

April 7, 2015

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Dan Wildermuth. County Administrator Sharon Hanson, County Engineer David Halbersma and Assistant County Engineer Nick Bergman were also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Wildermuth, seconded by Johnson to approve the consent agenda as follows:

1. Approve Minutes of March 24, 2015
2. Approve Auditor Warrants Payable to POST Board in the amount of \$90.00 and BNSF in the amount of \$600.00

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Halbersma provided an update on project updates, projects under contract and projects in the planning stage.

Motion by Johnson, seconded by Nath to accept the bid from Knife River Corporation for projects SP 59-616-031 (CSAH 16 from TH 30 to CSAH 6), SP 59-618-031, (CSAH 18 from CSAH 8 to TH 23) and SP 59-618-032, (CSAH 18 from RR tracks in Ruthton to North County line) in the amount of \$623,091.75. Motion carried unanimously.

Engineer Halbersma will contact Pipestone National Monument Superintendent Glen Livermont and report back to the Board regarding a possible donation of a park bench that would be placed near a proposed overlook on Cemetery Road near the new trail that was constructed.

2014 ROAD AND BRIDGE ANNUAL REPORT

Engineer Halbersma presented the 2014 Road and Bridge Annual report and will present at a future Board meeting to answer any questions from the Board.

TENTATIVE FIVE YEAR ROAD AND BRIDGE PLAN

Engineer Halbersma informed the Board that the Tentative Five Year Road and Bridge Plan is still being developed and will be brought back to the Board at a future meeting for

approval. Engineer Halbersma stated that he did speak with former County Engineer Doug Hader regarding road and bridge funding in Pipestone County communities and that there was no strong recollection on if the County or a community would pay for road and bridge projects if there was lack of funding.

FORMER CENTRAL SCHOOL FLAG POLE RELOCATION

Diane Bucher and Rodney Altena, representing Prairie Riders Saddle Club, presented a request to reuse the former Pipestone Central School flag pole and relocate at the County Fairgrounds near the horse arena. The costs for the project would be donated and volunteers would assist with the labor. Motion by Wildermuth, seconded by Remund approving the reuse and relocation of the former Pipestone Central School flag pole with coordination and approval of Fair Board President Mark Moeller. Motion carried unanimously.

MINNESOTA TRANSPORTATION ALLIANCE

Motion by Wildermuth, seconded by Johnson to approve Pipestone County's membership in the Minnesota Transportation Alliance with annual dues dependent on a County State Aid Highway formula. Motion carried unanimously.

ARMER COMMUNICATION AMPLIFICATION GRANT APPROVAL

Sheriff Keith Vreeman and Patrol Captain Mike Hamann joined the meeting to present a request to apply for two separate grants that would provide for a Bi-Directional Amplification (BDA) system that would better enhance the receptivity of the current Allied Radio Emergency Response system. The proposal would be to add a BDA in the Courthouse through a Statewide Emergency Communication Board (SECB) Grant in the amount of \$35,000 and to support BDAs in Sheriff's Office vehicles through State Homeland Security Grant (SHSP) in the approximate amount of \$12,000 per vehicle. Both grants would need a 50% funding match from the County if awarded, however the SHSP grant has only \$48,000 in funds available. Motion by Johnson, seconded by Nath to approve the SECB and SHSP grant application and 50% grant match required for a BDA system in Courthouse and Sheriff's Office vehicles as funding permits. Motion carried unanimously.

BID OPENING-10:00 AM SAP 59-030-010 CITY OF PIPESTONE SEAL COAT

Assistant County Attorney Jim O'Neill joined the meeting. The following bids were opened and read aloud for SAP Project 59-030-010 City of Pipestone Seal Coat:

Contractor	Bid Total
Caldwell Asphalt Co. Inc.	\$57,461.69
McLaughlin and Schulze	\$70,156.77
Morris Sealcoat and Trucking	\$48,621.13
Pearson Brothers, Inc	\$55,038.28

Engineer Halbersma reported that he will take the bids for review and bring back to the April 14, 2015 Board meeting for recommendation on award. Assistant County Attorney O’Neill indicated that bid bonds and security were acceptable.

MAINTENANCE ISSUES AND UPDATES

Engineer Halbersma reported on highway department maintenance issues and areas of work completed.

