

January 3, 2006

Pipestone County Commissioner Organizational Meeting  
Pipestone County R&B Meeting  
January 3, 2006

The Pipestone County Commissioners met with Chairman Jack Keers and Commissioners Luke Johnson, Jerry L. Remund, Harold (Butch) Miller, Marvin Tinklenberg, Auditor Joyce Steinhoff and County Coordinator Sharon Hanson present for the annual organizational meeting and Road and Bridge meeting. Coordinator Hanson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**NEWLY ELECTED OATH OF OFFICE**

Judge David E. Christensen administered the Oath of Office to newly elected District 2 Commissioner Harold (Butch) Miller.

**ELECTION OF BOARD CHAIR AND VICE CHAIR AS PER MS 375.13**

Coordinator Hanson called for nominations for Chair. Commissioner Johnson nominated Commissioner Remund. Commissioner Tinklenberg nominated Commissioner Keers. Coordinator Hanson called for further nominations. Hearing none, motion by Tinklenberg, seconded by Remund to cease nominations. Motion carried unanimously. Coordinator Hanson distributed and tallied election ballots with the assistance of Auditor Steinhoff. Coordinator Hanson announced the election result of Jerry L. Remund as Chairman.

Chairman Remund called for nominations for Vice-Chair. Commissioner Keers nominated Commissioner Tinklenberg. Chairman Miller nominated Commissioner Johnson. Chairman Remund called for further nominations. Hearing none, motion by Miller, seconded by Tinklenberg to cease nominations. Motion carried unanimously. Coordinator Hanson distributed and tallied election ballots with the assistance of Auditor Steinhoff. Coordinator Hanson announced the election result of Luke Johnson as Vice-Chairman.

Motion by Johnson, seconded by Miller to approve the agenda as amended. Motion carried unanimously.

**RESOLUTION 59-01-06 DESIGNATED PUBLIC DEPOSITORIES**

Motion by Johnson, seconded by Tinklenberg to adopt Resolution 59-01-2006 designating Buffalo Ridge Bank, Ruthton; Cadre (Magic Fund); Edward D. Jones and Company; Jasper State Bank, Jasper; First Farmers & Merchants National Bank, Pipestone; First National Bank & Trust, Pipestone; First State Bank of Pipestone, Rushmore, Worthington, and Edgerton;

January 3, 2006

Thrivent Financial, Wachovia Securities (Prudential) and all banks and financial institutions that our brokerage firms deposit in as public depositories of the public funds of Pipestone County.

Motion carried unanimously.

Motion by Johnson, seconded by Miller to approve the minutes of December 27, 2005 as amended. Motion carried unanimously.

**2006 BOARD MEETING SCHEDULE**

Motion by Johnson, seconded by Tinklenberg to approve the scheduling of Commissioners meetings on the first Tuesday of the month at 9:00 AM at the MN Dot Conference Room, second and fourth Tuesday of each month at 9:00 AM in the Commissioners Room at the Courthouse, Social Service meeting on the third Tuesday at 9:00 AM in the Commissioners Room at the Courthouse, and the Hospital Board Meeting on the third Tuesday of each month at 1:00 PM in the lower level Education Room of the Medical Facility. Motion carried unanimously.

**RESOLUTION 59-02-2006 COMMITTEE ASSIGNMENTS**

Motion by Keers, seconded by Johnson to adopt Resolution 59-02-2006 approving and listing the 2006 Committee assignments. Motion carried unanimously.

**RESOLUTION 59-03-2006 PIPESTONE COUNTY BOARD RULES OF PROCEDURE**

Motion by Johnson, seconded by Tinklenberg to adopt Resolution 59-03-2006 setting the 2006 Rules of Procedure for the Pipestone County Board of Commissioners. Motion carried unanimously.

**RESOLUTION 59-04-2006 SCHEDULE OF PER DIEM PAYMENTS**

Motion by Tinklenberg, seconded by Miller adopting Resolution 59-04-2006 establishing the 2006 schedule of per diem payments for services by individual Pipestone County Commissioners. Motion carried unanimously.

**RESOLUTION 59-05-2006 COUNTY AUDITOR WARRANTS**

Motion by Keers, seconded by Johnson adopting Resolution 59-05-2006 designated and approving County Auditor Warrants for 2006. Motion carried unanimously.

**RESOLUTION 59-06-2006 WORKER'S COMPENSATION DESIGNATION**

Motion by Keers, seconded by Johnson to adopt Resolution 59-06-2006 that pursuant to the requirements of MN Stat. 176.011, subd. 9 (6), that all officers of Pipestone County who are

January 3, 2006

elected or appointed to a regular term of office, or to complete the unexpired position of a regular term shall be included within the definition of “employee” as that term is defined in MN Stat.

