 UPGRADE

Engineer Halbersma reported that the Mayor of Ruthton contacted him regarding the possibility of upgrading County Highway 89 from a five ton route to a ten ton route for a potential Cenex-Harvest States fertilizer plant. Discussion was held on whether County Highway 18 could be utilized with a long driveway. Engineer Halbersma will discuss further with the Mayor of Ruthton and report back to the Board with options.

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ROAD AND BRIDGE HEARING

Annual Pipestone County Road and Bridge hearing was scheduled for February 23, 2005 at 9:00 a.m. at the Pipestone County Highway Conference Room. Engineer Halbersma reported on 2005 State Aid Allotments. The State Aid Road allotment of \$2,148,500 was down 2.1% from 2004. The Township Bridge allotment of \$312,000 was up from 2004 and the Township Road allotment of \$213,500 was down slightly.

REPLACEMENT OF CRACK-FILLING MACHINE

Engineer Halbersma presented bids off the State Contract for a crack-filling machine. Two bids, Brock-White at \$29,037 and Cimline at \$29,607 including tax and delivery. Motion by Remund and seconded by Tinklenberg to accept the bid from Brock-White at \$29,037. Motion carried unanimously.

MISCELLANEOUS ITEMS

Engineer Halbersma reported that BSNF Railroad proposed closing a township railroad crossing at 11th Street, hearing will be held on the crossing on Feb 7th, 2005 1:00 p.m. at the Eden Township hall. Engineer Halbersma will attend the hearing.

Engineer Halbersma discussed the Main St. and 6th Ave intersection with City of Pipestone Administrator Jeff Jones. BSNF is not currently satisfied with the railroad crossing protection at this intersection.

The installation of gate and light protection on the railroad crossing at County Road 4 is nearly complete. The local share the County must pay is approximately \$15,000.

National Association of County Engineers (NACE) 2005 Conference will be held in Bismark, ND. Motion by Tinklenberg and seconded by Keers to approve Engineer Halbersma attending the NACE Conference. Motion carried unanimously.

2005 BID OVERLAY PROJECTS BID OPENING

Attorney Jim O'Neill joined the meeting for the 2005 Bid Overlay Projects bid opening.

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OLD BUSINESS

Attorney O'Neill commented on the need to amend the County Coordinator resolution to allow for the Auditor to remain keeper of the records.

Motion by Johnson, seconded by Remund to approve the minutes of January 25, 2005 as amended. Motion carried unanimously.

Engineer Halbersma reported on progress to prevent farming in the right-of-way. Notices have been sent to landowners notifying them of the right-of-way. Engineer Halbersma will continue to research options for compliance with right-of-way issues.

Engineer Halbersma gave a maintenance report. County Highway Department has been salting, new plow truck has arrived, and working with the City of Pipestone removing trees in the right-of-way.

2005 BID OVERLAY PROJECTS BID OPENING-CONTINUED

The following bids were submitted: Bituminous Paving Inc. at \$910,481.00, Buffalo Bituminous Inc at \$888,758.56, Central Specialties Inc. at \$849,378.37, Duininck Brothers Inc at \$905,121.55, Kruse Paving Inc at \$1,067,628.31, McLaughlin & Schulz Inc at \$897,484.97. Attorney O'Neill reported that the bid bonds were acceptable. Motion by Tinklenberg, seconded by Johnson to approve the \$849,378.37 bid for 2005 Overlay Projects from Central Specialties Inc. Motion carried unanimously.

OTHER BUSINESS

AMC County Day at the Capitol has been scheduled for March 17, 2005. Transportation Day at the Capitol has been scheduled for February 9, 2005. A public meeting regarding local government cooperation has been scheduled for February 22, 2005 at 7:30 p.m. in the Pipestone County Courthouse Community Room.

PERSONNEL-JUDY OLDEMEYER

Judy Oldemeyer reported that Transit Director Bill McVicker will fill part-time Transit Dispatcher/Office position vacated by Carmen Hailey. Oldemeyer presented a revised job

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description for the position. Motion by Keers, seconded by Tinklenberg to approve the revised job description. Motion carried unanimously.

Oldemeyer discussed the Maintenance Supervisor position. Personnel Stewards Committee will review the job description and present recommendations at the February 8, 2005 Board meeting.

Oldemeyer presented the Labor Agreement between the County of Pipestone and the American Federation of State, County and Municipal Employees, AFL-CIO, Local Union No. 2424, Courthouse Unit, Council No. 65. The Agreement was accepted and signed by the Union. Motion by Keers, seconded by Tinklenberg to accept the Labor Agreement between the County of Pipestone and the American Federation of State, County and Municipal Employees, AFL-CIO, Local Union No. 2424, Courthouse Unit, Council No. 65 for January 1, 2004-December 31, 2006. Motion carried unanimously.

Motion by Keers, seconded by Johnson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:35 A.M.

ATTEST: /s/ Sharon Hanson
Sharon Hanson
County Coordinator

/s/Larry Carstensen
Larry Carstensen
Chairman