

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Daniel Wildermuth. County Administrator Sharon Hanson was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of April 14, 2015
2. Hospital Warrants in the amount of \$589,651.69

Motion carried unanimously.

EDGERTON PUBLIC SCHOOL CIVICS CLASS WELCOME

Commissioners introduced themselves to the Edgerton Public School 9th Grade Civics Class and welcomed their attendance at the Board meeting. County Administrator Sharon Hanson presented an overview of County government and reviewed major services and programs administered by the County.

DAVID HALBERSMA – HIGHWAY ENGINEER – BID AWARDS, SNOW PLOW

PURCHASE

Engineer David Halbersma joined the meeting to present recommendations for bid awards.

Motion by Wildermuth, seconded by Nath to award SAP-030-010 seal coat project to Morris Sealcoat and Trucking in the amount of \$48,621.13. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to award SAP 59-600-003, SAP 59-601-031, SAP 59-606-022, SAP 59-615-038, SAP 59-616-035, and CP 2015-056 to Duininck, Inc. in the amount of \$1,076,381.54. Motion carried unanimously.

Motion by Johnson, seconded by Nath to award SAP 59-610-027 and SAP 59-610-028 to R&G Construction in the amount of \$1,161,575.60. Motion carried unanimously.

Engineer Halbersma requested approval to purchase a used plow from the City of Marshall for \$85.50 payable as Auditor's Warrant. Motion by Wildermuth, seconded by

Remund to authorize purchase of a used snow plow from the City of Marshall for \$85.50 payable as Auditor’s Warrant. Motion carried unanimously.

TYLER REISCH – MISSING HEIRS, FUND BALANCE CLASSIFICATIONS

Auditor Tyler Reisch requested approval for the transfer of \$474.88 from General Revenue Missing Heirs Account to the non-departmental General Revenue Account. As per MN Statute 524.3-914 after twenty-one years unclaimed funds from estates shall be transferred to the County General Fund. Motion by Remund, seconded by Nath to approve the transfer of \$474.88 from Missing Heirs Account 01-000-2750 to the non-departmental General Revenue Account 01-003-5825 for funds unclaimed from the Harlan Bruegman Estate. Motion carried unanimously.

RESTRICTED AND ASSIGNED FUND BALANCES

Auditor Tyler Reisch reviewed the Restricted and Assigned accounts and corresponding 2014 ending balances.

Motion by Johnson, seconded by Remund to approve the following Restricted and Assigned accounts and corresponding 2014 balances:

