

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Nath, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

Motion by Johnson, seconded by Remund to approve the consent agenda as follows:

1. Minutes of September 8, 2015
2. Hospital Warrants in the amount of \$557,318.22

Motion carried unanimously.

BILL FOLGER – SQUAD ROOM PRINTER

Information Technology Director Bill Folger presented a request to purchase a new Printer/Scanner/Copier for the Sheriff's Office. Bids received were as follows:

Marco, Inc. - \$9,068.00
Konica Minolta bizhub C454e
Black and white \$.0072 Color \$.063 per copy

Century Business Products, Inc. - \$8,685.00
Kyocera KM 4551C1
Black and White \$.009 Color \$.09 per copy

IT Director Folger recommended purchase of the Konica Minolta printer in the amount of \$9,068.00 from Marco, Inc. due to the lower per copy cost. Motion by Wildermuth, seconded by Nath to approve purchase of Konica Minolta printer/scanner/copier from Marco, Inc. in the amount of \$9,068.00. Motion carried unanimously.

PIPESTONE AREA SCHOOL REFERENDUM LEVY INFORMATION

School Board Members Tami Taubert and Kris Ploeger joined the meeting to present information on the Pipestone Area School (PAS) Operational Levy that will be voted on by the public November 3, 2015 at the PAS high school gymnasium to increase the District's levy.

COUNTY AUDITOR TYLER REISCH

Auditor Reisch presented information on an engagement letter from the Office of the State Auditor for the December 31, 2015, December 31, 2016 and December 31, 2017 audit

cycles. Auditor Reisch recommended engaging the State Auditor for the December 31, 2015 audit cycle only since recent legislation allows counties to seek out bids from private firms starting in fiscal year 2016. Consensus of the Board to allow Auditor Reisch to engage State Auditor for the 2015 fiscal year only.

SENATOR BILL WEBER / REPRESENTATIVE JOE SCHOMACKER

Senator Bill Weber and Representative Joe Schomacker joined the meeting to discuss some of the legislature's accomplishments in the past year and other initiatives they are looking at for the 2016 session. Senator Weber and Representative Schomacker listened to concerns and answered questions from Commissioners, Administrator Hanson, as well as School board members, Pipestone City Administrator and Casey Jones Trail representative who were in attendance.

DENNIS HANSEN, PERFORMING ARTS CENTER BUDGET REQUEST

Pipestone Performing Arts Center Managing Director Dennis Hansen presented the Performing Arts Center Annual Report and requested an increase in County funding from \$2,500.00 to \$5,000.00 for 2016. This request would bring back the contribution level to what it had been a few years ago. Motion by Wildermuth, seconded by Remund to increase County funding to \$5,000.00 in 2016 for the Performing Arts Center. Yeas: Wildermuth, Remund. Nays: Johnson, Kooiman, Nath. Motion failed.

PRIMEWEST COUNTY EMPLOYEE HEALTH COVERAGE PROJECT UPDATE

PrimeWest Health representatives Matt Magnuson and Al Carlson presented information on the County Employee Health Coverage Project and reviewed the 2017 proposed plan offerings.

WELLNESS INSTITUTE INCENTIVE PROGRAM

Human Resources Coordinator Cathy Feste requested approval of a Wellness Institute Incentives Program in which employees can earn up to a \$325.00 reimbursement in the form of an HSA/VEBA contribution or premium offset in 2016 by completing online health assessments and modules. This plan is offered through the Southwest West Central Service Cooperative and is funded through drug rebate dollars. Motion by Wildermuth, seconded by Johnson to approve the SW/WC Wellness Institute Program and authorize Board Chair signature on the 2016 letter of agreement. Motion carried unanimously.

HR Coordinator Feste reported that Deanna Hoffman retired as a Transit Driver effective August 28, 2015 and her position was filled by current employees who changed schedules. We will now need to advertise for substitute drivers.

Marc Hall resigned his position as VSO/Transit Director/Building and Grounds Maintenance Supervisor effective September 25, 2015. Motion by Kooiman, seconded by Remund to accept the resignation of Deanna Hoffman and Marc Hall effective August 28, 2015 and September 25, 2015 respectively. Motion carried unanimously.

The County would like to advertise for the replacement of a part-time VSO position and either part or full-time Building and Grounds Maintenance Supervisor position with the potential for job sharing. Motion by Nath, seconded by Johnson to authorize the advertisement for replacement of the part-time VSO position and part or full-time Building and Grounds Maintenance Supervisor position. Motion carried unanimously.

HR Coordinator Feste reported that Troy Przybys was hired as a Highway Maintenance Worker/Intermittent Maintenance Foreman on September 14, 2015. Derek Claar was hired as a part time Deputy and began those duties on July 16, 2015.

HR Coordinator Feste presented for approval the IT Support Technician job description and requested approval to send to Compensation Consultant Fox Lawson and Associates for pay plan placement. Motion by Nath, seconded by Johnson to approve the IT Support Technician job description and authorize Fox Lawson and Associates to review for pay plan placement and authorize the advertisement of the IT Support Technician in conjunction with the VSO and Building and Grounds Maintenance Supervisor positions for another potential job share. Motion carried unanimously.

2016 PRELIMINARY LEVY RESOLUTION 59-20-15 AND 2016 PROPOSED BUDGET RESOLUTION 59-21-15

Motion by Kooiman, seconded by Nath to adopt Resolution 59-20-15 setting the 2016 preliminary levy at \$5,876,772.00. Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to adopt Resolution 59-21-15, approving the 2016 Preliminary Budget with total revenues in the amount of \$12,995,693 and total expenses in the amount of \$13,254,017. Motion carried unanimously.

September 22, 2015

Motion by Kooiman, seconded by Wildermuth to adjourn. Motion carried unanimously.

Meeting adjourned at 11:49 a.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
Pipestone County Administrator