Engineer Halbersma reported that a resident requested a possible driveway be added near Brown’s Addition in the City of Pipestone that would provide access onto County Highway 56. Engineer Halbersma stated that he consulted with Assistant County Attorney O’Neill and the covenant provisions of Brown’s 1st Addition don’t allow access to CH 56 and likely that same covenant provision would apply to Brown’s 2nd Addition. Recommendation by Assistant County Attorney O’Neill that no further action is needed by the Board.

Motion by Remund, seconded by Nath to approve the purchase of steel culverts in the amount of \$10,316.22 from True North Steel, off the State Contract. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to accept the resignation of Highway Grader Operator Dustin Miller effective April 17, 2015. Motion carried unanimously.

CHANARAMBIE DEVELOPMENT TAX ABATEMENT PUBLIC HEARING-10:30 AM
TAX ABATEMENT RESOLUTION 59-10-15

Rick Vanderstoep from Chanarambie LLC Development and County Auditor Tyler Reisch joined the meeting for the Chanarambie Development LLC Tax Abatement Public Hearing. Chairman Kooiman opened the Public Hearing at 10:30 a.m. Hearing no public comment, Chairman Kooiman closed the Public Hearing at 10:34 a.m.

The Chanarambie Development LLC development located on Main Street in Edgerton, MN has resulted in a 5,500 square foot building being constructed and a potential property value of \$350,000. The City of Edgerton did grant a five (5) year, 100% tax abatement of city taxes. Auditor Tyler Reisch presented information on potential county taxes generated by the development. Motion by Nath, seconded by Remund to adopt Resolution 59-10-15 that grants a

five (5) year tax abatement to Chanarambie Development LLC , beginning with year 2017 at 100% of county taxes abated and decreasing 20% thereafter; and approve a Business Subsidy Agreement between Chanarambie Development LLC and Pipestone County that details the annual reporting requirements by Chanarambie Development LLC and reserves the right of the County to review and revise the tax abatement at their pleasure on an annual basis. Yeas: Kooiman, Nath, Remund. Nays: Johnson, Wildermuth. Motion carried.

COMPENSATION STUDY APPROVAL, PERSONNEL

Human Resources Coordinator Cathy Feste joined the meeting to present the final Decision Band Method ratings provided by consultant Fox Lawson and the next step in the process is to have the Board approve the consultant's recommendation before the ratings are given to Department Heads and staff. An appeals process recommendation was also presented to the Board. HR Coordinator Feste requested board approval of the Decision Band ratings, job descriptions, and appeals process. Motion by Nath, seconded by Johnson to approve the Decision Band ratings, job descriptions, and appeals process as part of Compensation Study. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to accept the resignation of Jailer Dispatcher Amy Lape effective March 6, 2015. Motion carried unanimously.

MOU HOMELAND SECURITY CYBER SECURITY GRANT FUNDS

Information Technology Coordinator Bill Folger joined the meeting to present a Memorandum of Understanding (MOU) between Pipestone County and Homeland Security, State of Minnesota that would provide funding to all Minnesota counties in the amount of \$278,177 of equipment funds and \$100,000 of planning funds to be used for detection sensors and security information event management. Motion by Kooiman, seconded by Wildermuth to approve the MOU between Pipestone County and Homeland Security, State of Minnesota, that would provide funding for equipment and planning to be used for detection sensors and security information event management, effective December 31, 2014 through December 31, 2016. Motion carried unanimously.

OTHER BUSINESS

Consensus of the Board to inform PrimeWest Health of the Pipestone County Seal with dark blue background as choice for Pipestone County Flag that will be flown at PrimeWest building in Alexandria and County buildings and grounds.

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Administrator Hanson will report back to the Board on Strategic Plan follow-up. The April Department Head meeting was not well attended and the discussion needed to be postponed.

Motion by Nath, seconded by Wildermuth to authorize the signature of Commissioner Johnson for the Redwood Cottonwood Rivers Control Area Joint Powers Agreement (JPA) that will renew the JPA for an additional two years. Motion carried unanimously.

Motion by Nath seconded by Wildermuth to adjourn. Motion carried unanimously.
Meeting adjourned at 11:14 a.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator