

September 24, 2013

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

### **CONSENT AGENDA**

Motion by L. Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of September 10, 2013 Commissioner Meeting
2. Hospital Warrants in the amount of \$289,874.14

Motion carried unanimously.

### **DAVE HALBERSMA – DEER CROSSING SIGNS**

County Engineer Dave Halbersma joined the meeting to discuss placing deer crossing signs on Highway 23 between Ihlen and Jasper. The Jasper Lions Club has indicated they would be willing to donate funds to pay for the signage of the deer crossing signs in that area. The Minnesota Department of Transportation (MNDOT) has informed Engineer Halbersma that MNDOT is backlogged with signage work and requested that the County install the signs. Engineer Halbersma sought direction from the Board on whether the County Highway Department should install the signs. Motion by Remund, seconded by Johnson to authorize the County Highway Department to install four deer crossing signs on Highway 23 between Ihlen and Jasper. Motion carried unanimously.

### **TYLER REISCH & STEVE WEETS – 2012 AUDIT PRESENTATION**

Auditor Tyler Reisch and Treasurer Steve Weets presented the Pipestone County 2012 Financial Audit. Motion by Remund, seconded by Kooiman to accept the Pipestone County 2012 Financial Audit as presented. Motion carried unanimously.

### **PERSONNEL**

Human Resources Coordinator Cathy Feste presented for approval a Letter of Agreement between AFSCME Council 65, Local 2424 and Pipestone County placing the position of Office Assistant/Paramedic on Grade 7 on the corresponding range on the Courthouse Union pay plan.

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The position compensation result was a result of the job description being changed from Office Assistant/EMT to Office Assistant/Paramedic. The Letter of Agreement also places Office Assistant/Paramedic Casey Rippentrop on Step 6, Grade 7 effective July 9, 2013. Motion by L. Johnson, seconded by W. Johnson approving the Letter of Agreement between AFSCME Council 65, Local 2424 and Pipestone County that authorizes the placement of the Office Assistant/Paramedic on Grade 7 on the Agreement between AFSCME Council 65, Local 2424 Courthouse Unit Pay Plan and places Office Assistant/Paramedic Casey Rippentrop on Step 6, Grade 7 effective July 9, 2013. Motion carried unanimously.

HR Coordinator Feste presented for approval the Delta Dental renewal agreement for 2014. Dental rates increased 3% from 2013 to 2014 and current options under the plan will continue to be offered to employees at the new rates. Motion by W. Johnson, seconded by Kooiman approving the Delta Dental renewal contract effective January 1, 2014 through December 31, 2014 and authorize Board Chair signature. Motion carried unanimously.

HR Coordinator Feste announced that the Life insurance and Long Term Care Insurance rates for plans offered through Ochs, Inc. will not increase in 2014.

**MARC HALL – GRANT AGREEMENT SIGNATURE, ROOFING QUOTES**

Transit Director Marc Hall requested authorization of Board Chair signature on the 2013 FTA Certifications and Assurances amendment which is part of the 2013 Minnesota Department of Transportation (MNDOT) Grant Agreement with the State of Minnesota to provide Public Transportation Services. Motion by W. Johnson, seconded by Kooiman to approve the 2013 FTA Certifications and Assurances amendment and authorize Board Chair signature. Motion carried unanimously.

Building and Grounds Supervisor Marc Hall presented three quotes from Buysse Roofing Systems & Sheet Metal, Inc. to replace sections of the roof on the Law Enforcement Center. Quotes received were as follows: Roof Area # 3 at \$21,293.00; Roof Areas #4,5,6,7 at \$59,860.00; all remaining Roof Areas #3,4,5,6,7 at \$80,000.00. Motion by L. Johnson, seconded by W. Johnson to accept the quote from Buysse Roofing Systems & Sheet Metal, Inc. to replace Law Enforcement Center Roof Sections #3, 4, 5, 6, & 7 this year for a total cost of \$80,000.00 with funds to be expended from the Assigned Capital Improvement Designated Account. Motion carried unanimously.

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**DAN DELANEY / DIANE BUCHER – PRAIRIE RIDERS SADDLE CLUB REQUEST**

Prairie Riders Saddle Club (PRSC) Members Dan Delaney and Diane Bucher joined the meeting to propose enhancing the Fairground Horse Arena announcer stand. PRSC is proposing to donate \$5,000 to this project and have also applied for a grant from the Minnesota Horse Council for \$7,000.00. The Pipestone County 4-H Clubs have also committed \$1,000.00 to the project and are applying for the \$7,000.00 grant from the Minnesota Horse Council. Motion by L. Johnson, seconded by Remund to support a grant submittal by the Prairie Riders Saddle Club in the amount up to \$7,000.00 for the Fairgrounds Horse Arena Announcer Stand Structure and Sound Enhancement Project. Motion carried unanimously.

Motion by Remund, seconded by L. Johnson to support a grant submittal by Pipestone County Extension 4-H in the amount up to \$7,000.00 for the Fairgrounds Horse Arena Announcer Stand Structure and Sound Enhancement Project. Motion carried unanimously.

The estimated cost of the project is \$21,500.00 and the Prairie Riders Saddle Club is seeking a donation not to exceed \$8,500.00 from Pipestone County to assist with costs. Motion by Kooiman, seconded by W. Johnson to approve the donation of dollars from the Assigned Capital Improvement Designated Account in the amount of up to \$8,500.00 for the Fairgrounds Horse Arena Announcer Stand Structure and Sound Enhancement Project. Motion carried unanimously.

**HOSPITAL REFUNDING BONDS, RESOLUTION 59-33-13**

George Eilertson from Northland Securities presented Resolution 59-33-2013 providing for the issuance and sale of \$1,565,000 General Obligation Hospital Refunding Bonds, Series 2013A to provide financing for the refunding of the County's outstanding General Obligation Hospital Refunding Bonds of 2005. Mr. Eilertson informed the Board that the proposed Bond Refunding would indicate a savings to the County if the Bond Refunding would occur if current market conditions continue. Motion by Kooiman, seconded by Remund to adopt Resolution 59-33-13 providing for the issuance and sale of approximately \$1,565,000 General Obligation Hospital Refunding Bonds and that sealed proposals will be received with consideration by the Board of Commissioners at the November 5, 2013 Road and Bridge meeting and setting the

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notice and condition of sale of the proposed approximately \$1,565,000 General Obligation Hospital Refunding Bonds, Series 2013A. Motion carried unanimously.

Mr. Eilertson requested approval of the Financial Advisory Agreement between Northland Securities and Pipestone County for Northland Securities role as the financial advisor relating to the issuance of General Obligation Refunding Bonds. Cost for this service is \$6,295.00. Motion by W. Johnson, seconded by L. Johnson approving the Financial Advisory Agreement between Northland Securities and Pipestone County for financial advisory services related to the issuance of the approximate \$1,565,000 General Obligation Hospital Refunding Bonds, Series 2013A. Motion carried unanimously.

**RESOLUTION 59-34-13 13 SOUTHWEST MN REGIONAL RADIO BOARD JPA**

Motion by W. Johnson, seconded by Kooiman to adopt Resolution 59-34-13 that amends the Joint Powers Agreement Forming the Southwest Minnesota Regional Radio Board. Minnesota Statute 403.39 provides authority for Regional Radio Board to assume responsibility for coordinating regional 911 services and the Board recommends modification of the Joint Powers Agreement governing the Board to provide for regional coordination of 911 services and public safety broadband data services and changes the name of the Board to "Southwest Minnesota Regional Emergency Communications Board". Motion carried unanimously.

**COMMITTEE ASSIGNMENTS CHANGES**

The Committee Assignment Resolution was amended to correct previously printed mistakes and add or revise Committee assignments since the Resolution was adopted at the Organizational meeting.

Motion by Remund, seconded by W. Johnson amending Resolution 59-06-13 Pipestone County 2013 Committee Assignments. Motion carried unanimously.

**CVSO GRANT RESOLUTION 59-35-13, AMATEUR RADIO ANTENNA, EMERGENCY PLAN APPROVAL RESOLUTION 59-36-13**

Veteran's Service Officer Harlan Nepp joined the meeting to discuss a CVSO Operations Improvement Grant for 2013 and 2014 awarded to Pipestone County in the amount of \$7,500.00 and requested designation of someone to execute the grant agreement. Motion by L. Johnson, seconded by W. Johnson adopting Resolution 59-35-13 entering into the Grant Contract with the Minnesota Department of Veteran's Affairs to conduct the County Veteran's Service

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Enhancement Grant Program and designating County Administrator Sharon Hanson as the executor of the \$7,500.00 CVSO Operational Enhancement Grant. Motion carried unanimously.

Emergency Management Director Harlan Nepp presented a quote for approval from RACOM in the amount of \$8,297.60 to remove the HAM (amateur radio) radio antenna and repeater from the Hatfield tower and relocate it to the Allied Radio Matrix for Emergency Response (ARMER) tower site. Discussion followed on the cost of leasing the tower vs. moving the equipment. Board Consensus to table the decision on the HAM radio equipment move until more information is obtained about alternative options.

Emergency Management Director Harlan Nepp presented a Resolution 59-36-13 approving the updates to the Pipestone County Emergency Operations Plan. Motion by W. Johnson, seconded by L. Johnson to adopt Resolution 59-36-13 that approves the updated Pipestone County Emergency Operations Plan. Motion carried unanimously.

### **COMMITTEE REPORTS**

Commissioners presented the following committee reports:

Commissioner Kooiman: Hospital Special Meeting, SRDC, Regional Transit, Hospital Board, Edgerton City Council, Hospital Finance.

Commissioner W. Johnson: Hospital Special Meeting, Solid Waste Committee, Retail Roundtable, Southwest 18 Consortium, Regional Transit, SWHHS, Southwest Mental Health, Rural Energy Board, SMOC.

Commissioner L. Johnson: AREA II, RCRC, AMC Policy Committee, MCIT Risk Management Workshops, SWCD, Regional Solid Waste Committee.

Commissioner Remund: Hospital Special Meeting, Primewest, AMC Policy Committee meetings.

Commissioner Miller: Regional Radio Board, RC&D Executive Committee, Chief Elected Officials Board, SWHHS, SWHHS Labor Union Negotiations, Plum Creek Library Annual meeting.

Motion by Remund, seconded by W. Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 12:01p.m.

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Harold (Butch) Miller  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

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