

January 6, 2015

Pipestone County Commissioner Meeting
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The Pipestone County Board of Commissioners met with Commissioners Luke Johnson, Bruce Kooiman, Les Nath, Jerry L. Remund and Dan Wildermuth for the Annual Organizational Meeting. County Administrator Sharon Hanson also present. County Administrator Hanson called the meeting to order at 9:05 AM with the Pledge of Allegiance to the Flag.

SWEARING IN OF ELECTED OFFICIALS

Court Administrator Denise Brandel administered the Oath of Office to the following newly elected officials: District 2 Commissioner Les Nath and District 4 Commissioner Dan Wildermuth, County Treasurer Steve Weets, County Sheriff Keith Vreeman, County Recorder Mary Ann De Groot, County Attorney Damain Sandy and County Auditor Tyler Reisch. County Auditor Reisch provided Certificates of Election to the newly elected officials.

ELECTION OF BOARD CHAIR AND VICE-CHAIR

Administrator Hanson called for nominations for Chair. Commissioner Johnson nominated Commissioner Bruce Kooiman. Administrator Hanson called for further nominations. Hearing none, motion by Remund, seconded by Johnson to cease nominations and cast unanimous ballot for Commissioner Bruce Kooiman as Chair. Motion carried unanimously. Commissioner Kooiman assumed duties as Chair and presided over the meeting.

Chairman Kooiman called for nominations for Vice-Chair. Motion by Commissioner Wildermuth, seconded by Kooiman to nominate Luke Johnson for Vice-Chair. Chairman Kooiman called for further nominations. Hearing none, Kooiman declared that nominations cease and cast a unanimous ballot for Commissioner Luke Johnson as Vice-Chair. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT TO APPOINT ASSISTANT COUNTY ATTORNEY

Administrator Hanson informed the Board that County Attorney Sandy appointed Scott Barduson and James E O'Neill as Assistant County Attorneys and requested Board consent of the appointments per Minnesota Statutes 388.10. Motion by Wildermuth, seconded by Johnson to approve the appointments of Scott Barduson and James E O'Neill as Assistant County Attorneys for the Office of County Attorney Damain Sandy. Motion carried unanimously.

2015 ELECTED OFFICIAL SALARIES

Motion by Remund, seconded by Nath to set the 2015 salary for County Sheriff Keith Vreeman at \$78,591.00 Motion carried unanimously.

Motion by Remund, seconded by Nath to set the 2015 salary for County Treasurer Steve Weets at \$68,507.50. Motion by Johnson, seconded by Nath to amend the main motion and set the County Treasurer salary at \$70,000.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: Remund. Motion to amend carried. Chairman Kooiman called for a vote on the amended main motion to set the 2015 salary for County Treasurer Steve Weets at \$70,000.00. Motion carried unanimously.

Motion by Wildermuth, seconded by Remund to set the 2015 salary for County Auditor Tyler Reisch at \$59,000. Motion by Johnson to amend the main motion and set the County Auditor salary at \$55,000.00. Chairman Kooiman calling for a second to the amendment and hearing none, declared the motion to amend the main motion failed. Chairman Kooiman called for a vote on the main motion to set the 2015 salary for County Auditor Tyler Reisch at \$59,000.00. Yeas: Kooiman, Nath, Remund, Wildermuth. Nay: Johnson. Motion carried.

Motion by Kooiman, seconded by Remund to set the 2015 salary for County Recorder Mary Ann DeGroot at \$65,000.00. Motion by Johnson to amend the main motion and set the County Recorder salary at \$68,000.00. Chairman Kooiman calling for a second to the amendment and hearing none, declared the motion to amend the main motion failed. Chairman Kooiman called for a vote on the main motion to set the 2015 salary for County Recorder Mary Ann DeGroot at \$65,000.00. Yeas: Kooiman, Nath, Remund, Wildermuth. Nay: Johnson. Motion carried.

Motion by Wildermuth, seconded by Johnson to set the 2015 salary for County Attorney Damain Sandy at \$54,418.09, the 2015 salary for Assistant County Attorney James E O'Neill at \$40,000.00 and the 2015 salary for Assistant County Attorney Scott Barduson at \$24,851.56. Motion carried unanimously

RULES OF PROCEDURE - RESOLUTION 59-01-2015

Motion by Johnson, seconded by Remund to adopt Resolution 59-01-2015 that establishes the 2015 Rules of Procedure for meetings of the Pipestone County Board of Commissioners. Motion carried unanimously.

DESIGNATION OF OFFICIAL NEWSPAPER 2015 – RESOLUTION 59-02-2015

Motion by Remund, seconded by Nath to adopt Resolution 59-02-2015 establishing the Pipestone County Star as the official legal newspaper for 2015 and the Edgerton Enterprise as the second newspaper. Motion carried unanimously.

COUNTY BOARD PER DIEMS – RESOLUTION 59-03-2015

Motion by Kooiman, seconded by Wildermuth to adopt Resolution 59-03-2015 which establishes the rules and regulations for uniformity in the payment of per diems in the performance of their official duties as members of the Board. Motion carried unanimously.

AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-04-2015

Motion by Remund, seconded by Wildermuth to adopt Resolution 59-04-2015 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution in 2015. Motion carried unanimously.

WORKERS' COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-05-2015

Motion by Remund seconded by Wildermuth to adopt Resolution 59-05-2015 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Motion carried unanimously.

COUNTY BOARD OF EQUALIZATION

Motion by Kooiman, seconded by Johnson to set the County Board of Equalization meeting for June 15, 2015 at 7:00 p.m. in the Pipestone County Commissioners Room. Motion carried unanimously.

DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-06-2015

Motion by Nath, seconded by Remund to approve Resolution 59-06-2015 that approves the 2015 designated depositories of the public funds of Pipestone County. Motion carried unanimously.

COMMISSIONER MEETING DATE/TIME/LOCATION

Motion by Remund, seconded by Wildermuth to set the 2015 Board meeting dates and times as follows:

- 1st Tuesday 9:00 AM – County Board at Courthouse Commissioners Room
- 2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

January 6, 2015

3rd Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)
4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

Motion carried unanimously.

PLANNING AND ZONING/COMMITTEE ASSIGNMENTS RESOLUTION 59-07-15

Motion by Wildermuth, seconded by Remund to appoint Dave Hulstein to the Planning and Zoning Commission. Motion carried unanimously

Motion by Remund, seconded by Nath to adopt Resolution 59-07-15 setting the 2015 Committee Assignments as discussed.

CONSENT AGENDA

Motion by Remund, seconded by Johnson to approve the consent agenda as follows:

1. Approve Minutes of December 23, 2014

Motion carried unanimously.

ALTERNATIVE METHOD TO DISSEMINATE BIDS AND REQUESTS

Motion by Johnson, seconded by Nath to approve as per Minn. Statute § 311A.03 Subd. 3(b), that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, www.pipestone-county.com, as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that after designating publication on the Web site for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the Web site, notice that the political subdivision will publish any advertisements for bids on its Web site. Motion carried unanimously.

PERSONNEL

Administrator Hanson informed the Board that Gretchen LaBrune was hired as Deputy Recorder on Step 1 of the Courthouse Union Pay Plan effective January 2, 2015.

Motion by Nath, seconded by Wildermuth to approve a county issued credit card for County Sheriff Keith Vreeman per policy. Motion carried unanimously.

January 6, 2015

OTHER BUSINESS

Motion by Johnson, seconded by Wildermuth to allow each Commissioner to work with Information Technology (IT) Coordinator Bill Folger to determine IT needs. Motion carried unanimously.

Chairman Kooiman recessed the meeting until 1:00 p.m.

Chairman Kooiman reconvened the meeting at 1:00 p.m.

The Board of Commissioners met and greeted County staff at each building site in Pipestone. Chairman Kooiman excused himself from the meeting at 2:45 p.m.

Motion by Johnson, seconded by Wildermuth to adjourn. Yeas: Johnson, Nath, Remund, Wildermuth. Nay: None. Absent: Kooiman. Motion carried. Meeting adjourned at 3:38 p.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator