

February 26, 2008

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners James Keyes, Jerry L. Remund, Harold (Butch) Miller and Marvin Tinklenberg. County Coordinator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Tinklenberg, seconded by Remund to approve the agenda. Motion carried unanimously. Motion by Tinklenberg, seconded by Miller to approve the following items on the consent agenda:

1. Minutes of February 12, 2008
2. Approve MN Office of State Auditor Understanding of Services for 2007 Audit

Motion carried unanimously.

#### **PURCHASE OF TRANSIT BUS-RESOLUTION 59-11-2008**

Transit Director Bill Mc Vicker appeared to request the purchase of a new transit bus from North Central Bus Sales to replace the 1999 bus the County took over from the City of Pipestone. The estimated cost of the bus is \$48,554.00 including delivery, licensing and transfer fees. The State and County share the cost on an 80/20 basis resulting in the County's cost of approximately \$9,711.00 and the State's cost of \$38,843.00. The following quotes were presented: North Central Bus at \$48,554.00 and Superior Transit Sales at \$53,127.00. Motion by Remund, seconded by Keyes to purchase a new transit bus from North Central Bus Sales for approximately \$48,554.00 and authorize vendor purchase Resolution 59-11-2008. Motion carried unanimously.

#### **C-BED PROJECT AND RESOLUTION 59-12-2008**

Wayne Hess from Southwest Wind Consulting and Elroy and Bernard Uilk requested approval of Resolution 59-12-2008 supporting the development of the Uilk Wind I LLC, Uilk Wind II LLC and Uilk Wind III LLC project as a C-BED (Community-Based Energy Development) project in Sweet Township with 4.5 megawatts of wind energy to be produced by three turbines. Motion by Tinklenberg, seconded by Remund to approve Resolution 59-12-2008 supporting the development of the Uilk Wind I LLC, Uilk Wind II LLC and Uilk Wind III LLC project as a C-BED project and authorizing the appropriate signatures. Motion carried unanimously.

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**JUDY OLDEMEYER – HUMAN RESOURCES**

Human Resources Coordinator Judy Oldemeyer presented for Board approval a job description for the Seasonal Program/Clerical Assistant in the Extension Office and requested that the Board set an hourly rate of pay for the position. Motion by Miller, seconded by Remund to approve the job description for Seasonal Program/Clerical Assistant in the Extension Office. Motion carried unanimously. Motion by Remund, seconded by Keyes to set the rate of pay for the Seasonal Program/Clerical Assistant at \$8.34 per hour. Motion carried unanimously.

Motion by Tinklenberg, seconded by Keyes to close the meeting for the annual performance evaluation of County Coordinator Sharon Hanson. Motion carried unanimously. Meeting closed at 9:30 AM. Motion by Miller, seconded by Remund to open the meeting. Motion carried unanimously. Meeting opened at 9:58 AM. Motion by Tinklenberg, seconded by Keyes to approve the annual performance evaluation of County Coordinator Sharon Hanson with the appropriate step increase. Motion carried unanimously.

**RESERVE AND DESIGNATED FUND BALANCES**

Motion by Keyes, seconded by Miller to approve the Reserve and Designation Account Balances as of December 31, 2007. Motion carried unanimously.

**BLUE CROSS BLUE SHIELD ACTIVE LIVING MINNESOTA GRANT LETTER OF SUPPORT**

County Coordinator Hanson and Commissioner Keyes presented information about an Active Living Minnesota grant opportunity available through Blue Cross Blue Shield of Minnesota to assist communities in the effort to encourage more physical activity and a better life style for its residents. The City of Pipestone and the Pipestone Chamber of Commerce requested a letter of support from the County Board of Commissioners. Motion by Keyes, seconded by Miller to submit a letter of support for the request for grant funds for the Active Living Minnesota program. Motion carried unanimously.

**E911 CONTRACT FOR SERVICES**

Coordinator Hanson presented information regarding the need for expertise to integrate existing E911 mapping data with the upgraded E911 phone system in the dispatch center. A proposed contract between Pipestone County and Lyon County was presented to secure the

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services of Lyon County personnel to complete the upgrade. The project is estimated to take two to three weeks to complete and cost \$1,600.00 to \$2,000.00. Motion by Keyes, seconded by Tinklenberg to approve the E911 contract with Lyon County to provide technical services to integrate existing E911 mapping data with the upgraded E911 phone system in the dispatch center for a cost of \$1,600.00 to \$2,000.00. Motion carried unanimously.

#### **2007 4<sup>TH</sup> QUARTER BUDGET REVIEW**

The Board reviewed the 2007 4<sup>th</sup> Quarter Budget information as presented by Coordinator Hanson.

#### **MANATRON PROJECT UPDATE AND CAMA SOFTWARE**

Assessor Joyce Schmidt, Auditor Joyce Steinhoff and Treasurer Steve Weets appeared before the Board to request direction for obtaining continued computer support with Affiliated Computer Services. A contract must be ratified no later than March 1, 2008 to avoid a price increase. Treasurer Weets reviewed the contract proposals. Motion by Johnson, seconded by Miller to ratify a three year contract with ACS through Minnesota Counties Computer Cooperative for CAMA (computer aided mass appraisal) support only for a cost of \$2,625.00 per quarter in 2009, \$2,757.00 per quarter in 2010 and \$2,895.00 per quarter in 2011. Motion carried unanimously.

#### **COMMITTEE REPORTS**

Commissioner Tinklenberg reported on the following meetings: Drug Task Force, Rock River Watershed TMDL, Rural MN Energy Board, Edgerton Chamber of Commerce, Edgerton City Council, E911 Committee, Pipestone County EDA, SW MN Rural Development Commission, Personnel Stewards.

Commissioner Keyes reported on the following meetings: Rural MN Energy Board, Southwest MN Opportunity Council, City/County Law Enforcement, SW MN Mental Health, E911 Committee, GIS Committee, Pipestone County Historical Society.

Commissioner Miller reported on the following meetings: Building Committee, Leadership Training, Extension, MediSota Conference, Health Advisory Council.

Commissioner Remund reported on the following meetings: Finance Committee, Private Industry Council, Building Committee, Leadership Training, Fair Board, Safety Committee,

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City/County Law Enforcement, County EDA Executive Board, Extension, Family Services with Nobles County, EMS Building Committee, EDA Committee.

Commissioner Johnson reported on the following meetings: RCRCRA, Area II River Basin, a property tax hearing in St. Cloud, a teleconference with Tim Walz regarding capital improvement, Personnel Stewards.

Motion by Remund, seconded by Miller to adjourn. Motion carried unanimously.

Meeting adjourned at 12:25 PM.

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Luke Johnson  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Coordinator

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