

August 14, 2007

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Jerry Remund and Commissioners Luke Johnson, James Keyes, Harold (Butch) Miller, Marvin Tinklenberg, County Auditor Joyce Steinhoff and County Coordinator Sharon Hanson present. Chairman Remund called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Johnson, seconded by Keyes to approve the agenda as amended. Motion carried unanimously. Motion by Miller, seconded by Tinklenberg to approve the following items on the consent agenda:

1. Minutes of August 7, 2007
3. Treasurer's Report of July 2007
5. Resolution 59-29-07 Agreement to Provide Public Transportation
6. Transfer Establishment Tobacco License for Polar Bar
7. Approve Use of Courthouse Grounds for August 19, 2007 for Veteran's Program

Motion carried unanimously.

ROAD AND BRIDGE ITEMS-DAVID HALBERSMA, COUNTY ENGINEER

County Engineer David Halbersma joined the meeting.

Motion by Tinklenberg, seconded by Miller to set the letting date for bridge project SAP 59-599-66 for September 11, 2007 at 10:00 a.m. in the Pipestone County Commissioners Room. Motion carried unanimously.

Motion by Johnson, seconded by Keyes to approve right of way payment to Virgil Nielsen in the amount of \$50.00 for project SAP 59-599-66. Motion carried unanimously.

RES 59-30-2007 REQUEST APPROVAL FOR SALE OF TAX FOFEITURE PROPERTY

Motion by Johnson, seconded by Miller to adopt Resolution 59-30-2007 which requests approval from the Minnesota Department of Natural Resources for the sale of 2007 tax forfeiture parcel R.19.241.0210. Motion carried unanimously.

COMMISSIONER WARRANTS/HOSPITAL WARRANTS

Consensus of the Board directing Coordinator Hanson to review policy with department heads regarding purchasing of goods for the County and when two quotes are required.

Motion by Keyes, seconded by Tinklenberg to approve Commissioner Warrants/Meal Reimbursements in the amount of \$298,449.84 and Hospital Warrants in the amount of \$642,126.63. Motion carried unanimously.

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SOUTHWEST CRISIS CENTER COMMITTEE ASSIGNMENT

Motion by Tinklenberg, seconded by Johnson to appoint Chairman Jerry Remund to the Southwest Crisis Center Board. Motion carried unanimously.

PIPESTONE CHAMBER OF COMMERCE-MICK MEYER

Pipestone Chamber of Commerce Director Mick Meyer presented information on an upcoming tourism event being sponsored by the Southern Minnesota Tourism Association and hosted by the Pipestone Chamber of Commerce on September 12-13, 2007. Director Meyer requested \$500.00 from the County to help support event costs such as equipment rental, door prizes and admissions to local attractions. Motion by Keyes, seconded by Miller to appropriate \$500.00 to the Southern Minnesota Tourism Association for the September 12-13, 2007 Annual Meeting held in Pipestone, Minnesota. Motion carried unanimously.

Director Meyer provided the Board a general update on the activities of the Southern Minnesota Tourism Association.

AMENDMENT TO DAKOTACARE DENTAL SUMMARY PLAN DESCRIPTION

County Attorney Jim O'Neill joined the meeting to explain the Amendment to Dakotacare Dental Summary Plan Description. Motion by Tinklenberg, seconded by Keyes to approve the Amendment to Dakotacare Dental Summary Plan Description and authorize Board Chair signature. Motion carried unanimously.

PERSONNEL—JUDY OLDEMEYER, PERSONNEL DIRECTOR

Personnel Director Judy Oldemeyer and County Engineer joined the meeting to present a revised Assistant Engineer job description. Motion by Tinklenberg, seconded by Keyes to approve the Assistant Engineer job description, submit to the firm of Riley, Dettman and Kelsey for point valuation and direct Personnel Director Oldemeyer to investigate whether or not the ability to speak English can be a job description requirement. Motion carried unanimously.

The Board reviewed the Highway Maintenance Supervisor job description and directed Personnel Director Oldemeyer to review the job description and bring back to the Board at a future Commissioner meeting.

County Recorder Mary Ann DeGroot joined the meeting to present a revised Deputy Recorder job description. Motion by Keyes, seconded by Tinklenberg to approve the Deputy Recorder job description, submit to the firm of Riley, Dettman and Kelsey for point valuation

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and direct Personnel Director Oldemeyer to investigate whether or not the ability to speak English can be a job description requirement. Motion carried unanimously.

CLOSING OF COUNTY RECORDER OFFICE

County Recorder DeGroot explained to the Board that as a result of required staff training, staff would not be able to be in the office on August 28 and August 29, 2007. Motion by Johnson, seconded by Keyes to authorize the closing of the County Recorder's Office on August 28, 2007 and August 29, 2007 as a result of staff training and authorize appropriate public notices. Motion carried unanimously.

PERSONNEL—CONTINUED

Personnel Director Oldemeyer reported the following completed evaluations: Patrol Captain Mike Hamann, Sheriff Deputy Keith Vreeman, Sheriff Deputy Jeff Sanow, Jailer/Dispatcher Todd Langswierdt, Jail Administrator Ed Scholten and EMT/Office Assistant Casey Kounkel.

Personnel Director Oldemeyer and Coordinator Hanson informed the Board that after reviewing both the Building and Grounds Maintenance Supervisor and Building and Grounds Maintenance Worker job descriptions, it was determined that the requirements for both descriptions varied to the extent that it would be difficult to advertise for the Building and Grounds Maintenance Supervisor and Building and Grounds Maintenance Worker as was previously approved by the Board. Motion by Johnson, seconded by Tinklenberg, to rescind the July 24, 2007 motion to advertise for both the Building and Grounds Maintenance Worker and Building and Grounds Maintenance Supervisor positions with intent to fill one of the positions and authorize the advertising of only the Building and Grounds Maintenance Supervisor position. Motion carried unanimously.

Motion by Johnson, seconded by Keyes to accept a Letter of Agreement between AFSME 65 Local 2424 and Pipestone County regarding County Deputy Assessor position and work adjust hours and authorize Board Chair and County Coordinator signatures. Motion carried unanimously.

Motion by Keyes, seconded by Miller to accept the resignation of Jailer/Dispatcher Dean Tuin effective July 31, 2007. Motion carried unanimously.

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Motion by Keyes, seconded by Tinklenberg to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:45 a.m.

Jerry L. Remund
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Coordinator