

December 22, 2009

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners James Keyes, Jerry L. Remund, Marge DeRuyter and Marvin Tinklenberg. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Administrator Hanson announced the addition of a bill for payment to Hulstein Concrete and Construction for curb and gutter work in Edgerton and Ruthton. Motion by Keyes, seconded by Tinklenberg to approve the agenda. Motion carried unanimously. Motion by Remund, seconded by Keyes to approve the consent agenda as follows.

1. Minutes of December 10, 2009
2. Minutes of December 10, 2009 Finance Committee/Budget Work Session
3. Hospital Warrants \$400,806.10
4. Approve Auditor Warrant – Fraser Oil in the amount of \$16,775.07
5. Approve payment to Hulstein Concrete and Construction in the amount of \$3,485.04

Motion carried unanimously.

MARK RANUM – PIPESTONE/EDGERTON LIBRARIES

Mark Ranum, Director of the Plum Creek Library System, appeared to discuss a possible change in the formula for funding the Pipestone County library systems as a result of an inequity discovered earlier this year. Mr. Ranum presented three options: #1 – funding based on city population; #2 – funding based on a percentage of the service area population; and #3 – funding based on a percentage of the service area population less the city population. Motion by Keyes, seconded by Miller to change the formula for funding the library system in 2010 by using the percentage of the service area population less the city population (Option #3). Ayes: DeRuyter, Remund, Miller, Keyes. Nays: Tinklenberg. Motion carried.

Motion by Miller, seconded by Remund to reduce the Edgerton Library funding by 2% for the second half of 2009 and increase the Pipestone Library funding by 2% for the second half of 2009. Motion carried unanimously.

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2010 COLAs, 2010 ELECTED OFFICIAL SALARIES, 2010 COMMISSIONER SALARY/PER DIEMS, 2010 BUDGET

Motion by Keyes, seconded by DeRuyter to set the 2010 non-union, non-Merit pay plan cost of living adjustment at 0%. Motion carried unanimously.

Motion by Tinklenberg, seconded by Keyes to set the County Commissioner 2010 annual salary at \$17,314.00. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to set the Commissioner 2010 per diems at \$75.00 per day. Motion carried unanimously.

Motion by Keyes, seconded by DeRuyter to set the County Auditor 2010 annual salary at \$56,100.00. Motion carried unanimously.

Motion by Keyes, seconded by Remund to set the County Recorder 2010 annual salary at \$53,805.00. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to set the Sheriff 2010 annual salary at \$70,890.00. Motion carried unanimously.

Motion by Keyes, seconded by Tinklenberg to set the County Treasurer 2010 annual salary at \$60,690.00 (includes \$1500 for computer duties). Motion carried unanimously.

Motion by Keyes, seconded by Remund to set the County Attorney 2010 annual salary at \$43,186.80. Motion carried unanimously.

RESOLUTION 59-47-09 2010 TAXES PAYABLE LEVY

Motion by Tinklenberg, seconded by DeRuyter to set the 2010 Taxes Payable Levy at \$4,163,812.00. Motion carried unanimously.

2010 COUNTY BUDGET

Motion by Keyes, seconded by Remund to budget the 2010 County Program Aid in its entirety in the General Revenue Fund. Motion carried unanimously.

Motion by Remund, seconded by Keyes to set the 2010 annual salaries for Scott Barduson and Damain Sandy at \$22,626.20 and \$41,500.00, respectively. Motion carried

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RESOLUTION 59-48-09 2010 COUNTY BUDGET ADOPTION

Motion by Keyes, seconded by DeRuyter to adopt the 2010 Pipestone County Budget as follows:

		2010	2010	2010	2010
DEPT		PROPOSED	FROM	PROPOSED	PROPOSED
NO.	DEPARTMENT	INCOME	RESERVE	EXPENSES	NET INCOME/ (NET EXPENSE)
<u>Fund #</u>					
<u>01</u>	<u>REVENUE</u>	2,734,806		5,789,753	(3,054,947)
<u>13</u>	<u>ROAD & BRIDGE</u>	6,467,178		7,264,068	(796,890)
<u>11</u>	<u>WELFARE</u>	1,639,962	36,913	2,803,117	(1,163,155)
<u>04</u>	<u>DITCH FUND</u>	0	2,300	0	0
<u>Other</u>					
<u>35-857</u>	<u>HOSP GENERAL OBL BLDG 2022</u>	238,759		238,759	(238,759)
<u>Reserve Accounts</u>					
<u>105</u>	COUNTY RECRODER RESERVE ACCT	49,812		54,880	(5,068)
<u>282</u>	E911	80,600		80,600	0
<u>392</u>	SOLID WASTE	267,000		184,402	82,598
<u>Non Levy Departments/Designated Accounts</u>					
<u>113</u>	PUBLIC SERVICES BUILDING	153,000		115,000	38,000
<u>64</u>	ELECTIONS	100		3,597	(3,497)
<u>601</u>	CONSERVATION	25,000		50,000	(25,000)
<u>Program Aid</u>					
		<u>Levy Before</u>	<u>Program</u>	<u>Levy After</u>	
		<u>Program Aid</u>	<u>Aid</u>	<u>Program Aid</u>	
<u>01</u>	REVENUE	3,054,947	1,089,939	1,965,008	
<u>13</u>	ROAD & BRIDGE	796,890	0	796,890	
<u>15</u>	WELFARE	1,163,155	0	1,163,155	

Motion carried unanimously.

