

April 26, 2005

Pipestone County Commissioner Meeting
April 26, 2005

The Pipestone County Commissioners met with Chairman Larry G. Carstensen, and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, Marvin Tinklenberg, Auditor Joyce Steinhoff, County Attorney Jim O'Neill and County Coordinator Sharon Hanson present. Chairman Carstensen called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Johnson to approve the agenda as amended. Motion carried unanimously. Motion by Johnson, seconded by Tinklenberg to approve minutes of April 12, 2005 as amended. Motion carried unanimously.

PERSONNEL

Motion by Keers, seconded by Tinklenberg to close meeting at 9:05 a.m. to discuss proposed disciplinary action for a Family Services employee. Motion carried unanimously. Chairman Larry G. Carstensen and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, and Marvin Tinklenberg, Auditor Joyce Steinhoff, County Attorney Jim O'Neill, County Coordinator Sharon Hanson, Family Services Director Brian Buhmann and Human Resources Director Judy Oldemeyer present. Family Services employee Pat Paverud requested meeting to be open. Motion by Keers, seconded by Johnson to open meeting at 9:10 a.m. Motion carried unanimously. Director Buhmann presented reasons for the dismissal of Ms. Paverud. Ms. Paverud stated her positions on the reasons presented by Director Buhmann. Chairman Carstensen postponed further discussion on the proposed disciplinary action of Family Services employee due to scheduled Planning and Zoning Fee Schedule Public Hearing at 10:00 a.m.

PLANNING AND ZONING FEE SCHEDULE PUBLIC HEARING-10:00 AM

Chairman Larry G. Carstensen opened the Planning and Zoning Fee Schedule Public Hearing at 10:00 a.m. SWCD Conservationist Erin Penrose presented the updated Planning and Zoning Fee Schedule for public hearing. Chairman Larry G. Carstensen and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, and Marvin Tinklenberg, Auditor Joyce Steinhoff,

April 26, 2005

County Attorney Jim O'Neill and County Coordinator Sharon Hanson present. No public comments received on Planning and Zoning Fee Schedule. Motion by Keers, seconded by Tinklenberg to close the public hearing at 10:05 a.m. Motion carried unanimously. Motion by Johnson, seconded by Remund to approve the following Planning and Zoning Fee Schedule effective April 26, 2005:

<u>Application Type</u>	<u>Fee</u>
Septic Permit	\$150.00
Variance	\$250.00
Conditional Use Permit	\$500.00
Building Permit	\$50.00
Rezoning	\$500.00
Essential Services	\$500.00
Feedlot Permit	\$100.00=>300 Animal Units (AU)

Motion carried unanimously.

PERSONNEL—CONTINUED

Discussion continued on proposed disciplinary action of Family Services employee Pat Pavrud. Several members of the public commented on Ms. Paverud's job performance. Director Buhmann recommended the dismissal of Pat Pavrud with the effective date of May 4, 2005. Motion by Tinklenberg, seconded by Keers to dismiss Pat Pavrud effective May 4, 2005. Ayes: Carstensen, Keers, Tinklenberg. Nays: Johnson, Remund. Motion carried. Motion by Keers, seconded by Remund to continue suspension with pay for Pat Paverud until effective termination date of May 4, 2005. Motion carried unanimously.

MEETING RULES AND POLICIES—COUNTY ATTORNEY JIM O'NEILL

County Attorney Jim O'Neill presented information on the open meeting law, special meetings, emergency meetings and closed meetings.

PCMC PROPERTY BID OPENING-11:00 AM

Pipestone County Medical Center (PCMC) Administrator and PCMC Director of Maintenance Pete Swanson were present to open and review bids for the following PCMC property located at 911 4th Ave. SW in Pipestone, MN. The following bids were received:

April 26, 2005

PROPERTY	BID SUBMITTAL	BID AMOUNT
#1 Garage Single Stall Garage	James and Lois Gawerecki	\$535.00
	John Blosser	\$352.00
	Joe Schelhaas	\$450.00
	Joy Langstraat	\$50.00
	Hobart Redenius	\$526.00
	Larry Grootwassink	\$651.00
#2 Garage Two Stall Garage	Bryon Pals	\$500.00
Three Bedroom 1 ½ Story Home	No bids received	

Motion by Remund, seconded by Tinklenberg to approve the bid of \$651.00 from Larry Grootwassink for Garage #1: Single stall garage 13 ½ feet wide by 22 feet deep, with 9' x 7' garage door and 3' entry door, located adjacent to the house at 911 4th Ave. SW. Motion carried unanimously. Motion by Remund, seconded by Johnson to approve the bid of \$500.00 from Bryon Pals for Garage #2: Two-stall garage 22 ½ feet wide by 20 feet deep, with loft and 2 doors 8' x 7' each, located adjacent to the house at 911 4th Ave. SW. Motion carried unanimously.

SOUTHWESTERN MINNESOTA OPPORTUNITY COUNCIL-NEIL STEFFL

Southwestern Minnesota Opportunity Council, Inc. (SMOC) Director Neil Steffl presented the 2004 Annual Program Services Report. Director Steffl noted that SMOC is celebrating its 40th anniversary and will commemorate the event on July 25, 2005 with an open house.

TOBACCO LICENSE TRANSFER

Motion by Tinklenberg, seconded by Remund to approve tobacco license transfer from Juba's SuperValue to Coborn's effective May 19, 2005. Motion carried unanimously.

TAX ABATEMENT

Motion by Keers, seconded by Remund to approve Auditor Steinhoff and Assessor Farley Gruning's recommendation for 2005 tax abatement request from Betty Lubke for Parcel No.R18.710.0870 in the amount of \$163.00 due to a classification error. Motion carried unanimously.

April 26, 2005

CONFESSION OF JUDGEMENT REQUEST

Auditor Steinhoff presented a letter from Gary Habben requesting a ten year Confession of Judgement for delinquent taxes on Parcel No. R18.720.1080.

AUDITOR WARRANT

Motion by Keers, seconded by Johnson to approve auditor warrant in the amount of \$50.00 payable to Minnesota Association of County Officials for a regional meeting registration fee. Motion carried unanimously.

TRUNK HIGHWAY 268 RIGHT OF WAY EASEMENT

Motion by Tinklenberg, seconded by Johnson to approve auditor warrant in the amount of \$500.00 payable to Minnesota Department of Natural Resources for Trunk Highway 268 right of way easement and issue auditor warrant. Motion carried unanimously.

2005 1ST QUARTER BUDGET REVIEW

County Coordinator Hanson presented and the Board reviewed 2005 1st Quarter Budget information.

STRATEGIC PLANNING SESSION

County Coordinator Hanson commented on first strategic planning session held on April 20, 2005 and the proposed dates for the second strategic planning session. Consensus of the Board to schedule the second strategic planning session for June 30, 2005.

Chairman Carstensen recessed the meeting at 12:00 p.m. to reconvene at 1:00 p.m.

Chairman Carstensen reconvened the meeting at 1:00 p.m.

PERSONNEL-CONTINUED

Motion by Remund, seconded by Johnson to close meeting at 1:02 p.m. for annual performance evaluation of Ambulance Director Steve Ewing. Motion carried unanimously.

Chairman Larry G. Carstensen and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, and Marvin Tinklenberg, Auditor Joyce Steinhoff, County Coordinator Sharon Hanson, Human Resources Director Judy Oldemeyer and Ambulance Director Steve Ewing present. Motion by Johnson, seconded by Remund to open meeting at 1:30 p.m. Motion carried unanimously.

April 26, 2005

Motion by Tinklenberg, seconded by Keers to close meeting at 1:34 p.m. for annual performance evaluation of Human Resources Director Judy Oldemeyer. Motion carried unanimously. Chairman Larry G. Carstensen and Commissioners Luke Johnson, Jack Keers, Jerry L. Remund, and Marvin Tinklenberg, Auditor Joyce Steinhoff, County Coordinator Sharon Hanson and Human Resources Director Judy Oldemeyer present. Motion by Remund, seconded by Johnson to open meeting at 1:59 p.m. Motion carried unanimously.

Director Oldemeyer presented a satisfactory performance evaluation for Transit Sub-Driver Bill Wilson. Motion by Keers, seconded by Tinklenberg to adjust the hourly wage rate to Step 1 on the first pay plan of the current courthouse union contract. Motion carried unanimously. Director Oldemeyer presented a satisfactory annual performance evaluation for Assessor Joyce Schmidt with no step increase applicable at this time. Director Oldemeyer presented a satisfactory performance evaluation for Assessing Technician Diane Scotting with appropriate step increase.

Director Oldemeyer presented information on health screening plan for employees. Consensus of the Board to have Commissioner Tinklenberg contact PCMC Administrator Jody Jenner regarding availability of employee health screening through PCMC.

TAX ABATEMENT

Motion by Remund, seconded by Johnson to approve Auditor Steinhoff and Assessor Farley Gruning's recommendation for tax abatement request from Johnnie R and Karen M. Currier for Parcel No. R18.540.0580 in the amount of \$50.00 due to assessing error. Motion carried unanimously.

COMMITTEE REPORTS

Commissioner Johnson reported attending the Ag Day program held at MN West Community College, Redwood Cottonwood Rivers Control Areas meeting, Hospital QAPI Committee meeting and strategic planning session.

April 26, 2005

Commissioner Keers reported attending the MN Rural Energy Board, AMC Legislative Conference, ATP District 8 meeting, Law Enforcement Liaison Committee meeting, Community Energy Resource Teams meeting, strategic planning session and Highway negotiation session.

Commissioner Remund reported attending Law Enforcement Liaison Committee meeting, County Extension staff meeting, EDA meeting, strategic planning session and Building Committee meeting.

Commissioner Carstensen reported attending Hospice Annual Fundraiser, Personnel Stewards meeting, SW MN Methamphetamine Task Force meeting, Lincoln-Lyon-Murray-Pipestone Public Health Orientation, Chief Elected Official Board meeting, County Extension Committee meeting, Jasper City Council meeting, Trosky City Council meeting, Early Intervention Three Year Olds meeting, Flattrackers/Go-Karters meeting, Plum Creek Board meeting, strategic planning session and Foster Parent Recognition dinner.

Commissioner Tinklenberg reported attending Insurance Committee meeting, Southwestern Minnesota Opportunity Council Board meeting, AMC Legislative Conference, Personnel Committee meeting, Edgerton Chamber of Commerce, Lincoln-Lyon-Murray-Pipestone Public Health Board meeting, Edgerton City Council meeting, Lincoln-Lyon-Murray-Pipestone Public Health Orientation, Area II River Basin Board meeting, SW MN Mental Health Annual meeting, Pipestone County EDA meeting, Edgerton Board of Review, SW Methamphetamine Task Force meeting, strategic planning session, and Building Committee meeting,.

Motion by Tinklenberg, seconded by Remund to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:15 p.m.

ATTEST: /s/Sharon Hanson
Sharon Hanson
County Coordinator

/s/Larry Carstensen
Larry Carstensen
Chairman

April 26, 2005

6