

April 25, 2006

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Jerry Remund and Commissioners Luke Johnson, Jack Keers, Harold (Butch) Miller, Marvin Tinklenberg, Auditor Joyce Steinhoff and County Coordinator Sharon Hanson. Chairman Remund called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Johnson to approve the agenda as amended. Motion carried unanimously. Motion by Keers, seconded by Miller to approve the following items on the consent agenda:

1. Minutes of April 11, 2006
2. Set Business Subsidy Policy Public Hearing for May 9, 2006 at 9:30 a.m.
3. Approve Consent of Owner Form for Subleasing N. Hiawatha Land
4. Approve Workforce Investment Act Joint Powers Agreement

Motion carried unanimously.

REQUEST FOR USE OF COUNTY GRAVEL PIT

Chris Lingen appeared before the Board on behalf of the Holland and Woodstock Fire Departments to request use of the County gravel pit for a combine demolition derby to be held July 22, 2006. Mr. Lingen presented information on liability insurance, set-up and cleanup of the site. Motion by Johnson, seconded by Miller approving the use of the County gravel pit for a combine demolition derby to be held July 22, 2006 and contingent on certificate of liability insurance information being submitted to the County Auditor prior to the event. Motion carried unanimously.

DAN MCELROY, SENIOR ADVISOR-GOVERNOR PAWLENTY'S OFFICE

Dan McElroy, Senior Advisor to Governor Tim Pawlenty, provided information on government innovation and collaboration as part of Governor Pawlenty's Drive to Excellence program.

POSTAGE METER PURCHASE-STEVE WEETS, TREASURER

Treasurer Steve Weets presented a quote to purchase a Hasler postage meter from Claritus off the GSA contract in the amount of \$12,725.68. Treasurer Weets stated that the postage meter was included in the 2005 budget and that a maintenance agreement is recommended for one year. Motion by Tinklenberg, seconded by Johnson to approve the purchase of a Hasler Postage

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Machine from Claritus in the amount of \$12,725.68 including a maintenance agreement per year in the amount of \$1,499.00. Motion carried unanimously.

FAMILY SERVICE COUNTY VEHICLES

Family Services Director Brian Buhmann requested direction from the Board regarding purchase of two vehicles for the Family Service department as a result of an ordering deadline off the state contract disallowing the purchase of a 2006 Chevy Impala as originally planned. Motion by Keers, seconded by Miller to approve the purchase of two Dodge Caravans off the state contract in the amount of \$16,849.37 each. Motion carried unanimously.

EMPLOYEE RECOGNITION AND DRAFT COUNTY VEHICLE USE POLICIES

Coordinator Hanson requested approval of Employee Recognition Policy 59-01-06 that establishes an employee recognition ceremony and defines eligibility and service awards guidelines. Motion by Johnson, seconded by Tinklenberg to approve Pipestone County Employee Recognition Policy 59-01-06. Motion carried unanimously.

Coordinator Hanson presented a draft County Vehicle Use Policy for Board review. Consensus of the Board to finalize the Policy and bring back to the Board for final approval.

BUILDING COMMITTEE REPORT

County Attorney Jim O'Neill joined the meeting. Chairman Remund reported that the Building Committee of Commissioner Tinklenberg and he had met to review the appraisal report of Hosch Appraisal Services, LLC dated March 1, 2006.

Motion by Remund, seconded by Tinklenberg to withdraw all offers previously made by Pipestone County to Richard T. Hasse for the purchase of Pipestone Central School, and direct the Pipestone County Coordinator to give notice of this withdrawal to Richard T. Hasse by first class mail. Motion carried unanimously.

Motion by Remund, seconded by Tinklenberg to discontinue for the present time any effort to acquire Pipestone Central School for the use of the county through the process of eminent domain. Motion carried unanimously.

Motion by Keers, seconded by Tinklenberg to proceed with plans for Family Services and Ambulance buildings and engage an architect for the projects. Yeas: Keers, Miller, Remund, Tinklenberg. Nay: Johnson. Motion carried.

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SALE AND TRANSFER OF OWNERSHIP OF TRANSIT BUS RESOLUTION 59-27-06

Transit Director Bill McVicker joined the meeting to inform the Board that the Ford Glavel transit bus is considered in excess and due to the immediate need by the City of Granite Falls for a transit bus, Director McVicker recommends and the Minnesota Department of Transportation approves the sale and transfer of the bus to the City of Granite Falls. Motion by Tinklenberg, seconded by Keers approving the sale and transfer of ownership of the 2001 Ford Glavel transit bus to the City of Granite Falls for the sum of \$8,000.00. Motion carried unanimously. Motion by Tinklenberg, seconded by Johnson to adopt Resolution 59-27-06 supporting the sale and transfer of ownership of one transit bus to the City of Granite Falls, Minnesota and hereby approves the sale and transfer of ownership of the above mentioned vehicle at the sale price of \$8,000.00 to the City of Granite Falls, Minnesota. Motion carried unanimously.