| Account # | Description | 1/1/14 Balance | Increase/Decrease | 12/31/14 Balance |
|--------------------------------|--|----------------|-------------------|------------------|
| Restricted Accounts: | | | | |
| 01-000-2716 | Restricted: Fairgrounds Food Stand | \$ - | \$ 3,151.11 | \$ 3,151.11 |
| 01-000-2717 | Restricted: Health Cost Management Program | \$ - | \$ 750.00 | \$ 750.00 |
| 01-000-2752 | Restricted: Law Library | \$ 27,660.16 | \$ (8,826.81) | \$ 18,833.35 |
| 01-000-2754 | Restricted: Recorder Technology Fund | \$ 57,102.89 | \$ (999.22) | \$ 56,103.67 |
| 01-000-2755 | Restricted: Recording Process Compliance | \$ 110,176.02 | \$ 15,065.54 | \$ 125,241.56 |
| 01-000-2756 | Restricted: Enhanced 911 | \$ 48,899.00 | \$ (48,899.00) | \$ - |
| 01-000-2764 | Restricted: Sheriffs Contingency | \$ 2,396.92 | \$ 1,497.50 | \$ 3,894.42 |
| 01-000-2776 | Restricted: Transit Operating Expenses | \$ 40,123.23 | \$ (40,123.23) | \$ - |
| 01-000-2779 | Restricted: Probation Supervision Fees | \$ 7,544.28 | \$ 3,238.50 | \$ 10,782.78 |
| 01-000-2780 | Restricted: DWI Fees | \$ 6,722.75 | \$ - | \$ 6,722.75 |
| 01-000-2782 | Restricted: Adm Drug Forfeiture Money | \$ 8,431.50 | \$ - | \$ 8,431.50 |
| 01-000-2783 | Restricted: Jail Canteen Fund | \$ 4,452.14 | \$ (980.00) | \$ 3,472.14 |
| 01-000-2785 | Restricted: Permit to Carry Fees | \$ 15,063.95 | \$ 6,869.74 | \$ 21,933.69 |
| Non Spendable Accounts: | | | | |
| 01-000-2731 | Non Spendable: Missing Heirs | \$ 6,998.06 | \$ - | \$ 6,998.06 |
| Assigned Accounts: | | | | |
| 01-000-2802 | Assigned: Elections | \$ 110,912.66 | \$ 3,326.05 | \$ 114,238.71 |
| 01-000-2805 | Assigned: Buildings | \$ 107,656.90 | \$ - | \$ 107,656.90 |
| 01-000-2806 | Assigned: Capital Improvements | \$ 301,176.38 | \$ (88,298.35) | \$ 212,878.03 |
| 01-000-2814 | Assigned: Ambulance | \$ 60,000.00 | \$ 30,000.00 | \$ 90,000.00 |
| 01-000-2815 | Assigned: Solid Waste/Recycling | \$ 465,172.14 | \$ 69,635.46 | \$ 534,807.60 |
| 01-000-2816 | Assigned: Fairgrounds Food Stand | \$ - | \$ 45,000.00 | \$ 45,000.00 |
| 01-000-2826 | Assigned: County Septic Loan Program | \$ 82,829.70 | \$ 23,807.68 | \$ 106,637.38 |
| 01-000-2827 | Assigned: Radio Communications Systems | \$ - | \$ 45,000.00 | \$ 45,000.00 |
| 01-000-2828 | Assigned: Computer Software/IT Equipment | \$ 200,211.87 | \$ - | \$ 200,211.87 |
| 01-000-2829 | Assigned: Rock River #1 Septic Loan | \$ 8,940.37 | \$ 8,208.09 | \$ 17,148.46 |
| 01-000-2830 | Assigned: Prepaid Court Expense | \$ 1,013.74 | \$ (1,013.74) | \$ - |
| 01-000-2831 | Assigned: AgBMP Septic Loan | \$ 7,931.98 | \$ 5,592.77 | \$ 13,524.75 |
| 01-000-2832 | Assigned: Rock River #2 Septic Loan | \$ - | \$ 1,549.18 | \$ 1,549.18 |

Motion carried unanimously.

STEVE EWING – CODE RED I-PAWS AGREEMENT, ARMER RADIO PURCHASES

Emergency Management Director Steve Ewing requested authorization to enter into a one year agreement with Emergency Communication Network (Code RED) to provide integrated emergency alerting to communities via multiple communications methods on the FEMA IPAWS (Integrated Public Alert Warning System) Network. Cost is \$2,500 for a one year term and will be paid from the Emergency Management budget. The \$2,500 will be reimbursed back to Pipestone County through a Region 5 Emergency Management Homeland Security Grant. Motion by Wildermuth, seconded by Remund to approve the one year agreement with CodeRed to provide integrated emergency alerting to communities via multiple communications methods on the FEMA IPAWS (Integrated Public Alert Warning System) Network for a cost of \$2,500.00. Motion carried unanimously.

Emergency Medical Services Director Steve Ewing requested approval to purchase seven Motorola APX 1000 800 Mhz radios for the Ambulance Service in the amount of \$12,846.75 off the State Contract from Alpha Wireless in North Mankato, MN. These will be funded with an Ag Star Grant in the amount of \$3,000.00, a United Way Grant in the amount of \$1,500.00 and \$8,346.75 from the Ambulance chili feed fundraiser, therefore no county funds will be required for the purchase. Motion by Wildermuth, seconded by Nath to approve purchase of seven Motorola APX 1000 800 Mhz radios for the Ambulance Service in the amount of \$12,846.75 off the State Contract from Alpha Wireless in North Mankato, MN. Motion carried unanimously.

