

May 6, 2008

Pipestone County R&B Meeting
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The Pipestone County Commissioners met with Chairman Luke Johnson and Commissioners James Keyes, Harold (Butch) Miller, Jerry L. Remund, Marvin Tinklenberg, Highway Engineer David Halbersma and County Coordinator Sharon Hanson present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Miller to approve the agenda as amended. Motion carried unanimously.

REQUEST FROM CIVIL WAR DAYS EVENT

Chuck Ness from the Civil War Day Festival Organization presented a request to the use the Courthouse grounds for the Civil War Day Festival and a request to have in-kind labor assistance from the County on installing a fence on the Hiawatha Pageant grounds. Motion by Remund, seconded by Keyes to approve use of the Courthouse grounds on August 16-17, 2008 for the Civil War Day Festival and approve in-kind labor assistance from the County for installing a fence on the Hiawatha Pageant grounds. Motion carried unanimously.

PROJECT UPDATES

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

Engineer Halbersma informed the Board that the railroad crossing on County State Aid Highway (CSAH) 10 will have lights and gates installed by Burlington Northern in the near future.

TOWNSHIP ROAD ALLOTMENT DISTRIBUTION FORMULA

Engineer Halbersma provided the Board information on the current Township Road Allotment Distribution Formula and the advantages and disadvantages for possible future distribution formulas that could be implemented by the County. The Board will review the formula examples by Engineer Halbersma and consider at a future Board meeting.

OSBOURNE TOWNSHIP ROAD SWAP

Engineer Halbersma informed the Board the Osborne Township has requested to swap 1.5 miles of township road north of Edgerton with 1.5 miles of County Road 64. Consensus of the Board to not pursue road swap at this time.

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EMERGENCY SERVICES BUILDING REQUESTS

Emergency Services Director Steve Ewing joined the meeting to present telephone system quotes and change orders for the Emergency Services Building.

Director Ewing presented the following telephone system quotes: \$2,995.00 from Cunningham Telephone and \$3,580.00 from Telephone Systems. Motion by Miller, seconded by Keyes to approve the quote in the amount of \$2995.00 from Cunningham Telephone for the purchase and installation of the telephone system which includes 7 handsets, 1 cordless and voicemail system. Motion carried unanimously.

Director Ewing presented change orders for the Emergency Services Building:

Motion by Remund, seconded by Keyes to approve change order #9 in the amount of \$369.60 for installation of two window blinds. Yeas: Keyes, Miller, Remund, Tinklenberg. Nay: Johnson. Motion carried.

Motion by Tinklenberg, Miller to approve change order #10 in the amount of 985.53 for movement of fire department connection as per recommendation from Pipestone Fire Chief. Motion carried unanimously.

Motion by Miller, seconded by Keyes to approve change order #12 in the amount of \$496.65 to change apparatus exhaust fan motor horsepower from 1/3 hp to 3/4 hp and approve change order #7 in the amount of \$138.50 to mount electrical cabinet to east side of building. Yeas: Keyes, Miller, Remund, Tinklenberg. Nay: Johnson. Motion carried.

PLANNING/ZONING AND CONSERVATION ADMINISTRATION KYLE KRIER

Planning/Zoning and Conservation Administrator Kyle Krier joined the meeting. Administrator Krier present a request to formally approve the purchase of the Everson building as per discussion during the April 8, 2008 Road and Bridge closed session. Motion by Keyes, seconded by Tinklenberg to approve the purchase of the Everson Electric building located at 718 4th Street NW, Pipestone Parcel 18.112.1100 for the total purchase price of \$77,000.00 Motion carried unanimously.

Administrator Krier presented a request to lower the Individual Sewage Treatment System Revolving Loan Fund Program interest from 5% to 3% based on current interest rate market trends. Motion by Tinklenberg, seconded by Keyes to lower the Individual Sewage

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Treatment System Revolving Loan Fund Program interest from 5% to 3%. Motion carried unanimously.

Administrator Krier provided information on a Clean Water Legacy grant that could be utilized to further encourage ISTS upgrades in the County. Administrator Krier will bring back further information at a future Board meeting.

2007 ANNUAL REPORT OF THE PIPESTONE COUNTY HIGHWAY DEPARTMENT

Engineer Halbersma provided the 2007 Annual Report of the Pipestone County Highway Department with formal review at a future Board meeting.

MAINTENANCE ISSUES/UPDATES

Engineer Halbersma provided an update on maintenance issues.

Engineer Halbersma provided information on the farming in the right of way and strategies to achieve compliance with those who continue to farm in the right of way. Consensus of the Board to have Engineer Halbersma to confer with County Attorney O'Neill for possible compliance strategies.

Engineer Halbersma presented the following concrete culvert quotes from Cretex in the amount of \$7,001.88 and Hancock Concrete in the amount of \$7,168.00. Motion by Tinklenberg, seconded by Remund to purchase of concrete culverts from Cretex in the amount of \$7,001.88. Motion carried unanimously.

Engineer Halbersma asked the Board on whether they wanted to apply dust control at the fairgrounds for the County Fair. Consensus of the Board to bring back cost estimates and options to the Board at a future meeting.

Motion by Tinklenberg, seconded by Remund to approve purchase and placement of Seat Belt Use Required signs at the State line on CSAH 2 and CSAH 10 at a cost of \$175 each plus \$75.00 for installation. Motion carried unanimously.

Motion by Remund, seconded by Keyes to approve the request by Engineer Halbersma to sell surplus property by electronic selling process for items having a value of less than \$15,000 as per Minnesota Statutes 373.01 and 471.345. Motion carried unanimously.

CONSENT AGENDA

Motion by Remund, seconded by Miller to approve the following items on the consent agenda:

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1. Minutes of April 22, 2008 Commissioner Minutes
2. Minutes of April 23, 2008 Finance Committee Minutes
3. Approve Final Payment Resolutions as follows:

Resolution 59-16-08 Final Payment in the amount of \$93,806.70 to Central Specialties Inc for project 59-604-03 CSAH 4

Resolution 59-17-08 Final Payment in the amount of \$39,164.82 to Central Specialties Inc for project 2005 Overlays

Resolution 59-18-08 Final Payment in the amount of \$166,374.72 to Central Specialties for project 59-609-02 TH 268 Reconstruction

Resolution 59-19-08 Final Payment in the amount of \$15,560.45 to Central Specialties for project 59-609-03 TH 268 Bridge \$6405 Replacement

Resolution 59-20-08 Final Payment in the amount of \$17,008.89 to Central Specialties for project 59-609-04 TH 268/CSAH 9 Reconstruction

4. Approve the hiring of Jensen Management Services Inc. to conduct three right-of-way appraisals on the 2009 CSAH 15 projects.

Motion carried unanimously.

Chairman Johnson recessed the meeting at 11:48 AM to reconvene at 1:00 PM for Board Work Session.

Chairman Johnson reconvened the meeting at 1:00 PM

Discussion was held by the Board on current and future building space needs.

Motion by Miller, seconded by Remund to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 2:27 p.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Coordinator