

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Daniel Wildermuth. County Administrator Sharon Hanson was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

**CONSENT AGENDA**

1. Approve Minutes of October 13, 2015
2. Hospital Warrants in the amount of \$598,229.75

Motion carried unanimously.

**PIPESONE COUNTY MEDICAL CENTER PROPERTY PURCHASE**

Pipestone County Medical Center (PCMC) Chief Executive Officer (CEO) Brad Burris and Assistant County Attorney Jim O'Neill joined the meeting. CEO Burris requested approval to purchase the property located at 904 5<sup>th</sup> Ave SW for the appraised value of \$112,300. Future use of the property is yet to be determined and its current location is adjacent to an existing parking lot. Part of the purchase agreement is the property owner is allowed to lease the house from PCMC for a period of six months. Motion by Remund, seconded by Nath to approve the purchase of the property located at 904 5<sup>th</sup> Ave SW for \$112,300. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to approve the 6-month lease agreement between PCMC and the current property owner at a rate of \$475.00 per month. Motion carried unanimously.

**DENISE BRANDEL, DAMAIN SANDY – LEGAL SERVICES CONTRACT**

Court Administrator Denise Brandel and County Attorney Damain Sandy joined the meeting to present two legal services contracts: one between Pipestone County and Amie Ascherman, Attorney at the firm of Runchey, Louwagie and Wellman and one between Pipestone County and Kayla Johnson, Attorney at the firm of Smith and Johnson in which the County will pay each attorney \$1,250 per month for up to 20 hours per month of services rendered, and a rate of \$90.00 per hour for hours in excess of 20 hours per month. In exchange each attorney shall provide legal representation for any party in a Pipestone County Child in Need of Protection or

Services (CHIPS) case. Motion by Remund, seconded by Nath to approve the two contracts between Pipestone County and Attorney Ascheman and Attorney Johnson for them to provide legal representation for any party in a Pipestone County Child in Need of Protection or Services (CHIPS) case at the aforementioned rates, effective January 1, 2016 through December 31, 2016.

Motion carried unanimously.

**EMPLOYEE RECOGNITION RESOLUTION 59-22-15**

Motion by Wildermuth, seconded by Johnson to adopt Resolution 59-22-15 recognizing the service of the following employees to Pipestone County. A recognition program was held at the October 13 meeting.

Paul Mathews	5 years
Rhonda Sievert	5 years
Brenda Vanden Berg	5 years
Sharon Hanson	10 years
Sandy Erickson	15 years
Judy Forde	15 years
Dan Moser	15 years
Dar Slinger	15 years
Janet Bouman	20 years
Jim Lustfield	25 years
Dave Halbersma	30 years

Motion carried unanimously.

**CAFETERIA PLAN RESOLUTION – 59-23-15**

Cafeteria Plan Resolution 59-23-15 was updated to include the 2016 cafeteria amounts of \$550.00 for employees who elect a single health insurance plan and \$700.00 for employees who elect a family health insurance plan in 2016. The Resolution outlines contribution rates for the Voluntary Employee Beneficiary Association (VEBA) and Health Savings Account (HSA), and cash-out rules on Pipestone County’s plan offerings. Motion by Johnson, seconded by Nath to adopt Resolution 59-23-15 Pipestone County Cafeteria Plan Arrangement. Motion carried unanimously.

**LIFE INSURANCE RENEWAL**

Human Resources Coordinator Cathy Feste presented for approval the life insurance rate confirmation document in which Pipestone County agrees to keep Minnesota Life as its life insurance carrier with a rate guarantee from January 1, 2016 through December 31, 2018. Motion by Wildermuth, seconded by Kooiman to approve the rate confirmation document, renew with Minnesota Life as the life insurance carrier, and authorize board chair signature. Motion carried unanimously.

Consensus of the Board to allow HR Coordinator Cathy Feste to advertise for substitute bus drivers.

**2015 TAX FORFEITURE SALE-AUDITOR TYLER REISCH, RESOLUTION 59-24-15, 59-25-15**

The Board set the following 2015 List of Tax-Forfeited Land for Public Sale:

Municipality/Address	PID	Value	Base Sale Price
City of Jasper	17.600.1620	\$2,600.00	\$500.00
City of Pipestone	18.330.0020	\$1,600.00	\$200.00
City of Pipestone	18.645.1800	\$2,400.00	\$250.00
City of Ruthton	19.200.0630	\$1,700.00	\$200.00
City of Woodstock	21.200.0300	\$1,700.00	\$1.00
City of Woodstock	21.260.0170	\$2,200.00	\$250.00

Motion by Remund, seconded by Johnson to adopt Resolution 59-24-15 that sets the base price of tax forfeited lands as listed, classifies the land as non-conservation and authorizes the public sale of tax forfeited land as listed. The Resolution also approves notice of Tax Forfeiture Sale for November 23, 2015 at 10:00 a.m. in the Pipestone County Commissioners Room with terms as per MN Statute MS 282.01. Motion carried unanimously.

Motion by Wildermuth, seconded by Johnson to adopt Resolution 59-25-15 which approves terms of the sale of tax-forfeited land and provides notice of the sale. Motion carried unanimously.

**WESTERN COMMUNITY ACTION ADMINISTRATIVE CONTRACT**

Western Community Action Director Cathleen Amick and Project Manager Bev Herfindahl joined the meeting to present for approval a Memorandum of Understanding for the Operations and Administration of a Public Transit System between Pipestone County and Western Community Action (WCA). In the absence of a Transit Director, Pipestone County would like to contract with WCA to coordinate administrative resources to insure grant compliancy in service delivery while Pipestone County maintains control of the daily operations of the Transit system. Motion by Remund, seconded by Nath to approve the Memorandum of Understanding for the Operations and Administration of a Public Transit System between Pipestone County and Western Community Action for a duration of one year from January 1, 2016 through December 31, 2016. Motion carried unanimously.

Motion by Kooiman, seconded by Nath to adjourn. Motion carried unanimously.  
Meeting adjourned at 11:25 a.m.

October 27, 2015

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Bruce Kooiman  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
Pipestone County Administrator