

February 6, 2007

Pipestone County R&B Meeting  
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The Pipestone County Commissioners met with Chairman Jerry L. Remund and Commissioners Luke Johnson, James Keyes, Harold (Butch) Miller, Marvin Tinklenberg, Highway Engineer David Halbersma and County Coordinator Sharon Hanson present. Chairman Remund called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Johnson to approve the agenda as amended.

Motion carried unanimously.

### **PROJECT UPDATES**

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

Motion by Tinklenberg, seconded by Johnson to approve final payment for 2005 Culvert Projects SAP 59-599-48,49,50,54,58,60,61, and 62 to Midwest Contracting, LLC in the amount of \$35,448.31. Motion carried unanimously.

Motion by Johnson, seconded by Miller to approve final payment for 2006 Overlay Projects SAP 59-618-25, SAP 59-618-26, and SAP 59-624-04 to Duininck Brothers Inc. in the amount of \$55,069.41. Motion carried unanimously.

### **CSAH 24 RIGHT OF WAY EASEMENT APPROVAL**

Engineer Halbersma informed the Board that a property in Holland along recently reconstructed County State Aid Highway (CSAH) 24 project has been listed as tax forfeited property and Minnesota Statutes allows the County Board to grant easements on tax forfeited property for highway purposes. Motion by Johnson, seconded by Keyes to approve right of way easement for Parcel #15.012.3900 and direct Engineer Halbersma to work with County Attorney O'Neill to finalize the easement. Motion carried unanimously.

### **2007 CSAH APPORTIONMENTS/STATE AND FEDERAL FUNDING**

Engineer Halbersma updated the Board on future CSAH apportionments, state and federal funding with most funding at a lower level as a result of less gas tax revenue and changes to the distribution formula.

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**2007 ROAD AND BRIDGE PUBLIC HEARING**

Motion by Keyes, seconded by Tinklenberg to set the 2007 Road and Bridge Public Hearing for Friday March 2, 2007 at 9:00 a.m. at the Pipestone County Highway Department.

Motion carried unanimously.

**MAINTENANCE ISSUES/UPDATES**

Engineer Halbersma updated the Board on the following maintenance activities: poor gravel road conditions in January, underground storage tank water infiltration issue, catch basin construction for North Hiawatha Avenue project, trees and brush ditch cleaning, plowing and sanding.

**JAIL CELL DOOR REPLACEMENT**

Jail Administrator Ed Scholten joined the meeting to present information on jail door replacement and inspection services. Consensus of the Board for Administrator Scholten to bring back to the Board jail cell door replacement costs and quotes.

**OTHER BUSINESS**

Motion by Johnson, seconded by Tinklenberg to approve the following items on the consent agenda:

1. Approve Minutes of January 23, 2007
2. Approve Purchase of Crack Sealant Material from Brock White in the amount of \$12,950.40
3. Approve Purchase of Signs from Lyle Signs in the amount of \$8,985.70 and Posts from MR Signs in the amount of \$4,753.63
4. Adopt Resolution No. 59-08-07 Rural Road Safety Grant in the Amount of \$300,000

Motion carried unanimously.

**AMBULANCE BUILDING FACILITY STUDY**

Emergency Services Director Steve Ewing joined the meeting to present a proposal from Architecture Incorporated to study the existing City of Pipestone Fire Station. Motion by Miller, seconded by Keyes to accept the proposal from Architecture Incorporated to study the existing City of Pipestone Fire Station for potential reuse/renovation into the Pipestone County EMS Facility for a total cost of \$3,500.00. Motion carried unanimously.

**PERSONNEL-JUDY OLDEMEYER**

Personnel Director Judy Oldemeyer joined the meeting to present the revised Facilities Manager/Safety Officer and Maintenance Assistant job descriptions.

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Motion by Tinklenberg, seconded by Miller to approve the Facilities Manager/Safety Officer job description and accept the point valuation from the firm of Riley, Dettmann and Kelsey placing the job at a Range 12 of the non-union, non-merit County pay plan. Motion carried unanimously.

Motion by Miller, seconded by Keyes to approve the revised Maintenance Assistant job description with a starting wage of \$7.25 an hour. Motion carried unanimously.

Motion by Tinklenberg, seconded by Johnson to adjourn the meeting. All voted in favor. Motion carried. Meeting adjourned at 11:15 a.m.

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Jerry L. Remund  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Coordinator