

May 2, 2006

Pipestone County R&B Meeting
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The Pipestone County Commissioners met with Chairman Jerry L. Remund and Commissioners Luke Johnson, Jack Keers, Harold (Butch) Miller, Marvin Tinklenberg, Highway Engineer David Halbersma and County Coordinator Sharon Hanson present. Chairman Remund called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Miller to approve the agenda as amended. Motion carried unanimously.

PROJECT UPDATES

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

MAINTENANCE ISSUES/UPDATE

Engineer Halbersma requested direction from the Board on whether new or used culverts be used for driveway installations. Consensus of the Board that new culverts be used for driveway installations.

Engineer Halbersma reported that spring road postings were lifted on April 22, 2006, the mower tractor has arrived and the maintenance crews were finishing crack sealing work.

STATE AID FUNDING VIDEO

The video titled "Minnesota Transportation Challenge" discussing state aid funding and transportation needs in the State of Minnesota was viewed by the Board.

Consensus of the Board directing Coordinator Hanson to inquire about putting the video on public access television for general viewing by the public.

INFORMATION TECHNOLOGY SERVICES REQUEST

Recorder Mary Ann DeGroot joined the meeting. Coordinator Hanson presented the following two quotes for a third-party assessment of information technology (IT) needs and issues in the County: Winona County IT Department at \$2,114.50 and American Communications, Inc. at \$80.00 per hour not to exceed \$5,000.00. Discussion was held on the status of IT in the County. Motion by Keers, seconded by Johnson to approve the quote for IT assessment services from Winona County IT Department in the amount of \$2,114.50. Motion carried unanimously.

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COUNTY VEHICLE USE POLICY APPROVAL AND FLEET CARD REQUEST

Personnel Director Judy Oldemeyer joined the meeting. Coordinator Hanson presented for Board review Policy 59-02-2006-County Vehicle Use. Motion by Miller, seconded by Tinklenberg adopting Policy 59-02-2006-County Vehicle Use with the reimbursement rates at the following amounts: 36 cents per mile for departmental invoicing, 15 cents per mile less than the federal reimbursement rate for use of personal vehicle when traveling out of county when the county vehicle is available and the federal mileage reimbursement rate for the use of a personal vehicle for in-county travel and out-of-county travel when the county vehicle is not available. Motion carried unanimously.

Coordinator Hanson presented two quotes for fleet card services: Wright Express Universal Fleet Card at \$40.00 set up fee and \$2.00 per card per month fee and Fleet One at \$20.00 set up fee. Coordinator Hanson informed the Board that the Wright Express Universal Fleet Card can be utilized at 312 Minnesota gas stations versus 104 Minnesota gas stations with Fleet One. Motion by Keers, seconded by Miller approving fleet card services from Wright Express Universal Fleet Card and authorizing the attainment of one card for General Revenue and two cards for Family Services. Motion carried unanimously.

MUNICIPAL STATE AID FUNDING FOR CITY OF PIPESTONE

Engineer Halbersma presented a history of municipal state aid funding for the City of Pipestone and two long-term funding scenarios. Motion by Johnson, seconded by Tinklenberg to limit the money spent on the 6.61 miles of State Aid streets to the money earned by the 6.61 miles. Discussion was held on the funding scenarios and the future of county state aid funding. Motion carried unanimously.

OTHER BUSINESS

Engineer Halbersma informed the Board that the County and Troy Township recently discovered that the County had a lease agreement with Troy Township regarding the maintenance building located in the township and that the term of the lease agreement was fifty (50) years from August 29, 1949 and thus the lease agreement has since expired. Consensus of the Board directing Engineer Halbersma to work with Troy Township on future use of the maintenance building.

Commissioner Johnson and Engineer Halbersma informed the Board that a request has been made to the Ditch Committee regarding a tile line that has caused water to back up onto a

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residential property and home. Motion by Miller, seconded by Johnson directing the Ditch Committee to resolve the tile and water issue within thirty days. Motion carried unanimously.

Motion by Tinklenberg, seconded by Keers approving a \$786.00 tax abatement and a \$36.00 special assessment abatement on City of Edgerton Parcel No. R13.302.0250 due to undervaluing of property and classification error. Motion carried unanimously.

Coordinator Hanson informed the Board that the City of Pipestone has withdrawn their request to use the County landfill as compost/brush burn site as a result of finding another site.

CONSENT AGENDA

Motion by Tinklenberg, seconded by Miller to approve the following items on the consent agenda:

1. Minutes of April 25, 2006 Commissioner Meeting
2. Approve Right of Way payment to in the amount of \$3,800.00 to Donald Long for Project SAP 59-599-51

Motion carried unanimously.

Motion by Johnson, seconded by Miller to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:54 a.m.

ATTEST: /s/ Sharon Hanson
Sharon Hanson
County Coordinator

/s/ Jerry L. Remund
Jerry L. Remund
Chairman