

May 28, 2013

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by L. Johnson, seconded by Remund to approve the consent agenda as follows:

1. Minutes of May 14, 2013 Commissioner Meeting
2. Hospital Warrants in the amount of \$371,659.99

Motion carried unanimously.

BILL FOLGER – MAIL SERVER UPGRADE

Information Technology Coordinator Bill Folger requested approval of a purchase of Microsoft Exchange 2013 software and 100 user licenses to upgrade the current email system server. The quote received off the State Contract for software and licenses as follows: \$462.00 for Microsoft Exchange Server 2013 Standard, \$5,100.00 for 100 user licenses at \$51.00 per license, for a total of \$5,562.00. This upgrade from Microsoft Exchange 2003 to Microsoft Exchange 2013 was a budgeted Information Technology expense in 2013. Motion by Kooiman, seconded by W. Johnson to authorize purchase off the State Contract, Microsoft Exchange Server 2013 software and 100 user licenses in the amount of \$5,562.00. Motion carried unanimously.

SHARON HANSON – 2013 LEGISLATIVE, BUDGET, & ADMINISTRATOR UPDATE

County Administrator Sharon Hanson presented an overview of 2013 legislative updates that could affect Pipestone County.

Administrator Hanson requested that the Board set a date for the first Budget Work Session. Commissioners scheduled the initial Budget Work Session for August 5, 2013 at 9:00a.m.

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Administrator Hanson provided updates from her office, including County EDA, ditch dredging, LEAN training, strategic planning survey, AMC finance Committee, new Auditor status, and HR transition during leave of absence.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of an Emergency Closings policy to be added to the Pipestone County Personnel Policies Manual. The Emergency Closings Policy reads as follows:

When the closing of a County office is required if there is an emergency situation, the determination will be made by the County Administrator in consultation with the Board Chair. Employees under this policy shall receive their regular straight time hourly rate for the time involved provided they are scheduled to work during the period closed. An employee unable to report for work due to an emergency situation, even though county offices are open, shall deduct that time from the accrued vacation leave.

Motion by Kooiman, seconded by Remund approving the Emergency Closings policy and approve the closing of County Offices on April 11, 2013 due to an emergency situation (significant weather event). Motion carried unanimously.

HR Coordinator Feste announced that Carly Fritz started employment on May 20, 2013 as the Seasonal Program Assistant in the Extension Office.

Coordinator Feste requested approval of the resignation of Keith Vreeman as Deputy Sheriff effective June 5, 2013. Motion by Kooiman, seconded by L. Johnson to accept the resignation of Deputy Sheriff Keith Vreeman effective June 5, 2013. Sheriff Delaney will begin discussions with Pipestone Area Schools on the future of the School Liaison Officer position and give the Board an update at a later date.

REDWOOD-COTTONWOOD RIVERS CONTROL AREA JOINT POWERS AGREEMENT RENEWAL

Motion by W. Johnson, seconded by Remund to approve the RCRCA Joint Powers Agreement and Amendments effective July 1, 2013 through June 30, 2015 and authorizing the signature of Commissioner L. Johnson as the RCRCA Board representative. Motion carried unanimously.

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MEETING ANNOUNCEMENTS

Administrator Hanson informed the Board that they are invited on a tour of Deer Creek Station, a 300-net megawatt capacity combined-cycle power plant near Brookings, SD, sponsored by Southwest Regional Development Commission, on June 3, 2013.

A work session between the Murray County Board and Pipestone County Board of Commissioners will be scheduled as part of the June 4, 2013 R&B agenda at 1:30p.m. to discuss solid waste recycling between the two counties.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Kooiman: Tour of Hiawatha Pageant Grounds, Primewest, Personnel, Southwest Regional Development Commission, Hospital Employee Grill-out, Hospital Plant Operations, 911 Committee mtg, met with Engineer Halbersma on City of Edgerton projects.

Commissioner W. Johnson: Southwest Health and Human Services Foster Care Banquet, Tour of Hiawatha Grounds Pageant, Highway 75/23 MNDOT Detour meeting, Southwest Mental Health, Southwest Health and Human Services, Southwest 18 Mental Health Consortium, Hospital Employee Grill-out, Pipestone Forward meeting, Pipestone Active Living, Southern Minnesota Opportunity Council, Solid Waste Committee meeting, Ambulance Open House.

Commissioner L. Johnson: Tour of Hiawatha Pageant Grounds, 911 Committee, Soil and Water Conservation District meeting, Solid Waste Committee, Area II, RCRC.

Commissioner Remund: Tour of Hiawatha Grounds, Primewest, Hospital Plant Operations, Southwest Mental Health, Building and Grounds.

Commissioner Miller: Tour of Hiawatha Grounds, Personnel, Hospital Employee Grill-out, Southwest Health and Human Services, MNDOT Transit meeting to discuss future transit bus funding, Rock-Pipestone Collaborative, Regional Radio Board, Plum Creek Library Board, Building and Grounds.

Motion by Remund, seconded by Kooiman to adjourn. Motion carried unanimously.
Meeting adjourned at 11:14 a.m.

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Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator