

August 2, 2005

Pipestone County R&B Meeting
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The Pipestone County Commissioners met with Chairman Larry G. Carstensen, and Commissioners Luke Johnson, Jack Keers, Jerry Remund, Marvin Tinklenberg, Highway Engineer David Halbersma, and County Coordinator Sharon Hanson present. Chairman Carstensen called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Remund to approve the agenda as amended. Motion carried unanimously. Motion by Remund, seconded by Keers to approve the minutes of July 26, 2005 as amended. Motion carried unanimously.

PROJECT UPDATES

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

Consensus of the Board for Engineer Halbersma to negotiate on liquidated damages and penalty and bring recommendations back to the Board for the following projects: SP-59-604-03 CSAH 4 and 2005 Overlay projects.

2006 PROPOSED HIGHWAY DEPARTMENT BUDGET REVIEW

Engineer Halbersma presented and the Board reviewed the 2006 Pipestone County Highway Department proposed budget.

MAINTENANCE ISSUES/UPDATES

Motion by Keers, seconded by Tinklenberg directing Engineer Halbersma to offer the cities of Hatfield, Trosky and Woodstock the used snow plow/sander truck at the price of \$8,000.00 and if the cities decline the offer, put the truck up for sale on the open market. Motion carried unanimously.

STATE AUDITOR'S EXIT REPORT-ROGER ALBERTSON

Roger Albertson from the State Auditor's Office presented Pipestone County financial statements and findings for the year ending December 31, 2004. Mr. Albertson stated that Pipestone County and Pipestone County Medical Center are in good financial condition. Mr. Albertson reviewed with the Board the following findings: County Sheriff's collection of law enforcement contracts and County budgeting procedures. Motion by Keers, seconded by

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Tinklenberg to close Sheriff's trust account and direct the County Sheriff to receipt funds into Treasurer's office, run account activity through Commissioner Warrants, identify \$11,421.36 currently not identified on the reconciliation statement and if needed conduct an audit of the account. Ayes: Carstensen, Keers, Johnson, Tinklenberg. Nay: Remund. Motion carried.

FEEDLOT APPLICATIONS PUBLIC MEETING-10:30 AM

A public meeting was held for the following feedlot application: Spronk Brothers III located in Osborne Township, Section 14.

MISCELLANEOUS ITEMS

Engineer Halbersma and the Board discussed the new Pipestone industrial park development, state aid routes and the City of Pipestone's request for financial assistance for the new industrial park. No action taken at this time.

Engineer Halbersma updated the Board on new target formula for federal money.

STATE AUDITOR'S EXIT REPORT-CONTINUED

Sheriff Dan Delaney and Treasurer Steve Weets informed the Board that the Sheriff's trust account has enough daily activity to warrant the account to remain open and not closed as approved earlier by the Board. Motion by Remund, seconded by Johnson to rescind the motion that closed the Sheriff's trust account and directed the County Sheriff to receipt funds into Treasurer's office, run account activity through Commissioner Warrants, identify \$11,421.36 currently not identified on the reconciliation statement and if needed conduct an audit of the account. Motion carried unanimously. Motion by Johnson, seconded by Remund to keep open Sheriff's trust account for daily activity items and direct the County Sheriff to receipt city contract funds directly into Treasurer's office, deposit other funds weekly into Treasurer's office as per board directive, identify \$11,421.36 currently not identified on the reconciliation statement and direct the County Sheriff to provide the County Board a monthly report on the Sheriff's trust account. Motion carried unanimously.

PERSONNEL-JUDY OLDEMEYER

Personnel Director Judy Oldemeyer presented a proposed Information Technology Coordinator job description. Motion by Keers, seconded by Tinklenberg to approve the

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Information Technology Coordinator job description and send to the consulting firm of Riley, Dettmann & Kelsey for point evaluation. Motion carried unanimously.

Director Oldemeyer updated the Board on the maintenance supervisor position and informed the Board that the position is still vacant after interviewing candidates for the position. Chairman Carstensen directed Coordinator Hanson and Director Oldemeyer to update and review the Maintenance Supervisor job description and bring back to the Board.

OTHER BUSINESS

Chairman Carstensen updated the Board on the annual MN Counties Insurance Trust dividend and proposed law library expenditures.

Commissioner Keers informed the Board that Southwestern Mental Health Center (SWMHC) and Jackson County have agreed upon terms of accepting Jackson County into the SWMHC consortium. Motion by Keers, seconded by Remund to approve of a forthcoming resolution to accept Jackson County into the SWMHC consortium. Motion carried unanimously.

Motion by Johnson, seconded by Remund to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 12:20 p.m.

ATTEST: /s/Sharon Hanson
Sharon Hanson
County Coordinator

/s/Larry Carstensen
Larry Carstensen
Chairman