TAX ABATEMENT REQUEST-AUDITOR JOYCE STEINHOFF

Auditor Joyce Steinhoff presented a tax abatement request from Roger Gruis in the amount of \$49.00 as a result of a classification error. Motion by Keers, seconded by Johnson, approving the request from Roger Gruis on Parcel R. 21-260-0770 in the amount of \$49.00. Motion carried unanimously.

FAMILY SERVICES/REGION VIII PROPOSED FEASIBILITY STUDY

Coordinator Hanson updated the Board on the Family Services/Region VIII proposed feasibility study.

COMMITTEE REPORTS

Commissioner Tinklenberg reported attending the Wind Energy Committee meeting, AMC Board meeting, Building Committee, Methamphetamine Task Force Committee meeting, EDA meeting, Rural MN Energy Committee meeting and Hatfield City Council meeting.

Commissioner Keers reported attending the Rural Energy Board meeting and SRDC Board meeting.

Commissioner Johnson reported attending the Area II Board meeting, Negotiations Committee, RCRCA Board meeting and District 8 Environmental meeting.

Chairman Remund reported attending the EDA Executive Board meeting, Law Enforcement City/County Liaison meeting, Negotiations committee meeting, Southwest Mental

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Health Center meeting, Extension Committee meeting, Building Committee meeting, EDA Board meeting, Fair Board, City/County/Township meeting.

FEEDLOT APPLICATIONS PUBLIC MEETING-11:00AM

Conservation and Zoning Administrator Kyle Krier joined the meeting to discuss a feedlot public meeting and a conditional use permit application.

A public meeting was held for the following feedlot application: Arwin Spronk, located in Burke Township, Section 22.

Administrator Krier presented a Planning and Zoning Commission Findings of Fact, Conclusions and Recommendations in the matter of a Conditional Use Permit Request by Duininck Brothers Inc. for the mining and processing of gravel and granular materials, including all related stockpiling on land owned by Daryl Hanenburg. Administrator Krier reviewed the Findings of Fact, Conclusions and Recommendations. Public comment was given by City of Edgerton officials on the request with regard to the Wellhead Protection Area. Motion by Tinklenberg, seconded by Miller to accept the Findings of Fact, Conclusions and Recommendations in the matter of a Conditional Use Permit Request by Duininck Brothers Inc. for the mining and processing of gravel and granular materials, including all related stockpiling on land owned by Daryl Hanenburg. Motion carried unanimously.

SOUTHWESTERN MENTAL HEALTH CENTER PROPOSED FACILITIES

Southwestern Mental Health Center (SMHC) Director Scott Johnson and Southwest Minnesota Housing Partnership (SWMHP) Director Rick Goodeman joined the meeting to discuss the proposed office facility and adult residential treatment facility for SMHC and the possible use of the Central School site within the City of Worthington owned by SWMHP. Director Goodeman reported that there is interest in utilizing the bonding authority of the Southwest Minnesota Multi-County Housing and Redevelopment Authority (HRA) to issue tax exempt bonds to finance the SHMC facilities and that in order for Pipestone County to participate in this type of financing, Pipestone County would need to join the HRA or adopt a joint powers agreement agreeing to the terms of the financing. Discussion was held on the two proposed options for Pipestone County. Motion by Remund, seconded by Miller to join the Southwest Minnesota Multi-County Housing and Redevelopment Authority and direct Director Goodeman to bring back a formal agreement. Motion carried unanimously.

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Chairman Remund recessed the meeting at 12:00 p.m. to be reconvened at 1:15 p.m.

Chairman Remund reconvened the meeting at 1:15 p.m.

CITY OF PIPESTONE REQUEST FOR BURN SITE

City Administrator Jeff Jones joined the meeting to request the use of the County landfill by the City of Pipestone as a burn site as a result of the City of Pipestone's current compost/brush pile site only being permitted as a dump site only as of June 2006. Administrator Jones stated that the City has one other location that could possibly be utilized as a burn site, however no formal request had been made to the owners of the property. Motion by Miller, seconded by Johnson to table the request until the City of Pipestone has discussed the request with the owners of the other location. Motion carried unanimously.

DOG KENNEL CONTRACT-SHERIFF DAN DELANEY

Sheriff Dan Delaney joined the meeting to request the approval of a Kennel Services Contract between Pipestone County and Annette's Kennels. Sheriff Delaney informed the Board that County Attorney O'Neill had reviewed the contract. Motion by Keers, seconded by Tinklenberg to approve the Kennel Services Contract between Pipestone County and Annette's Kennels contingent upon County Attorney O'Neill's approval of the liability insurance coverage provided by Annette's Kennels. Motion carried unanimously.