CATHY FESTE – LIFE INSURANCE RFP, LONG TERM CARE POLICY

AMENDMENT

Human Resources Coordinator Cathy Feste joined the meeting to request approval to allow insurance broker Ochs, Inc. to submit a request for proposal (RFP) for group life insurance. Per MN Statute 471.6161, counties are required to submit a request for proposal every 5 years. Proposals will be reviewed by the Insurance Committee for full board consideration at a later date. Motion by Nath, seconded by Wildermuth to allow Ochs, Inc. to submit request for proposals for a group life insurance carrier. Motion carried unanimously.

HR Coordinator Feste presented an Addendum to the Master Application for CNA Long Term Care Insurance which states that CNA will no longer accept new applicants beyond February 1, 2016. Motion by Remund, seconded by Johnson to approve the CNA Addendum to the Master Application and authorize board chair signature. Motion carried unanimously.

COMMITTEE REPORTS

Commissioner Johnson reported on the following meetings: 911 Committee, Audit Committee, Soil and Water Conservation District Board, Area II/Redwood Cottonwood Controls Area, District 8 Land Use, Pipestone Chamber Coffee, Minnesota Hospital Association Trustee, 911 Committee.

FEEDLOT PUBLIC MEETING – KENT VANDERLUGT – 10:00AM

Environmental Administrator Kyle Krier and Kent VanderLugt joined the meeting. A feedlot public meeting was held for the following feedlot application: Kent VanderLugt, located in the SW Quarter of Section 26 in Osborne Township.

IAN CUNNINGHAM – BUFFER STRIP COMPLIANCE

County Attorney Damain Sandy joined the meeting. Soil and Water Conservation District (SWCD) Board Member Ian Cunningham gave an in-depth presentation on buffer strips in the County including maps of areas within Pipestone County that don't meet the 50-foot buffer strip requirement. Mr. Cunningham stated that the SWCD is interested in informing landowners that don't currently meet the requirement and offering educational assistance to landowners in achieving the goal of 100% compliance. County Attorney Sandy commented on compliance measures available through current law. Consensus of the Board directing the County Attorney, County Administrator and Environmental Administrator to draft a resolution supporting the devotion of County resources to achieve buffer strip compliance in partnership with the SWCD.

OTHER BUSINESS

Administrator Hanson requested approval from the board to retrieve bids and submit a pre-application for a Minnesota Historical Capital Grant which would pay up to 50% of the cost of a new boiler. Motion by Remund, seconded by Nath to authorize Administrator Hanson to seek bids and apply for the Minnesota Historical Capital Grant which pays up to 50% of total cost of a new boiler. Motion carried unanimously.

Administrator Hanson stated that Sheriff Vreeman has been in early discussions with the Pipestone Area Schools Superintendent on the possibility of bringing back a School Resource Officer. Hanson requested two board members be part of the committee. Commissioner Remund and Commissioner Wildermuth volunteered.

COMMITTEE REPORTS-CONTINUED

The Commissioners reported on the following committee meetings:

Commissioner Remund: PrimeWest Health Board, Hospital Plant Operations, Southwest Mental Health Center, Building Committee.

Commissioner Kooiman: Audit Committee, Hospital Plant Operations, Plum Creek Library Board, 911 Committee.

Commissioner Nath: Regional Radio Board, Land and Water Use Meeting, Building Committee, Southwest Mental Health Center, Soils and Water Conservation District, Southwest Health and Human Services, Plum Creek Library Board, Building Committee.

Commissioner Wildermuth: Southwest 18 Mental Health Consortium, Law Enforcement Liaison, Southwest Health and Human Services, Southwest Travel, Buffalo Ridge Transit Board, Southern Minnesota Opportunity Council.

Motion by Remund, seconded by Nath to adjourn. Motion carried unanimously.

Meeting adjourned at 11:47 a.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator