

October 22, 2013

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by L. Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes October 8, 2013 Commissioner Meeting
2. Hospital Warrants in the amount of \$500,007.46
3. Road and Bridge Equipment Edges Purchase in the amount of \$12,688.00 payable to H&L Mesabi Inc.
4. Auditor Warrants payable to DeBoer Motors in the amount of \$37.83, Gateway EDI LLC in the amount of \$72.25, and Shopko in the amount of \$16.01.

Motion carried unanimously.

NEW 4-H PROGRAM COORDINATOR

Regional Extension Director Holli Arp and recently hired 4-H Program Coordinator Karen Bloomquist joined the meeting for Coordinator Bloomquist to be introduced to the Pipestone County Board.

PAUL HENRIKSEN – LYON COUNTY LANDFILL BUDGET, AGREEMENT

Lyon County Regional Landfill Manager Paul Henriksen presented information and answered questions on the Lyon County Landfill Budget, Tipping Fee Analysis Updates, and the Lyon County Solid Waste Disposal Agreement.

Mr. Henriksen presented three tip fee increase options for the Lyon County Regional Landfill that could provide projected adequate fund balance for future years. Motion by L. Johnson, seconded by Kooiman to recommend to the Lyon County Board Cash Balance Scenario #1 that would increase tipping fees by \$1.00 in 2014, and increase \$1.00 biannually until 2024, which would bring the fee to from \$46.00 per ton to \$52.00 per ton. Motion carried unanimously.

Motion by Remund, seconded by W. Johnson to recommend approval of the 2014 Lyon County Regional Landfill Budget as presented. Motion carried unanimously.

October 22, 2013

1

October 22, 2013

Motion by L. Johnson, seconded by W. Johnson to approve the Solid Waste Disposal Agreement between Lyon County and Pipestone County, beginning January 1, 2014 for a duration of ten (10) years, in which Lyon County agrees to reserve space sufficient to accommodate the amount of mixed municipal/industrial solid waste to be delivered by Pipestone County and Pipestone County agrees to allocate their Certificate of Need (CON) to the Lyon County Landfill for the permit duration. Motion carried unanimously.

KYLE KRIER – BWSR BLOCK AGREEMENT, MPCA FEEDLOT REPORT

Motion by Kooiman, seconded by W. Johnson to approve the 2012 Annual Minnesota Pollution Control Agency County Feedlot Officer and Performance Credit Report and authorize Board Chair signature. Motion carried unanimously.

Motion by L. Johnson, seconded by Remund to approve the annual Board of Water and Soil Resources Block Grant Agreement (BWSR) between BWSR and Pipestone County for the following programs and amounts:

This grant agreement is for the following grant programs:

2014 – Feedlot Program - NRBG	\$	47,097
2014 – Local Water Management - NRBG	\$	15,247
2014 – Wetland Conservation Act - NRBG	\$	8,778
2014 – Shoreland - NRBG	\$	2,615
2014 – Septic Treatment Systems – NRBG	\$	20,000
TOTAL	\$	93,737

NRBG = Natural Resources Block Grant

Motion carried unanimously.

MARC HALL – TRANSIT DRUG AND ALCOHOL TESTING POLICY

Transit Director Marc Hall presented revisions to the Pipestone County Transit Drug and Alcohol Testing Policy as recommended by the Federal Transit Association (FTA) and Minnesota Department of Transportation (MNDOT). Motion by Remund, seconded by Kooiman to approve the revised Pipestone County Transit Drug and Alcohol Testing Policy and make it effective immediately. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of the following job descriptions: Emergency Medical Services Director, Emergency Management Director, Deputy Emergency Medical Services Director, Deputy Emergency Management Director, Sign Technician, and Environmental Technician.

October 22, 2013

2

October 22, 2013

The job descriptions will be sent to Compensation Consultant Rod Kelsey for job description point valuation. The positions of Deputy EMS Director/Deputy EM Director and Environmental Technician/Sign Technician will be advertised to be filled. There is also a request from the Highway department to fill a full-time Engineering Technician position.

Motion by Kooiman, seconded by Miller to approve the Emergency Medical Services Director, Emergency Management Director, Deputy Emergency Medical Services Director, Deputy Emergency Management Director job descriptions and submit to Compensation Consultant Rod Kelsey for job description point valuation and approve the advertising of the Deputy Emergency Medical Services Director/Emergency Management Director position. Motion carried unanimously.

Motion by Kooiman, seconded by W. Johnson to approve the Sign Technician and Environmental Technician job descriptions and authorize the advertising of a full-time Engineering Technician in the Highway department and a full-time Sign Technician/Environmental Technician for the Highway and Environmental Departments with the position to be funded by Solid Waste Department and Road and Bridge Budgets. Motion carried unanimously.

PRIMEWEST COUNTY EMPLOYEE HEALTH COVERAGE DEVELOPMENT

PROJECT

Motion by Remund, seconded by Kooiman to participate in a County Employee Health Coverage Development Project in which Primewest Health will explore whether or not they could provide affordable health plans to county employees. PrimeWest is requesting funding from the thirteen (13) member counties to research and develop a County employee health plan to offer coverage beginning January 1, 2016. Pipestone County's cost for participation in the implementation funding for the program is \$24,481, with \$2,955, \$10,243, and \$11,283 for 2013, 2014, and 2015, respectively. Motion carried unanimously.

MCIT VOTING DELEGATES

Minnesota Counties Intergovernmental Trust (MCIT) has requested designation of official voting delegates and alternates for Pipestone County. Motion by Kooiman, seconded by W. Johnson to designate Commissioner Remund as the delegate and Commissioner L. Johnson as the alternate Pipestone County voting members. Motion carried unanimously.

October 22, 2013

3

October 22, 2013

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Kooiman: Fey Industries Tour, Hospital Plant Operations, Strategic Plan Work Session, Nurse Family Partnership, Personnel Committee, County EDA Board.

Commissioner W. Johnson: Fey Industries Tour, Strategic Plan Work Session, Southwest Mental Health, Southwest 18 Mental Health Consortium, Southwest Health and Human Services, Law Enforcement Liaison.

Commissioner L. Johnson: Road and Bridge Committee, Strategic Plan Work Session, 911 Committee, Lyon County Landfill Annual Meeting, Hospital Finance meeting, Fey Industries, Area II, Redwood-Cottonwood Rivers Control Area, District 8 Land Use.

Commissioner Remund: Hospital Plant Operations, Strategic Plan Work Session, Southwest Mental Health, Building Committee, Casey Jones Trail, County EDA Board, Law Enforcement Liaison.

Commissioner Miller: Strategic Plan Work Session, SWCD Board meeting, Building Committee, Personnel Committee, Southwest Health and Human Services, Plum Creek Board.

Motion by Remund, seconded by Kooiman to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:28 a.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator