

January 23, 2007

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Jerry Remund and Commissioners Luke Johnson, James Keyes, Harold (Butch) Miller, Marvin Tinklenberg, Auditor Joyce Steinhoff and County Coordinator Sharon Hanson present. Chairman Remund called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Keyes to approve the agenda as amended. Motion carried unanimously. Motion by Johnson, seconded by Miller to approve the following items on the consent agenda:

1. Minutes of January 9, 2007
2. Approval of Understanding of Services for 2006 Financial Audit
3. Approval of Audit #4208, Van Dyke Sanitation in the amount of \$9,150.00

FUND TRANSFER-TREASURER STEVE WEETS

Treasurer Steve Weets joined the meeting to present a request to temporarily transfer funds from General Revenue Fund to the Medical Bonds and Interest Fund in the amount of \$10,000.00. Motion by Johnson, seconded by Keyes to approve the temporary transfer of funds from General Revenue Fund to the Medical Bonds and Interest Fund in the amount of \$10,000.00. Motion carried unanimously.

ROAD AND BRIDGE MOTOR GRADER PURCHASE

Highway Engineer David Halbersma joined the meeting to present a request to purchase a motor grader with the following quotes off the state contract: Used 143 CAT at a base price plus tax and warranty in the amount of \$231,824, less deduct on low hour machine of \$32,300 and trade in of \$98,125 for a total price of \$113,990; New John Deere 772D at a base price plus tax and warranty in the amount of \$202,512, less trade in value of \$98,000 for a total price of \$121,883. Engineer Halbersma explained both quotes and an estimate of value in five years. Motion by Johnson, seconded by Tinklenberg to approve the purchase of a used 143 CAT at a base plus tax and warranty in the amount of \$231,824, less deduct on low hour machine of \$32,300 and trade in of \$98,125 for a total price of \$113,990.00. Yeas: Johnson, Keyes, Remund, Tinklenberg. Nay: Miller. Motion carried.

TAX ABATEMENT REQUEST-AUDITOR JOYCE STEINHOFF

Auditor Joyce Steinhoff presented a tax abatement request for Daryl Heard on Parcel 21-003-0325 due to the fact that half of the property is used for commercial use and the other half of the property is used for personal use. Motion by Miller, seconded by Keyes to approve the tax abatement request for Daryl Heard on Parcel 21-003-0325 due to the fact that half of the property is used for commercial use and the other half of the property is used for personal use in the amount of \$366.00. Motion carried unanimously.

MAXIMUS COST ALLOCATION PLAN SERVICE AGREEMENT

Coordinator Hanson presented a Cost Allocation Plan Service three-year agreement between Maximus, Inc and Pipestone County which would provide for federal reimbursement recoveries as a result of federal program expense reviews. Motion by Tinklenberg, seconded by Keyes to approve the Cost Allocation Plan Service three-year agreement between Maximus, Inc and Pipestone County with the following rates: 2006 at \$3,612.00, 2007 at \$3,540.00, 2008 at \$3,540.00 and authorize appropriate signatures. Motion carried unanimously.

COUNTY COORDINATOR SHARON HANSON

County Coordinator provided an update of activities including the following: building and maintenance work order requests, January Department head meeting, strategic planning for 2007 and potential fairground projects.

Consensus of the Board to proceed with attaining quotes for the proposed videotaping of Commissioner meetings and bring back to the Board.

Coordinator Hanson informed the Board that a letter was received by the County from the City of Pipestone requesting that the County consider the purchase of the City of Pipestone's fire station building. Consensus of the Board directing to Coordinator Hanson to attain information on the fire station building and bring back to the Board further information on architectural services to study the fire station building.

MAIL BALLOTING-IHLEN AND HATFIELD CITY REPRESENTATIVES

County Attorney Jim O'Neill joined the meeting along with Ihlen Mayor Jeanne Swenson, Hatfield City Clerk Janet VanderPlaats and Hatfield Councilman Ron Beckering to discuss future election options and the possibility to provide balloting by mail. Auditor Steinhoff discussed mail balloting and Minnesota Statutes 204B.45 which specifies requirements for mail

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balloting. Attorney O'Neill mentioned that per Minnesota Statutes 204B.45, mail balloting is subject to the approval of the County Auditor. Consensus of the Board for Auditor Steinhoff and Ihlen and Hatfield representatives to continue to discuss mail balloting.

PERSONNEL-JUDY OLDEMEYER

Personnel Director Judy Oldemeyer joined the meeting to discuss the progress on combining the Building and Grounds Maintenance Supervisor and Safety Director job descriptions. Director Oldemeyer will bring the combined job descriptions back to the Board.

Coordinator Hanson requested the approval to advertise for a temporary custodial/maintenance worker. Motion by Miller, seconded by Keyes to approve the advertising of a temporary custodial/maintenance worker. Motion carried unanimously.

Director Oldemeyer presented several attorney fee amounts from various law firms for the future upcoming Family Services labor negotiations. Motion by Johnson, seconded by Miller to contract with the firm of Frank Madden and Associates subject to the rate paid for meeting expenses and travel. Motion carried unanimously.

Director Oldemeyer informed the Board that Jailer/Dispatcher Maria Cavros resigned effective January 31, 2007.

Director Oldemeyer presented a Step 2 Grievance from a former Jailer/Dispatcher regarding holiday pay. Motion by Johnson, seconded by Keyes to pay the holiday pay as per the Jailer/Dispatcher Union Contract, Article 11-Holidays. Motion carried unanimously.

Director Oldemeyer reported on the following completed evaluations: Deputy Auditor Janet Bouman, Deputy Treasurer Pam Thies, Transit Driver Deanna Hoffman, Transit Driver Donna Coleman, Emergency Management Director/Veterans Service Officer Harlan Nepp and Transit Driver Gene Steffes.

Emergency Management Director/Veterans Service Officer Harlan Nepp joined the meeting for his annual evaluation. Coordinator Hanson presented information on Director Nepp's evaluation with comment received from Director Nepp and the Board.

The Board conducted the annual evaluation of County Coordinator Sharon Hanson. Motion by Tinklenberg, seconded by Keyes to approve the annual evaluation of County Coordinator Sharon Hanson and grant the appropriate step increase. Motion carried unanimously.

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Commissioner Johnson excused himself from the meeting.

Information Technology Coordinator Bill Folger joined the meeting for his annual evaluation. Motion by Tinklenberg, seconded by Miller to close the meeting at 12:02 p.m. for the annual performance evaluation of Information Technology Coordinator Bill Folger. All voted in favor. Motion carried. Motion by Keyes, seconded by Miller to open the meeting at 12:08 p.m. All voted in favor. Motion carried. Motion by Miller, seconded by Keyes to approve the annual evaluation of Information Technology Coordinator Bill Folger and grant the appropriate step increase. All voted in favor. Motion carried.

OTHER BUSINESS

Motion by Keyes, seconded by Miller to deny the request by Mr. Dick Haase to rezone the Courthouse property to Business 2 zoning classification. All voted in favor. Motion carried.

Motion by Miller, seconded by Keyes to adjourn the meeting. All voted in favor. Motion carried. Meeting adjourned at 12:15 p.m.

Jerry L. Remund
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Coordinator