

January 22, 2008

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners James Keyes, Jerry L. Remund, Harold (Butch) Miller and Marvin Tinklenberg. County Coordinator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Tinklenberg to approve the agenda as amended. Motion carried unanimously. Motion by Miller, seconded by Remund to approve the following items on the consent agenda:

1. Minutes of January 8, 2008

Motion carried unanimously.

**KYLE KRIER – PLANNING/ZONING AND CONSERVATION ADMINISTRATOR**

Planning/Zoning and Conservation Administrator Kyle Krier appeared to request approval of the 2008 Natural Resources Block. Motion by Remund, seconded by Keyes to approve the 2008 Natural Resources Block Grant agreement effective July 1, 2007 to June 30, 2009 in the grant amount of \$105,679 and authorize Board Chair signature. Motion carried unanimously.

Administrator Krier requested Board approval of a contract with the Southwest Regional Development Commission (SRDC) to provide technical assistance with updating provisions of the Pipestone County Zoning Ordinance. Motion by Tinklenberg, seconded by Miller to approve the technical assistance contract agreement between SRDC and Pipestone County that will provide technical assistance with updating provisions of the Pipestone County Zoning Ordinance at an hourly rate of \$75.00 with a not to exceed amount of \$2,000.00 and authorize Board Chair signature. Motion carried unanimously.

Administrator Krier reported that an advertisement has been posted and applications are available for anyone interested in participating on the Appeals Board. Administrator Krier will also bring back information to the Board at a later date on permitting wind towers.

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**COMMITTEE REPORTS**

Commissioner Tinklenberg reported on the following meetings: Building Committee, Personnel Policy Committee, SRDC, Pipestone County EDA, Nurse Family Partnership, Personnel Stewards Committee.

Commissioner Keyes reported on the following meetings: Workforce Housing, Rural Energy Board, Health Advisory Council, AMC Conference, SW Mental Health, Nurse Family Partnership, SMOC, SW Mental Health.

**JAMES O'NEILL – COUNTY ATTORNEY**

County Attorney James O'Neill reported to the Board the requirements for Board discussion of the acquisition of real or personal property for future county needs. Consensus of the Board to refer property acquisition and future building needs to the Building Committee.

**COMMITTEE REPORTS – continued**

Commissioner Miller reported on the following meetings: AMC Conference, Leadership Training, Soil and Water Board, Child Guide, GIS, EMS Building Committee, Plum Creek Library.

**SPECIAL NEEDS BASIC CARE PRESENTATION**

Family Services Director Mary Fischer and Public Health Director John Schuh presented information on the Prime West Special Needs BasicCare Program which is optional health care coverage for the disabled population in Pipestone County.

**DAVE HARTLEY – CENEX HARVEST STATES**

Dave Hartley, Operations Manager for Cenex Harvest States, updated the Board on the Business Subsidy Agreement between Pipestone County and Cenex Harvest States Cooperatives.

**SUSAN HOSKINS – MUSEUM DIRECTOR**

Susan Hoskins, Director of the Pipestone County Museum, updated the Board on activities and exhibits at the Museum in 2007 and plans for 2008.

**RICK GOODEMAN – SOUTHWEST MN HOUSING PARTNERSHIP**

Rick Goodeman, Southwest MN Housing Partnership Director, talked with the Commissioners via telephone to explain the Healthy Homes Single Family Rehabilitation Program and answer questions. Motion by Remund, seconded by Keyes to approve the Multi-County Healthy Homes Project Cooperative Agreement to support the application for funds from

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the Department of Employment and Economic Development Small Cities Development Program. Motion carried unanimously.

**COMMITTEE REPORTS – continued**

Commissioner Remund reported on the following meetings: EDA, SW Crisis Center, Southwest Mental Health, EMS Building Committee, Buffalo Ridge Task Force.

**DAN DELANEY – SHERIFF**

Sheriff Dan Delaney appeared to request that the Board appoint a primary delegate and alternate delegate to the Southwest Radio Advisory Board which studies radio systems for best use in area law enforcement. The Advisory Board would also be eligible to receive grant funds. Motion by Miller, seconded by Keyes to appoint Sheriff Dan Delaney as Pipestone County's primary delegate and EMS Director Steve Ewing as the alternate delegate to the Southwest Radio Advisory Board. Motion carried unanimously.

**SHARON HANSON – COUNTY COORDINATOR**

County Coordinator Sharon Hanson discussed the county department organizational chart. She also discussed the need for clerical assistance in the Coordinator's office. The consensus of the Board was that the Coordinator submit a recommendation for clerical assistance at the next meeting. Motion by Tinklenberg, seconded by Keyes to approve the 2008 Pipestone County Organizational Structure. Motion carried unanimously.

**JUDY OLDEMEYER – HUMAN RESOURCES COORDINATOR**

Motion by Remund, seconded by Miller to compensate the Treasurer an additional \$1500 for 2008 for his responsibilities with the AS/400 computer. Motion carried unanimously.

Motion by Remund, seconded by Miller to approve the union contract between Law Enforcement Labor Services, Inc. and Pipestone County for the Jailer/Dispatcher Unit for January 1, 2008 through December 31, 2010. Motion carried unanimously.

HR Coordinator Oldemeyer requested approval of several changes to the Jailer/Dispatcher job description involving the length of the probationary period and physical requirements. Motion by Keyes, seconded by Remund to approve the Jailer/Dispatcher job description as recommended. Motion carried unanimously.

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Motion by Tinklenberg, seconded by Keyes to accept the resignation of Gene Steffes, Transit Bus Driver with a tentative effective date of February 13, 2008. Motion carried unanimously.

Motion by Tinklenberg, seconded by Miller to approve the Pipestone County Pay Equity Report to be submitted to the MN Department of Employee Relations by January 31, 2008 and authorize Board Chair signature. Motion carried unanimously.

**COMMITTEE REPORTS – continued**

Chairman Johnson reported on the following meetings: AMC Environmental Policy Committee, RCRCA, District 8 Land Use, Area II, Personnel Stewards.

Motion by Tinklenberg, seconded by Remund to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 12:37 PM.

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Luke Johnson  
Pipestone County Board Chair

ATTEST: \_\_\_\_\_  
Sharon Hanson  
County Coordinator

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