

January 3, 2012

Pipestone County Commissioner Meeting
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The Pipestone County Board of Commissioners met with Commissioners Marge DeRuyter, Jerry L. Remund, Marvin Tinklenberg, Harold (Butch) Miller and Bill Johnson for the Annual Organizational Meeting. County Administrator Sharon Hanson, County Auditor Joyce Steinhoff, County Attorney Jim O'Neill, County Treasurer Steve Weets and County Engineer David Halbersma also present. County Administrator Sharon Hanson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

ELECTION OF BOARD CHAIR AND VICE-CHAIR

Administrator Hanson called for nominations for Chair. Commissioner Tinklenberg nominated Commissioner Remund. Administrator Hanson called for further nominations. Hearing none, motion by Miller, seconded by Johnson to cease nominations and cast unanimous ballot for Commissioner Jerry Remund as Chair. Motion carried unanimously. Commissioner Remund assumed duties as Chair and presided over the meeting.

Chairman Remund called for nominations for Vice-Chair. Commissioner DeRuyter nominated Commissioner Miller. Chairman Remund called for further nominations. Hearing none, motion by Tinklenberg, seconded by Johnson to cease nominations and cast a unanimous ballot for Commissioner Harold (Butch) Miller as Vice-Chair. Motion carried unanimously.

Motion by DeRuyter, seconded by Miller to approve the agenda. Motion carried unanimously.

RULES OF PROCEDURE - RESOLUTION 59-01-2012

Motion by DeRuyter, seconded by Johnson to approve Resolution 59-01-2012 adopting the 2012 Rules of Procedure for the Pipestone County Board of Commissioners. Motion carried unanimously.

DESIGNATION OF OFFICIAL NEWSPAPER 2012 – RESOLUTION 59-02-2012

Motion by Tinklenberg, seconded by Johnson to adopt Resolution 59-02-2012 establishing the Edgerton Enterprise as the official legal newspaper for 2012 and the Pipestone County Star as the second newspaper. Motion carried unanimously.

COMMITTEE ASSIGNMENTS – RESOLUTION 59-03-2012

Motion by Tinklenberg, seconded by Johnson to adopt Resolution 59-03-2012 approving the listing of the 2012 committee assignments. Motion carried unanimously.

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Motion by Johnson, seconded by Miller to appoint the following to the Redistricting Committee for the 2012 Redistricting of Commissioner Districts: Commissioners Marge DeRuyter, Jerry L. Remund, Marvin Tinklenberg, Harold (Butch) Miller and Bill Johnson, County Attorney Jim O'Neill, County Auditor Joyce Steinhoff, County Administrator Sharon Hanson with invitations to the Townships and City of Pipestone to attend the Committee meetings. Motion carried unanimously.

Motion by Miller, seconded by Johnson to appoint Rodney Altena and Bruce Novak to the Planning and Zoning Commission and appoint Lloyd Wassink to the Board of Adjustments Appeals Board. Motion carried unanimously.

Motion Tinklenberg, seconded by DeRuyter to approve the following AMC Committee Assignments and Delegates:

AMC POLICY COMMITTEES

Environment and Natural Resources Policy Committee-Commissioner DeRuyter
General Government Policy Committee-Commissioner Miller
Health and Human Services Policy Committee-Commissioner Johnson
Public Safety Policy Committee-Commissioner Remund
Transportation Policy Committee-Commissioner Tinklenberg

AMC VOTING DELEGATES

Bill Johnson
Jerry Remund
Marge DeRuyter
Marvin Tinklenberg
Harold (Butch) Miller
Sharon Hanson
Nicole Names
Joyce Steinhoff

Motion carried unanimously.

COUNTY BOARD PER DIEMS – RESOLUTION 59-04-2012

Motion by Miller, seconded by Johnson to adopt Resolution 59-04-2012 which establishes the rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the Board. Motion carried unanimously.

DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-2012

Motion by Miller, seconded by DeRuyter to approve Resolution 59-05-2012 as the 2012 designated depositories of the public funds of Pipestone County. Motion carried unanimously.

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AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-06-2012

Motion by Tinklenberg, seconded by Johnson to approve Resolution 59-06-2012 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution in 2012. Motion carried unanimously.

WORKERS' COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-07-2012

Motion by Miller, seconded by DeRuyter to approve Resolution 59-07-2012 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Motion carried unanimously.

COMMISSIONER MEETING DATE/TIME/LOCATION

Motion by Johnson, seconded by Miller to set the meeting location of the Road and Bridge Meeting at the Commissioners Room.

Motion by Johnson to amend the main motion to change the meeting from Road and Bridge Agenda to a Regular Commissioner Meeting. Chairman Remund called for a second to the motion. Hearing none, the motion to amend failed for a lack of a second.

Chairman Remund called for a vote on the main motion to set the meeting location of the Road and Bridge Meeting at the Commissioners Room. Motion carried unanimously.

