

Assessing Technician – Full Time

If you are looking for a rewarding job with opportunities for advancement, this may be the opportunity for you!!

Pipestone County is seeking an Assessing Technician. Position assists the County Assessor with the assessment process including maintenance of Assessor's records; investigation and interpretation of ownership and legal description changes, processing sales and transfers; determining property classification and homestead status; reviewing township appraiser's work and maintaining and insuring the integrity of the County CAMA appraisal system and the County tax system; in the interpretation and implementation of Minnesota property tax laws.

Job Requirements: High School diploma/GED. Minimum of one year experience in business, real estate, accounting, government or related field working with the public required, and minimum of one year computer training/experience required; or an equivalent combination of education and experience deemed acceptable by Pipestone County. Certification as a Certified Minnesota Assessor (CMA) preferred, or ability to become a CMA within Four years of initial hire date. Familiarity with legal property descriptions and geography of Pipestone County preferred.

Salary Range: \$18.91 – 25.53/hr (2017 scale). Pipestone County offers a comprehensive benefits package including contribution toward health and life insurance, HSA contributions, optional benefits including dental, vision, long term disability, supplemental life insurance and others, paid vacation and sick leave, and employer contribution to Public Employees Retirement Account (PERA) pension. Applications available from Human Resources, Courthouse, 416 S Hiawatha Ave, Pipestone, MN 56164 or www.pipestone-county.com. 507.825.1203. Resumes not accepted in lieu of applications. Applications must be received no later than 4:30p.m. January 29, 2018. EEO/AA.