

January 20, 2009

Pipestone County Family Services Board Meeting  
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The Pipestone County Local Social Services Board met with Chairman Harold (Butch) Miller and Commissioners Jerry Remund, James Keyes, Marvin Tinklenberg, Lay Board Member Judy Zwart, County Coordinator Sharon Hanson, Family Services Director Mary Fischer and Family Service Case Aide Judy VandenBosch. Commissioner Marge DeRuyter and Lay Member Dar Bouman were absent. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Motion by Keyes, seconded by Tinklenberg to approve the agenda. Motion carried unanimously.

Motion by Tinklenberg, seconded by Remund to approve the following items on the consent agenda:

5. Minutes of December 16, 2008
6. Cases destroyed through January 16, 2009
7. Caseload trend from past three years
8. Approval of Warrant Register

Motion carried unanimously.

**DECISION ITEMS**

**FINANCIAL**

Fiscal Supervisor Jenny Vander Plaats joined the meeting. The Summary of Finances was reviewed and discussed. Motion by Remund, seconded by Keyes to approve the Summary of Finances. Motion carried unanimously.

Michael Kennedy, Financial Worker, presented the Board with an Income Maintenance breakdown handout and explained the different financial programs.

Director Fischer shared with the Board the results of a staff survey on the current economic conditions as it relates to their caseload.

**CONTRACTS**

Director Fischer reviewed Southwest Mental Health Center contracts with the Board. Motion by Tinklenberg, seconded by Remund to approve the contracts with Southwest Mental Health Center. Motion carried unanimously.

**PERSONNEL**

Director Fischer stated performance evaluations for Susan Lingen and Becky Sietsema were completed in December.

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**DISCUSSION/INFORMATION**

**AMC UPDATE – MOE HEARING**

Director Fischer discussed the upcoming Maintenance of Effort hearing at the Capitol with the Board.

**PUBLIC HEALTH**

Director Fischer and Coordinator Hanson discussed with the Board the proposed management contract with Lincoln, Lyon, Murray and Pipestone Public Health.

**SOUTHWEST MENTAL HEALTH CENTER**

Director Fischer updated the Board on the third party assessment of the Southwest Mental Health Center.

**PRIMEWEST**

Director Fischer and Commissioner Tinklenberg discussed PrimeWest with the Board. A motion from the Social Services Board to make a recommendation to the full Board that the county will provide office space for their PrimeWest employees in a county building. Motion by Tinklenberg, seconded by Keyes to make the recommendation to the full Board. Motion carried unanimously.

**BUILDING UPDATE**

Director Fischer, Commissioner Remund and Chairman Miller provided an update on the building project.

**NOBLES COUNTY UPDATE**

Director Fischer updated the Board on the collaboration with Nobles County.

**COMMITTEE REPORTS**

Board Member Zwart provided a LLMP Public Health report.

Commissioner Tinklenberg provided a PrimeWest report.

Board Member Bouman – no report given.

Chairman Miller provided a Child Guide, K-5 Workgroup report.

Motion by Keyes, seconded by Remund to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 11:45 a.m.

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Harold W. Miller  
Pipestone County Family Services Board Chair

ATTEST:

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Judy Zwart  
Secretary