

August 25, 2009

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners James Keyes, Jerry L. Remund, Marge DeRuyter and Marvin Tinklenberg. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Keyes to approve the agenda as amended. Motion carried unanimously. Motion by Tinklenberg, seconded by DeRuyter to approve the consent agenda as follows:

1. Minutes of August 11, 2009
2. Hospital Warrants in the amount of \$624,313.21
4. Approve Auditor Warrant in the amount of \$320.00 for civil filing fee

Motion carried unanimously. Consensus of the Board to discuss approval of the requested September 11 use of the County Courthouse Grounds at the September 1 meeting at the Highway Department.

**KYLE KRIER – PLANNING/ZONING AND CONSERVATION ADMINISTRATOR**

Planning/Zoning and Conservation Administrator Kyle Krier appeared with Glen Pearson and Mary Schroer who presented community concerns regarding recycling.

Administrator Krier presented the MN Board of Water and Soil Resources Grant Agreement for MPCA County Feedlot Programs. Pipestone County will receive \$4,111.00 for performance work completed on feedlots in 2008. Motion by Remund, seconded by Tinklenberg to approve the acceptance of the \$4,111.00 for the 2008 Performance Credit Allocation which will be applied to the Soil and Water Conservation District budget. Motion carried unanimously.

Administrator Krier requested approval of a grant request to the Minnesota Pollution Control Agency for a Pipestone County Rural eWaste Collection Program. The program would provide a staff person to oversee the program, establish locations for collection of electronic waste for rural and small municipalities and develop an educational campaign. Total project cost would be \$125,000.00. Motion by Tinklenberg, seconded by Keyes to approve the grant request for a Pipestone County Rural eWaste Collection Program. Ayes: Tinklenberg, Keyes. Nays: DeRuyter, Remund, Miller. Motion failed.

Administrator Krier provided the following quotes for a 24 foot long flatbed trailer for the purposes of collecting solid waste: Dressen Custom Trailers in the amount of \$6,475.00, Delta

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in the amount of \$7,696.00 and Ed Loll in the amount of \$6,100.00. Motion by Remund, seconded by DeRuyter to approve the quote of \$6,100.00 from Ed Loll for the purchase of a solid waste collection trailer. Motion carried unanimously.

Administrator Krier reported that a vacancy exists on the County Planning and Zoning Commission with the departure of Jamie Sumption from the Commission. Consensus of the Board to request a nomination from the City of Pipestone to replace Mr. Sumption on the Planning and Zoning Commission.

#### **MARC HALL – TRANSIT MANAGER**

Motion by Tinklenberg, seconded by Keyes to approve Resolution 59-37-09 approving the agreement with the State of Minnesota to provide public transportation services in Pipestone County for the calendar year of 2010. Pipestone County will provide a local share of 15 percent of total operating cost and 20 percent of capital costs. Motion carried unanimously.

Transit Manager Marc Hall presented information on a multi-county project to participate in a Greater Minnesota Public Transit funding through the American Recovery and Reinvestment Act of 2009 that would provide a computer web based routing, scheduling and tracking system for transit vehicles Motion by Miller, seconded by Remund to approve the American Recovery and Reinvestment Act grant request. Motion carried unanimously.

#### **SHARON HANSON- POLICIES AND PROCEDURES REVISIONS/APPROVAL**

County Administrator Sharon Hanson presented a Lock and Key Policy and Procedures for Board approval. Motion by Keyes, seconded by Remund to approve the Pipestone County Lock and Key Policy and Procedures. Motion carried unanimously.

Administrator Hanson presented for approval the Pipestone County Voluntary Reduction in Hours Program. Motion by Remund, seconded by Keyes to approve the Pipestone County Voluntary Reduction in Hours Program effective September 1, 2009 through December 31, 2010. Motion carried unanimously.

Administrator Hanson presented for approval the Pipestone County Job Sharing Policy. Motion by Keyes, seconded by Tinklenberg to approve the Pipestone County Job Sharing Policy effective September 1, 2009. Motion carried unanimously.

Administrator Hanson presented for approval a change to the Pipestone County Personnel Policy eliminating the maximum accrual amount of compensatory time earned by non-exempt employees. Motion by Remund, seconded by DeRuyter to amend the Pipestone County

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Personnel Policy to eliminate language specifying the maximum accrual amount of compensatory time earned by non-exempt employees effective September 1, 2009. Motion carried unanimously.

**SHARON HANSON – TAX SOFTWARE PROGRESS/UPDATE**

County Administrator Sharon Hanson presented an update on the conversion to the Manatron tax system. The “go live” date is tentatively scheduled for September 2009. Motion by Keyes, seconded by Tinklenberg to approve a contract with Ron Michaels Consulting of St. Louis Park, MN for government revenue management implementation consulting services in the amount of \$100 per hour for 40 hours of service and expenses of approximately \$1,000.00 for a total not to exceed \$5,000.00. Motion carried unanimously.

Motion by DeRuyter, seconded by Keyes to approve tax system hardware support services from Manatron, Inc. for up to one year and up to \$7,800.00 with details of the contract to be defined by IT Coordinator and County Administrator. Motion carried unanimously.

**DAN DELANEY – OFF HIGHWAY VEHICLE ENFORCEMENT GRANT**

Sheriff Dan Delaney appeared to request approval of a two-year grant in the amount of \$8,152.00.00 from the State of Minnesota to be used for costs related to labor and equipment dedicated to off highway vehicle enforcement and youth safety training classes. Motion by Keyes, seconded by Remund to approve the grant for \$8,152.00 for off highway vehicle enforcement and training classes. Motion carried unanimously.

**RCRCA JOINT POWERS AGREEMENT/ADDENDUM**

Commissioner Marge DeRuyter presented for approval a 21-month extension addendum to the current Redwood-Cottonwood Rivers Control Area joint powers agreement. Motion by Remund, seconded by Miller to accept the Addendum and authorizing Commissioner DeRuyter’s signature on the Addendum as Pipestone County’s Board representative on the RCRCA Board of Directors. Motion carried unanimously.

**SHARON HANSON – PUBLIC SERVICE BUILDING CHANGE ORDER #2**

County Administrator Sharon Hanson presented for approval Change Order #2 submitted by Short Elliott Hendrickson, architectural firm for the construction of the Pipestone County Public Service Building in the amount of \$5,931.00. Motion by Remund, seconded by Keyes to accept Change Order #2 and approve payment of \$5,931.00 for the construction of the Pipestone County Service Building. Motion carried unanimously.

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**COMMITTEE REPORTS**

The Commissioners presented the following committee reports:

Commissioner Tinklenberg: Edgerton City Council, AMC Leadership Summit, AMC Board, PrimeWest Health Rural MN Prairie and Lakes Country Healthcare Reform Summit.

Commissioner Keyes: AMC Health and Human Services teleconference, SMOC.

Commissioner DeRuyter: Area II, RCRC, Hospital Board, PrimeWest, Regional Dispatch.

Commissioner Remund: Hospital Plant Operations, LELS negotiations, Building Committee.

Commissioner Miller: Building Committee, Budget Work Session, SWCD, K-5 Work Group, PrimeWest.

Motion by Keyes, seconded by Remund to adjourn. Motion carried unanimously.

Meeting adjourned at 12:05 PM.

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Harold (Butch) Miller  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

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