176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of the State.

Motion carried unanimously.

**RESOLUTION 59-07-2006 DESIGNATION OF OFFICIAL NEWSPAPER 2006**

Motion by Tinklenberg, seconded by Johnson to adopt Resolution 59-07-2006 establishing the Edgerton Enterprise as the official legal newspaper for 2006. Motion carried unanimously.

**PERSONNEL, HEALTH AND SAFETY COMMITTEE REORGANIZATION**

Coordinator Hanson informed the Board that the Personnel, Health and Safety Committee recommended and approved revised By-Laws and reorganization of the Committee to the following: Safety Committee, Health and Insurance Committee, Personnel Stewards. Motion by Keers, seconded by Johnson to approve the reorganization of the Personnel, Health and Safety Committee and accept Safety Committee By-Laws revision as approved by the Personnel, Health and Safety Committee on December 28, 2005. Motion carried unanimously.

**RESOLUTION 59-08-2006 ELECTED OFFICIALS MINIMUM SALARY**

Motion by Tinklenberg, seconded by Johnson to adopt Resolution 59-08-2006 as per statute setting the minimum salary to be paid to elected officials for the next term of office as follows:

MN Statutes 384.151	County Auditor	\$6,000
MN Statutes 388.18	County Attorney	\$4,000
MN Statutes 386.015	County Recorder	\$6,000
MN Statues 387.20	County Sheriff	\$6,000
MN Statues 385.373	County Treasurer	\$6,000

Motion carried unanimously.

**BOARD OF EQUALIZATION DATE**

Motion by Tinklenberg, seconded by Johnson to set the 2006 County Board of Equalization Date for June 15, 2006 at 1:00 PM in the Commissioners Room. Motion carried unanimously.

**PERSONNEL-JUDY OLDEMEYER, HUMAN RESOURCES DIRECTOR**

Personnel Director Judy Oldemeyer introduced Bill Folger as the new Information Technology Coordinator who began his duties on January 3, 2006.

January 3, 2006

Director Oldemeyer reported that part-time Sheriff Deputy Todd Siemonsma will now be classified as full-time Sheriff Deputy as of January 1, 2006 to fill the vacancy in the Sheriff's Office.

Engineer David Halbersma joined the meeting for the Pipestone County R&B meeting.

**PROJECT UPDATES**

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

**2006 OVERLAY AND SEAL COAT PROJECTS**

Motion by Tinklenberg, seconded by Johnson to set the letting date for the 2006 Overlay projects (SAP 59-618-25, SAP 59-618-26, SAP 59-624-04) for March 7<sup>th</sup>, 2006 at 10:00 A.M and set the letting date for the 2006 Seal Coat projects (SAP 59-630-03, various roadways throughout the County plus the Courthouse parking lot and the Southwest mental health parking lot) for March 7<sup>th</sup>, 2006 at 10:15 A.M. Motion carried unanimously.

**268/CSAH 9 UNOFFICIAL DETOUR COSTS**

Consensus of the Board directing Engineer Halbersma to continue discussions with Osborne Township officials to resolve unofficial detour costs.

**COUNTY POLICY ON COMMERCIAL DRIVERS LICENSE POLICY REVISION**

Engineer Halbersma informed the Board that new regulations regarding driving under the influence affects employees whose job description require a Commercial Drivers License (CDL). Engineer Halbersma and Personnel Director Judy Oldemeyer will continue to work on CDL policy revision and bring back to the Board at a future Commissioner meeting.

**MAINTENANCE ISSUES/UPDATES**

Engineer Halbersma informed the Board that the County Highway Maintenance Department has been plowing and sanding, installing box culverts and mulching, safety training session held, and installation of snow fences.

**DRIVEWAY INSTALLATION POLICY**

Engineer Halbersma informed the Board that most counties have a driveway installation policy that includes a cost-share program similar to Pipestone County. Consensus of the Board for Engineer Halbersma to revisit driveway installation policy at the Annual Road and Bridge public hearing.

January 3, 2006

**2006 EQUIPMENT PURCHASES/TRUCK STORAGE BUILDING**

Engineer Halbersma provided an update on proposed 2006 equipment purchases and a proposed new truck storage building.

Motion by Johnson, seconded by Miller to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:58 a.m.

ATTEST: /s/Sharon Hanson  
Sharon Hanson  
County Coordinator

/s/Jerry Remund  
Jerry Remund  
Chairman