Motion by Tinklenberg, seconded by Miller to set the 2012 Board meeting dates and times as follows:

- 1st Tuesday 9:00 AM – County Board at Courthouse Commissioners Room (Road and Bridge Agenda)
- 2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room
- 3rd Tuesday 9:00 AM – Family Services at Courthouse Commissioners Room
- 3rd Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)
- 4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

Motion carried unanimously.

2012 BOARD OF EQUALIZATION

Motion by Miller, seconded by DeRuyter to set the 2012 Board of Equalization meeting date for Monday, June 11, 2012 at 7:00 PM. Motion carried unanimously.

CONSENT AGENDA

Motion by Tinklenberg, seconded by Miller to approve the consent agenda as follows:

1. Approve Minutes of December 27, 2011
2. Hospital Warrants in the amount of \$ \$451,431.83

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3. Approve Auditor Warrant in the amount of \$44,930.09 to SWMHP for Small Cities Grant Pass Through Funds

Motion carried unanimously.

ARMER GRANT-MNDOT LEASE AGREEMENT-SHERIFF DAN DELANEY

Sheriff Dan Delaney joined the meeting to discuss a recently acquired grant opportunity through the Southwest Regional Radio Board where the County could obtain additional grant dollars with a required twenty (20%) match for the purchase of additional (Allied Radio Matrix for Emergency Response (ARMER) radios. Sheriff Delaney presented for consideration a quote from Motorola Solutions for sixteen (16) portable radios for a total of \$47,260.64. The cost to the County would be \$27,719.44 exceeding the 20% match required by the grant with the remainder paid for by the grant in the amount of \$19,541.20. Motion by Miller, seconded by Tinklenberg to approve the grant request in the amount of \$19,541.20 with \$27,719.44 for the 20% plus match for a total amount of \$47,260.64 for sixteen (16) portable radios for the Sheriff's Office. Motion carried unanimously. Sheriff Delaney informed the Board that the existing portable radios that were purchased for Pipestone County will be inventoried under the County Highway Department.

Sheriff Delaney, County Attorney O'Neill and Administrator Hanson presented for approval an agreement between Pipestone County and the Minnesota Department of Transportation (MNDOT) a land lease agreement detailing the conditions and terms for use of County property recently acquired in Elmer Township Section 9 for construction of an ARMER tower. Motion by Miller, seconded by Tinklenberg approving the lease agreement between Pipestone County and MNDOT that allows the MNDOT to construct an ARMER tower on County property located in Elmer Township Section 9 for a ten year period commencing on February 2, 2012 through January 31, 2022 with the option to automatically renew the terms of the agreement and authorize County Administrator and County Board Chair signature. Motion carried unanimously.

COUNTY STATE AID HIGHWAY (CSAH) CONSULTANT WORK DISCUSSION

Engineer Halbersma discussed with the Board a possible proposal with the City of Pipestone engineer consulting firm to provide engineering services to the County of Pipestone for CSAH projects within the City of Pipestone. Engineer Halbersma will continue discussions

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with the City of Pipestone and the engineering consulting firm and provide additional information at a future Board meeting.

Engineer Halbersma provided an update on Highway maintenance activities.

ASBESTOS REMOVAL-FORMER TRANSIT/EDA HOUSE/OFFICE

Administrator Hanson informed the Board that the two companies that the County received quotes from as listed on the May 24, 2011 Commissioner meeting minutes were not available to remove the asbestos from the former Transit House/Office as they originally had planned/submitted quotes for. Thus, Building and Grounds sought out another asbestos company whom had done work in the area prior. Administrator Hanson sought approval from the Board approving the asbestos work from the new asbestos contractor. Motion by Miller, seconded by DeRuyter to reject quotes received for asbestos removal as per May 24, 2011 Commissioner minutes, rescind motion from May 24, 2011 awarding the quote to Mid-States Asbestos Removal and approve the purchase of services from MAAC, Inc in the amount of \$9,720.00. Motion carried unanimously.

STATE AUDITOR UNDERSTANDING OF SERVICES

Motion by Tinklenberg, seconded by DeRuyter approving the Office of State Auditor Understanding of Services for Financial Audit Year 2011 and authorize County Auditor, County Administrator and County Board Chair signature. Motion carried unanimously.

COOPERATIVE PURCHASING VENTURE THROUGH STATE OF MN

Motion by DeRuyter, seconded by Miller approving the joint powers agreement between the State of MN, Department of Administration, Materials Management Division and Pipestone County which provides the County with the service of competitive bidding through the State Contract, effective on the date of attainment of all authorized signatures and until terminated by either party with thirty (30) days written notice. Motion carried unanimously.

Motion by Johnson, seconded by Tinklenberg to adjourn. Motion carried unanimously.
Meeting adjourned at 10:24 AM.

Jerry L. Remund
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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