KYLE KRIER – QUONSET BUILDING CONTRACT, CARDBOARD RECYCLING CONTRACT

Planning/Zoning and Conservation Administrator Kyle Krier presented for approval a contract between Pipestone County and Van Dyke Sanitation for the use of the steel quonset building located at the Pipestone County Fairgrounds for the storage of recyclable materials in 2010. The cost for the use of the building is \$300.00 per month. Motion by Tinklenberg,

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Pipestone to Tri County Recycling in Slayton, MN for payment of \$2.50 per mile (round trip) with a minimum of four tons per load. The contract is effective January 1, 2010 through December 31, 2010. Motion by Miller, seconded by Keyes to approve the 2010 cardboard compensation agreement between Pipestone County and D's Sanitation for hauling cardboard from Pipestone to Tri County Recycling for \$2.50 per mile (round trip) with a minimum of four tons per load. Motion carried unanimously.

DAN DELANEY – ARMER PARTICIPATION PLAN CONSULTANT CONTRACT

Sheriff Dan Delaney presented for approval a project agreement between Pipestone County and GeoComm, Inc. of St. Cloud, Minnesota to assist Pipestone County in developing an ARMER participation plan for the procurement and installation of the proposed radio systems, the associated equipment, and integration to the ARMER system. The cost of the services is \$28,590.00. Project work is anticipated to start in January 2010 and end in April 2010. The cost will be paid through a Homeland Security Grant. Motion by Keyes, seconded by Tinklenberg to approve the project agreement between Pipestone County and GeoComm, Inc. to assist Pipestone County in developing an ARMER participation plan for a cost of \$28,590.00. Motion carried unanimously.

Sheriff Delaney presented for approval a quote from Raycom of Worthington, Minnesota for the installation of two control points for use with the ARMER equipment until the ARMER system is fully installed. One control point would be placed in the dispatch center for a cost of \$9,923.24 and the other control point would be at the Emergency Management Office for a cost of \$3,426.88. Motion by Keyes, seconded by DeRuyter to approve the request for the installation of two control points for use with the ARMER system for a total cost of \$13,350.12. Motion carried unanimously.

Sheriff Delaney requested approval of a two year contract with School District #2689 for Pipestone County to provide the services of the school liaison officer. The contract will be for January 1, 2010 through December 31, 2011 with reimbursement from School District #2689 in

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Motion by Remund, seconded by DeRuyter to renew year three of a three-year Law Enforcement Contract between City of Pipestone and Pipestone County. Motion carried unanimously.

STEVE EWING – ADVANCED LIFE SUPPORT LETTER OF SUPPORT

Emergency Medical Services Director Steve Ewing requested a Letter of Support from the Pipestone County Commissioners to the Emergency Medical Services Regulatory Board to assist the Pipestone County Ambulance Service in upgrading its license from Basic Life Support to Part-Time Advanced Life Support. Motion by Miller, seconded by Remund to authorize a Letter of Support from the Commissioners to the Emergency Medical Services Regulatory Board to upgrade the Pipestone County Ambulance Service license to Part-Time Advanced Life Support. Motion carried unanimously.

SHARON HANSON – FAMILY SERVICES CONTRACTS, TRANSIT DRUG AND ALCOHOL POLICY, DESIGNATED ACCOUNTS

Administrator Hanson presented for approval a management agreement between Pipestone County and Nobles County for the 2010 services of Pipestone County Family Service Agency Director Mary Fischer as the Director of the Nobles County Human Services. Nobles County agrees to compensate Pipestone County \$5,555.00 monthly for Ms. Fischer's services in 2010. Motion by Remund, seconded by Tinklenberg to approve the management agreement between Pipestone County and Nobles County for the services of Pipestone County Family Service Agency Director Mary Fischer as the Director of the Nobles County Human Services. Motion carried unanimously.

Administrator Hanson also presented for approval a 2010 employment agreement between Pipestone County and Mary Fischer as the Director of the Pipestone County Family Service Agency. Motion by Tinklenberg, seconded by Remund to approve the 2010 employment agreement with Mary Fischer as Director of the Pipestone County Family Service Agency. Ayes: DeRuyter, Remund, Miller, Tinklenberg. Nays: Keyes. Motion carried.

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approve the creation of Account 01-063-000-2828 Computer Software with a General Fund Balance Transfer of \$30,000.00. Motion carried unanimously.

JUDY OLDEMEYER – PHASED RETIREMENT OPTION

Human Resources Coordinator Judy Oldemeyer explained the Phased Retirement Option offered through PERA for eligible members to begin receiving a PERA pension without formally resigning. Motion by Keyes, seconded by Miller to offer a Phased Retirement Agreement to Senior Citizens Director Donna Straw to be effective January 1, 2010. Motion carried unanimously. Ms. Straw's hours will be reduced to half-time and neither Pipestone County nor Ms. Straw is required to make any further contributions to PERA. It was the consensus of the Board that the Senior Citizens Director could work flexible hours effective January 1, 2010 to accomplish the duties.

Motion by Keyes, seconded by DeRuyter to adjourn. Motion carried unanimously.
Meeting adjourned at 12:26 PM.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator