

## Seasonal Program Assistant

The Pipestone County Extension Office seeks a Seasonal Part-time Program Assistant for approximately 350 hrs. (mid-May-August). Position provides support to local youth events and activities. To start after screening and interviews.

Requirements: HS diploma or GED (2018 HS graduates encouraged to apply) previous computer software/technology and office equipment experience (Microsoft Office preferred), agricultural background (member or volunteer), effective oral/written communication skills, ability to work in a team, valid driver's license. Must be able to work a flexible schedule including some nights and weekends. Preferred, but not required, previous experience with livestock and a minimum of one-year post-secondary education or work experience.

Wage: \$10/hour. Applications/information available M-F from Personnel, Courthouse, 416 Hiawatha Ave. S., Pipestone, MN 56164. 507-825-1203 or [www.pipestone-county.com](http://www.pipestone-county.com). Resumes not accepted in lieu of applications. Applications must be received by 4:30 pm on February 23, 2018. EEO/AA Employer.

This position will be funded by the Pipestone County Ag Chamber.