EMPLOYEE RECOGNITION CEREMONY

As per Employee Recognition Policy 59-01-06, County employees completing five year incremental anniversaries in increments of five years during the current year were officially recognized with Chairman Remund giving tokens of appreciation to the following employees: Keith Vreeman-5 years; Dean Tuin-15 years; Harlan Nepp-25 years; Don Harstad-25 years; Lee Gorter-5 years; Jerid Johnson-10 years; Lyle Schiebout-5 years; Brian Buhmann-5 years; Jeanne Backer-20 years; Marjorie Pankonen-15 years. Personnel Director Judy Oldemeyer announced all County employees and their years of service and Chairman Remund thanked them for their commitment to Pipestone County.

PERSONNEL-HUMAN RESOURCES DIRECTOR JUDY OLDEMEYER

Motion by Tinklenberg, seconded by Johnson to close the meeting at 1:51 p.m. for the annual performance evaluation of Personnel Director Judy Oldemeyer and Ambulance Director Steve Ewing. Motion carried unanimously. Motion by Tinklenberg, seconded by Keers to open

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the meeting at 2:18 p.m. Motion carried unanimously. Motion by Keers, seconded by Tinklenberg to approve the annual evaluation of Personnel Director Oldemeyer and grant the appropriate step increase. Motion carried unanimously. Motion by Tinklenberg, seconded by Miller to approve the annual evaluation of Ambulance Director Steve Ewing and grant the appropriate step increase. Motion carried unanimously.

Director Oldemeyer reported the following completed evaluations: Sheriff Deputy Sam Saletel, Sheriff Deputy Brian Danks, Jailer/Dispatcher Maria Cavros and part-time Transit Bus Driver Bill Wilson.

Information Technology (IT) Coordinator Bill Folger joined the meeting to provide an update and answer questions on the network design project that he has begun to implement. Discussion was held with Director Folger and Coordinator Hanson on the current IT issues in the County. Motion by Keers, seconded by Johnson directing Coordinator Hanson to proceed with contracting with an outside third-party IT contractor to assess the past and current IT issues and provide a report back to the Board. Motion carried unanimously.

Motion by Keers, seconded by Remund to accept the resignation of Kristina Fenton as full-time Jailer/Dispatcher effective April 30, 2006. Motion carried unanimously.

Motion by Johnson, seconded by Tinklenberg to accept the Jailer/Dispatcher revised job description. Motion carried unanimously.

Director Oldemeyer requested clarification on hiring authority for the Sheriff's office. Motion by Johnson, seconded by Miller to authorize the hiring or the negotiating of salary of personnel at no higher than a Step 1 of the Law Enforcement Contracts. Motion carried unanimously.

Negotiations Committee members Chairman Remund and Commissioner Johnson recommended that the Patrol Captain be offered Range 12, Step F of the 2006 Non-Union, Non-Merit pay scale effective May 1, 2006 and upon a successful performance evaluation move to Range 12, Step E of the 2006 Non-Union, Non-Merit pay scale effective July 1, 2006. It was also recommended that the Patrol Captain receive no shift differential and earn compensation time instead of overtime pay.

Discussion was held on the Patrol Captain job description and salary comparisons between the Captain and the Sergeants. Motion by Keers, seconded by Miller to approve the revised Patrol

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Captain job description. Motion carried unanimously. Motion by Keers, seconded by Miller to accept the Negotiations Committee recommendation to offer the Patrol Captain Range 12, Step F of the 2006 Non-Union, Non-Merit pay scale effective May 1, 2006 and upon a successful performance evaluation move to Range 12, Step E of the 2006 Non-Union, Non-Merit pay scale effective July 1, 2006, and also that the Personnel Policy stipulate that the Patrol Captain receive no shift differential and will earn compensatory time instead of overtime pay. Yeas: Johnson, Keers, Miller, Remund. Nay: Tinklenberg. Motion carried.

Director Oldemeyer presented for Board review a revised job description for the Sheriff's Secretary position which was re-titled as Administrative Assistant. Discussion was held on the revised job description. Motion by Miller, seconded by Johnson, to approve the Administrative Assistant job description and submit the job description to the firm of Riley, Dettman and Kelsey for point valuation. Yeas: Johnson, Miller, Remund. Nays: Keers, Tinklenberg. Motion carried.

Director Oldemeyer reports that the Minnesota Life Insurance premium for basic single employee coverage will decrease from \$6.75 per month to \$6.50 per month effective July 1, 2006. Motion by Tinklenberg, seconded by Keers to approve the Minnesota Life Insurance premium of \$6.50 per month effective July 1, 2006 for the basic single employee coverage. Motion carried unanimously.

Motion by Johnson, seconded by Miller to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:26 p.m.

ATTEST: /s/Sharon Hanson
Sharon Hanson
County Coordinator

/s/Jerry Remund
Jerry Remund
Chairman