

February 5, 2008

Pipestone County R&B Meeting
February 5, 2008

The Pipestone County Commissioners met with Chairman Luke Johnson and Commissioners James Keyes, Harold (Butch) Miller, Jerry L. Remund, Marvin Tinklenberg, Highway Engineer David Halbersma and County Coordinator Sharon Hanson present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Keyes, seconded by Miller to approve the agenda as amended. Motion carried unanimously.

PROJECT UPDATES

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

Motion by Miller, seconded by Tinklenberg to approve final payment for Project 59-599-66 Bridge Replacement to Midwest Contracting LLC in the amount of \$2,663.50. Motion carried unanimously.

Engineer Halbersma requested permission from the Board to train on a limited basis Lincoln County engineering technician staff on design work. Consensus of the Board to proceed with training on a limited basis with Lincoln County engineering technician staff.

Engineer Halbersma updated the Board on a potential property purchase at the intersection of County State Aid Highway (CSAH) 2 and CSAH 13. Engineer Halbersma will bring back a potential purchase proposal to the Board at a future meeting if some agreement can be reached with the landowner.

ROAD AND BRIDGE PUBLIC HEARING

The Board scheduled the Annual Road and Bridge Public Hearing for February 28, 2008 at 9:00 a.m. at the Pipestone County Highway Shop Building.

METRO COMMISSIONERS TOUR

Engineer Halbersma informed the Board that metropolitan county commissioners would like to tour road conditions in southwest Minnesota with a tentative date of February 15, 2008.

GOVERNORS TRANSPORTATION FUNDING PROPOSAL

Engineer Halbersma updated the Board on Governor Pawlenty's transportation funding proposal.

MAINTENANCE/HIGHWAY DEPARTMENT ISSUES/UPDATES

Engineer Halbersma updated the Board on various maintenance and highway department activities including farming in the right of way, house demolition property in Holland, future motor grader replacement, CSAH 16 in Hatfield and Ruthton Shop property line discussion with adjacent landowner.

SAP 59-630-04 2008 SEAL COAT PROJECTS-10:00 A.M. BID OPENING

County Attorney Jim O’Neill joined the meeting for the SAP 59-630-04 2008 Seal Coat bid opening. The following bids were submitted:

Contractor	Bid Total
Astech Corporation	\$412,377.11
Bituminous Paving Inc.	\$375,931.18
Morris Sealcoat & Trucking Inc	\$359,512.98
The Road Guy	\$355,814.86

Bids were taken for review and County Attorney O’Neill and Engineer Halbersma noted that the contractor, The Road Guy did not submit the proposal in it’s entirety including not having a signature bid bond corporation acknowledgement notarized. Motion by Tinklenberg, seconded by Keyes to accept SAP Project 59-630-04 bid from The Road Guy in the amount of \$355,814.86 contingent on a correctly signed proposal with notarized signature being delivered to the County Engineer. Motion carried unanimously.

FAMILY SERVICES ASSISTED LIVING SERVICE CONTRACTS

Family Services Director Mary Fischer informed the Board that there was discussion with an assisted living facility to amend the model PrimeWest assisted living service contract. Since there are other model PrimeWest assisted living service contracts up for renewal in the County, consensus of the Board directing Director Fischer to negotiate all service contracts with similar language.

RESOLUTION 59-08-08 DRIVEWAY ENTRANCE POLICY

Engineer Halbersma presented a proposed Driveway Entrance Policy Resolution that details the process and cost of installing a new driveway in the County. Engineer Halbersma summarized that neighboring counties have the applicant pay all costs of the driveway with some exceptions. Motion by Tinklenberg, seconded by Keyes to adopt Resolution 59-08-08 Driveway Entrance Policy. Yeas: Johnson, Keyes, Remund, Tinklenberg. Nay: Miller.

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RESOLUTION 59-09-08 EQUIPMENT RENTAL RATES

Engineer Halbersma proposed new equipment rental rates that are used in accounting for construction and maintenance highway system and for private and other governmental agency work. Motion by Remund, seconded by Miller to adopt Resolution 59-09-08 setting Equipment Rental Rates. Motion carried unanimously.

OTHER BUSINESS

Motion by Keyes, seconded by Tinklenberg to approve the following item on the consent agenda:

1. Minutes of January 22, 2008.
2. Minutes of January 23, 2008 Finance Committee
3. Approve Annual Hospice Raffle
4. Approve Advertising of Surplus Equipment with the offer to sell made first to local governmental entities in Pipestone County.
5. Approve purchase of crack seal material from LN Sickels at a price of \$0.4015 per pound for a total of \$7,428.38.
6. Approve purchase of culverts off the State Contract in the amount of \$19,815.86.

Motion carried unanimously.

Motion by Miller, seconded by Keyes to approve use of Fairgrounds sheep barn for sheep auction on April 12, 2008 and approve the following rental rates effective February 5, 2008: Livestock Show Ring and Sheep Barn Building at \$125.00 per day with \$25.00 per day set-up fee. Motion carried unanimously.

Planning/Zoning and Conservation Administrator Kyle Krier joined the meeting. Motion by Tinklenberg, seconded by Remund to approve the merging of Designation Accounts 01-000-2824 Solid Waste and 01-000-2825 Environmental Clean Up starting with year end 2007. Motion carried unanimously.

Coordinator Hanson proposed an Office Assistant job description that would be based on a part-time schedule of 8-10 hours per week with the position being a non-exempt, confidential/non-union position. Motion by Tinklenberg, seconded by Keyes, to approve the Office Assistant job description and send to the firm of Riley, Dettman and Kelsey for point valuation. Motion carried unanimously.

The Board discussed potential legislative issues for County Day at the Capital which has been scheduled for March 20, 2008.

Consensus of the Board appointing Jim Keyes as another member to the IT Committee.

Consensus of the Board appointing Jerry Remund as a member to the Tourism Council.

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Motion by Remund, seconded by Miller to adjourn the meeting. Motion carried
unanimously. The meeting adjourned at 11:55 a.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Coordinator