

August 23, 2005

Pipestone County Commissioner Meeting  
August 23, 2005

The Pipestone County Commissioners met with Commissioners Luke Johnson, Jerry L. Remund, Marvin Tinklenberg, and Vice-Chairman Jack Keers. Chairman Larry Carstensen absent. Also present were Auditor Joyce Steinhoff and Human Resources Coordinator Judy Oldemeyer. Vice-Chairman Jack Keers called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Johnson to approve the agenda as amended. All voted in favor. Motion carried. Motion by Johnson, seconded by Remund to approve the minutes of August 9, 2005 as amended. All voted in favor. Motion carried. Motion by Tinklenberg, seconded by Johnson to approved the minutes of August 17, 2005. All voted in favor. Motion carried. Motion by Remund, seconded by Tinklenberg to approve the minutes of August 18, 2005. All voted in favor. Motion carried.

**CITY OF PIPESTONE ECONOMIC DEVELOPMENT REQUEST**

Pipestone City Administrator Jeff Jones, Pipestone City Mayor Darrel Tinklenberg and Councilman Harry Hansen presented a request to the County Board in the amount \$250,000 for economic development assistance for the Suzlon project. The Board agreed to take the request under consideration.

**MURRAY/PIPESTONE COUNTY AG EDUCATOR**

Vice-Chairman Keers appointed Commissioners Remund and Tinklenberg to meet with a Murray County Commissioner committee as soon as possible to discuss the Murray/Pipestone County Ag Educator position.

**RESOLUTION 59-36-2005-AUDITOR JOYCE STEINHOFF**

Motion by Johnson, seconded by Remund to adopt Resolution 59-36-2005 resolving that the Pipestone County Board of Commissioners certify that parcels 15.200.1770, 15.300.0530, 21.200.0250, 21.200.0300, 21.200.1090, 21.200.1630, 21.200.1660, 21.200.1690, and 21.200.1710 have been viewed and have been classified as non-conservation land and request

August 23, 2005

1

August 23, 2005

approval from the Minnesota Department of Natural Resources for sale of said lands. All voted in favor. Motion carried.

**RESOLUTION 59-37-2005-AUDITOR JOYCE STEINHOFF**

Motion by Johnson, seconded by Tinklenberg to set the base selling price at \$1.00 for parcel 15.200.1770 in the City of Holland, Minnesota. All voted in favor. Motion carried.

Motion by Johnson, seconded by Remund to set the base selling price at \$1,500.00 for the land and buildings on parcel 15.300.0530 in the City of Holland, Minnesota. All voted in favor.

Motion carried.

**TREASURER STEVE WEETS –DUTIES REVIEW**

Treasurer Steve Weets presented an annual review of his responsibilities and duties as Pipestone County Treasurer.

**RESOLUTION 59-37-2005-AUDITOR JOYCE STEINHOFF**

Motion by Johnson, seconded by Remund to set the base selling price at \$1.00 for parcel 15.200.1790 in the City of Holland, Minnesota, and also \$1.00 for parcel 15.200.1800 in the City of Holland, Minnesota. All voted in favor. Motion carried.

Motion by Johnson, seconded by Remund to adopt Resolution 59-37-2005 authorizing the sale of these aforementioned tax-forfeited parcels to adjacent land owners. All voted in favor. Motion carried.

**PUBLIC HEARING – PROPOSED COUNTY FEE SCHEDULE**

Motion by Tinklenberg, seconded by Remund to open the public hearing at 10:00 AM to review the proposed county fee schedule. All voted in favor. Motion carried. County Assessor Farley Grunig and County Recorder Mary Ann De Groot presented the proposed changes.

Motion by Tinklenberg, seconded by Remund to close the public hearing at 10:20 AM. All voted in favor. Motion carried. Motion by Remund, seconded by Tinklenberg to accept the proposed county fee schedule with amendments to become effective August 23, 2005. All voted in favor. Motion carried.

August 23, 2005

2

August 23, 2005

**RECORDER MARY ANN DE GROOT –DUTIES REVIEW**

Recorder Mary Ann De Groot appeared to present the annual review of her responsibilities and duties as Pipestone County Recorder.

**JUDY OLDEMEYER – HUMAN RESOURCES**

Human Resources Coordinator Judy Oldemeyer reported that Transit Dispatcher/Office Assistant Carmen Hailey and Transit Bus Driver Larry Miller received satisfactory performance evaluations with appropriate step increases.

Motion by Tinklenberg, seconded by Johnson to approve the Drug and Alcohol Testing Program Participation Agreement with MN Counties Insurance Trust and authorize County Coordinator Sharon Hanson to sign the agreement. All voted in favor. Motion carried.

Vice-Chairman Keers appointed Commissioner Remund to participate in the August 30 session with Law Enforcement Labor Services, Inc. to negotiate wages for the Patrol Sergeant position in the Sheriff's Office.

Oldemeyer presented a request to attend a Human Resources Audit training session in Marshall on September 14, 2005. Motion by Johnson, seconded by Remund to approve the training request and authorize payment as an Auditor's warrant. All voted in favor. Motion carried.

Oldemeyer presented for Board consideration a revised job description for an Information Technology Coordinator. The revised version would be a Range 12 on the county non-union pay plan. Motion by Tinklenberg, seconded by Remund to approve the revised description for Information Technology Coordinator at Range 12. All voted in favor. Motion carried. Also discussed were various newspapers and other sites in which to advertise the open position. Motion by Remund, seconded by Johnson to begin advertising for the position in the list of newspapers and websites as discussed. All voted in favor. Motion carried.

**FEEDLOT APPLICATION PUBLIC MEETING-11:00 AM**

A public meeting was held for the following feedlot application: Mike Hulstein located in Elmer Township, Section 35.

August 23, 2005

**PRELIMINARY PLAT APPROVAL-MARK GRIEBEL**

Conservation/Zoning Administrator Kyle Krier presented for Board approval a preliminary plat request by Mark Griebel consisting of five lots located in Section 2 of Sweet Township in Pipestone County. The request was tabled until the September 6, 2005 Road and Bridge meeting to get input from Pipestone County Highway Engineer David Halbersma.

**MATERIAL RECOVERY FEASABILITY STUDY RESOLUTION 59-38-2005**

Administrator Krier presented for the Board's consideration Resolution 59-38-2005 in support of Lyon County Board of Commissioners for a material recovery feasibility study. Motion by Johnson, seconded by Remund to adopt Resolution 59-38-2005 in support of the Lyon County Board of Commissioners in the procurement of services to further evaluate the feasibility of a material recovery facility. All voted in favor. Motion carried.

**AUDITOR JOYCE STEINHOFF –DUTIES REVIEW**

Auditor Joyce Steinhoff presented an annual review of her responsibilities and duties as Pipestone County Auditor.

Vice-Chairman Keers recessed the meeting until 1:00 PM.

Vice-Chairman Keers reconvened the meeting at 1:00 PM

**SHERIFF DAN DELANEY – BUDGET AND DUTIES REVIEW**

Sheriff Dan Delaney appeared to present his proposed 2006 budget for the Sheriff's Office. Vice-Chairman Keers requested that Sheriff Delaney further review the 2006 salary calculations for future discussion with the Board. Sheriff Delaney presented an annual review of his responsibilities and duties as Pipestone County Sheriff.

**COUNTY ATTORNEY JAMES O'NEILL –DUTIES REVIEW**

County Attorney James O'Neill presented the annual review of his responsibilities and duties as Pipestone County Attorney.

**ST. LEO REQUEST – USE OF COURTHOUSE FACILITIES**

Motion by Tinklenberg, seconded by Remund to grant the request of St. Leo Catholic Church to use the Commissioners' Room and Community Room from 11:00 AM – 12:00 PM on

August 23, 2005

the following dates in 2005 and 2006: October 2, October 9, October 30, November 13, December 4, December 11, January 8, January 29, February 5, February 12, March 5 and March 26. All voted in favor. Motion carried.

**MISCELLANEOUS**

Commissioner Tinklenberg reported that a meeting had been arranged for the morning of Wednesday, August 24 between two Murray County Commissioners and Commissioners Remund and Tinklenberg to discuss the Murray/Pipestone County Ag Educator position.

Human Resources Coordinator Judy Oldemeyer reported that the current usage ratio for the health insurance is 65.86% for the first four months of 2005.

Oldemeyer also reported that the AFSCME grievance on the Family and Medical Leave had been denied by the arbitrator.

Motion by Johnson, seconded by Remund to adjourn the meeting. All voted in favor. Motion carried. Meeting adjourned at 2:35 PM.

ATTEST: /s/ Judy Oldemeyer  
Judy Oldemeyer  
Human Resources Director

/s/ Jack Keers  
Jack Keers  
Vice-Chairman