

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, and Daniel Wildermuth. Commissioner Jerry L. Remund and County Administrator Sharon Hanson absent. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Wildermuth, seconded by Johnson to approve the agenda. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of June 23, 2015

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Dave Halbersma provided an update on project updates, projects under contract and projects in the planning stage.

RESOLUTION 59-15-15 SAFE ROUTES TO SCHOOL RESOLUTION AMENDMENT

Engineer Halbersma presented an Amendment to the Minnesota Department of Transportation Agency Agreement No. 05769 for the Safe Routes to School Project (Second Project) SP 059-591-004. The Amendment requests increased funding to better reflect the Construction Engineering cost of the project. The previous total was \$16,000 and has been increased to \$30,000.00. Motion by Wildermuth, seconded by Nath to approve the Amendment to the Minnesota Department of Transportation Agency Agreement No. 05769 for the Safe Routes to School Project (Second Project) SP 059-591-004 increasing the construction engineering contract amount to \$30,000.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

FIVE YEAR ROAD AND BRIDGE CONSTRUCTION PLAN ADOPTION

Engineer Halbersma reviewed the tentative Five Year Road and Bridge Construction Plan. Motion by Johnson, seconded by Nath to adopt the Pipestone County Five Year Road and Bridge Construction Plan 2015-2019 as presented by Engineer Halbersma. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried. The Five Year Road

and Bridge Construction Plan is available for review on the county website at www.pipestone-county.com

NEW SURVEY VEHICLE

Engineer Halbersma reported that their current survey vehicle needs to be replaced and requested approval to purchase a GMC pickup for \$27,401.10 off the State contract and Snugtop Outback Topper from Mid America Truck Top for \$4,640.00 for a total cost of \$32,041.10. Motion by Wildermuth, seconded by Nath to purchase a GMC pickup for \$27,401.10 off the State contract and Snugtop Outback Topper from Mid America Truck Top for \$4,640.00 for a total cost of \$32,041.10. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

MAINTENANCE UPDATES

Engineer Halbersma asked the board to reconsider a current policy that the Highway Department wait to mow shoulders on County roads until after July 1. Halbersma indicated that it can be a safety issue with the height of the grass on the side of the road and with several hundred miles of shoulders to mow, it can take up to a month to catch up. Halbersma said the Highway Department will continue to work with farmers on coordinating mowing with farmer's who harvest the ditches as best they can. Motion by Wildermuth, seconded by Johnson to allow Engineer Halbersma to use his best judgment on when to begin mowing the shoulders and not limit the Highway Department to a certain date schedule. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

Other maintenance issues discussed were: flood damage, spray damage, and the installation of an overview deck on cemetery road.

COMMITTEE REPORTS

The Commissioners reported on the following committee meetings:

Commissioner Johnson: AREA II RCRCA, Eide Bailly Seminar, Board of Equalization, One Watershed One Plan, Cottonwood River Canoe Trip, 911 Meeting, Nooks and Crannies Courthouse and Jail Tour, AREA II RCRCA

Commissioner Wildermuth: Law Enforcement Liaison Committee, SMOC, SWHHS, Casey Jones Trail

Commissioner Nath: Pipestone/Rock Library Board, SWCD Meeting, Extension, Southwest Mental Health, Courthouse Security Meeting, SWHHS, Fair Board

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Commissioner Kooiman: PCMC Executive Committee, Employee Grill Out, Edgerton City Council, Board of Equalization, Water Plan, 911 Meeting, Hospital Plan Operations

CPUI TAX SOFTWARE AGREEMENT

Treasurer Steve Weets reported that Pipestone County intends to end its contract with Xerox for tax software the end of 2016. The tax software committee looked at several options, including staying with Xerox, and determined that CPUI software was the best fit and most cost-effective alternative. Treasurer Weets presented for approval a Professional Services Agreement between Pipestone County and Computer Professionals Unlimited, Inc. (CPUI) for the installation, design and development, operations support, training, maintenance, and enhancements to their Real Estate Tax Billing and related modules, Integrated Financial System (IFS), Payroll and related web modules, Human Resource, Cash Receipts, and Capital Assets computer software packages. Purchase price of the Tax Billing system is \$9,900.00 with an installation cost of \$3,000.00 and conversion fee of \$7,500.00. CPUI will start conversion of the tax system this year and will have the system fully implemented by January of 2016. Motion by Nath, seconded by Wildermuth to approve the Professional Services Agreement between Pipestone County and Computer Professionals Unlimited, Inc. (CPUI) for the installation, design and development, operations support, training, maintenance, and enhancements to their Real Estate Tax Billing and related modules, Integrated Financial System (IFS), Payroll and related web modules, Human Resource, Cash Receipts, and Capital Assets computer software packages. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None: Absent: Remund. Motion carried.

Motion by Johnson, seconded by Nath to adjourn. Motion carried unanimously. Meeting adjourned at 10:25a.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Cathy Feste
Human Resources Coordinator