

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of March 10, 2015
2. Approve Hospital Warrants in the amount of \$543,343.15
3. Approve Exemplary Performance Letters to Noted Employees

Motion carried unanimously.

KEITH VREEMAN – SHERIFF’S OFFICE UPDATES, RESOLUTION 59-09-15

Sheriff Keith Vreeman introduced Dustin Seiler, who started as a Deputy Sheriff on March 12, 2015.

Sheriff Vreeman and Patrol Captain Mike Hamann requested approval of Resolution 59-09-15 which enables the Sheriff’s Office to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The installation will enable the Sheriff’s Office to use eCharging services. The agreement is effective April 1, 2015 through September 30, 2015 and the State of Minnesota will reimburse the County of Pipestone under this agreement \$1,000.00 for RMS Server and installation at the Pipestone County Sheriff’s Office. Motion by Wildermuth, seconded by Remund to adopt Resolution 59-09-15 that approves a Joint Powers Agreement (SWIFT Contract No. 89892) by and between the State of Minnesota acting through its Office of MN.IT Services at the Department of Public Safety, Bureau of Criminal Apprehension (BCA) and the County of Pipestone for echarging; that Mike Hamann, Patrol Captain, or his successor, is designated the Authorized Representative for the Sheriff; that Bruce Kooiman, the Chair of the County of Pipestone, and Sharon Hanson, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreement (SWIFT Contract No. 89892); that the State of Minnesota agrees to reimburse the County of Pipestone under this agreement \$1,000.00 for RMS Server and installation at the Pipestone County Sheriff’s Office; and the term of the agreement shall be effective April 1, 2015 through September 30, 2015.

Motion carried unanimously.

Sheriff Vreeman requested approval to purchase a new vehicle for the Sheriff's Office. Bids received were as follows:

<i>Bidder</i>	<i>Vehicle</i>	<i>Price</i>
DeBoer Motors, Edgerton, MN	2015 Non-Retail Chevrolet Silverado 1500 4WD Crew Cab	\$31,945.00
Amdahl Motors, Pipestone, MN	2015 Non-Retail Chevrolet Silverado 1500 4WD Crew Cab	\$32,798.00
Ranger GM – Hibbing, MN (state contract bid)	2015 GMC Sierra 1500 4WD Crew Cab	\$31,404.72

Sheriff Vreeman noted that the pickup from Ranger GM does not have some of the options that the two local pickups are equipped with, and if they were to add those options, the bid would be higher than the two local bids. Motion by Wildermuth, seconded by Nath to approve purchase of a 2015 Non-Retail Chevrolet Silverado 1500 4WD crew cab pickup from DeBoer Motors in Edgerton, MN for \$31,945.00. Motion carried unanimously.

CENTRAL SCHOOL PERSONAL PROPERTY

County Administrator Sharon Hanson reported that Springfield School District is interested in purchasing the science tables located in the former Pipestone Central School building. Value of the tables is estimated at \$20.00 each. Motion by Remund, seconded by Johnson to approve the sale of science tables to Springfield School District for \$20.00 each. Motion carried unanimously.

Auditor Tyler Reisch and Assistant County Attorney Jim O'Neill joined the meeting to present a salvage bid from ND Millwerk Salvage and Sales located in Paullina, IA for items located in the Central School. The salvage bid includes, but is not limited to, the following:

- Select doors with hardware, if undamaged, \$15.00 each
- Clocks - \$2.00 each
- Chalkboards - \$5.00 each
- Cabinets, including built-ins - \$100.00 each
- 1 and 2 piece baseboard, \$.20 per foot
- 10, 12, and 16-pane interior windows - \$10.00 each
- Hooks and all other vintage hardware, i.e. door push plates - \$40.00
- Floor and wall grates, \$5.00 each
- Tall ladders - \$20.00 each
- Roof vents \$25.00 each

Motion by Wildermuth, seconded by Johnson to accept the bid from ND Millwerk Salvage and Sales. Motion carried unanimously. Money earned from the salvage sale will be deposited into the tax forfeiture fund to pay back expenses.

Motion by Nath, seconded by Remund to authorize Auditor Reisch to sell items from Central School and to consult Building Committee members before the sale of larger items. Motion carried unanimously.

Board Consensus under the advice of Assistant County Attorney Jim O’Neill to have County employees conduct an inventory of all items remaining in the school.

ACCOUNTING POLICIES AND PROCEDURES MANUAL

Auditor Reisch requested approval of the Accounting Policies and Procedures Manual. The draft version was presented to the board last year and has been reviewed by the State. Motion by Johnson, seconded by Nath to approve the Accounting Policies and Procedures Manual. Motion carried unanimously.

BID OPENING SP 59-616-031, SP 59-618-031, SP 59-618-032

County Engineer Dave Halbersma joined the meeting for a bid opening for projects SP 59-616-031, SP 59-618-031, and SP 59-618-032. Bids received were as follows:

<i>Planholder</i>	<i>Address</i>	<i>Bid Total</i>
Central Specialties	Alexandria, MN	\$749,507.38
Duininck, Inc.	Prinsburg, MN	\$739,041.66
Hardrives Inc.	Rogers, MN	\$637,697.61
Knife River Corp	Sauk Rapids, MN	\$623,091.75
McLaughlin & Schulz Inc.	Marshall, MN	\$732,164.41

Assistant County Attorney O’Neill reported that bid bonds were acceptable. Bids were taken for review and will be presented for approval at a later date.

PERSONNEL – COMPENSATION STUDY UPDATE

Human Resources Coordinator Cathy Feste joined the meeting to present an update and review of the Compensation and Classification Study. The final Decision Band Method ratings have been provided by consultant Fox Lawson and the next step in the process is to have the Board approve the consultant’s recommendation before the ratings are given to Department Heads and staff. An appeals process recommendation was also presented to the Board. HR

Coordinator Feste requested board approval of the Decision Band ratings, job descriptions, and appeals process. Consensus of the Board to table request until the next regular board meeting on April 7, 2015 to allow for further review.

COMMITTEE REPORTS

The Commissioners reported on the following committee meetings:

Commissioner Johnson: 911 Committee, MN Rural County Caucus, AMC Legislative Conference, Ag and Rural Development Policy Committee, Environmental and Natural Resources Committee, Legislative Visits with Senator Weber and Representative Schomacker, Area II, RCRCA, Watershed Stakeholder Meeting, Ag Awareness Breakfast, SWCD, Solid Waste Committee, Regional Solid Waste Committee.

Commissioner Remund: Hospital Plant Operations, SW Mental Health, Primewest Board.

Commissioner Wildermuth: AMC Legislative Conference, Health and Human Services Policy Committee, Legislative Visits with Senator Weber and Representative Schomacker, Travel Southwest, Pipestone City Council, Southwest Mental Health Consortium, Southwest Health and Human Services Board, Solid Waste Committee, Regional Solid Waste, Rural Energy Board, Southern Minnesota Opportunity Council.

Commissioner Nath: Building Committee Meeting, Personnel Committee, Southwest Health and Human Services, Southwest Mental Health Board, SWCD.

Commissioner Kooiman: Hospital Plant Operations, 911 Committee, Senate Tax Committee Hearing, Personnel Committee, Ag Awareness Breakfast.

Chairman Kooiman recessed the meeting until 1:30 p.m.

Chairman Kooiman reconvened the meeting at 1:30 p.m. for the Strategic Planning Review Session.

STRATEGIC PLANNING REVIEW SESSION

The County Board met at the EMS conference room for a Strategic Planning Review Session with Department Heads. Department Heads present: Treasurer Steve Weets, Engineer David Halbersma, IT Coordinator Bill Folger, Environmental Administrator Kyle Krier, Transit Director/VSO/Maintenance Supervisor Marc Hall, Sheriff Keith Vreeman, Assessor Joyce Schmidt, Auditor Tyler Reisch, HR Coordinator Cathy Feste, Recorder Mary Ann DeGroot and County Administrator Sharon Hanson.

March 24, 2015

The meeting was called to order at 1:30 p.m. by County Administrator Hanson providing an introduction on the Strategic Planning Session and Chairman Kooiman welcoming those in attendance. Board members and department heads reviewed the purpose and objectives of the strategic plan, provided an evaluation and assessment of the organization, and offered suggestions for revisions to the strategic plan.

Motion by Remund, seconded by Nath to adjourn. Motion carried unanimously.

Meeting adjourned at 3:31p.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator